



Alcohol and Entertainment Licensing Sub-Committee

Thursday 7 March 2024 at 2.00 pm

Boardrooms 5 & 6, 3rd Floor, Brent Civic Centre

Please note this will be a physical meeting which all members of the Sub-Committee will be required to attend in person.

The press and public are also welcome to attend this meeting in person. Please note the meeting is not scheduled for live webcast.

Membership:

Members

Councillors:

Ahmed (Chair)
Long
Mahmood

Substitute Members

Councillors:

Bajwa, Chohan, Collymore, Ethapemi, Hack, Lorber
and Rubin.

For further information contact: Devbai Bhanji, Governance Assistant
Tel: 020 8937 6841; Email: devbai.bhanji@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
 - To which you are appointed by the council;
 - which exercises functions of a public nature;
 - which is directed is to charitable purposes;
 - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for absence and clarification of alternate members

2 Declarations of Interests

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Application for a New Premises Licence by HEB Commercial Limited for the premises known as Olympic Garden, 3 Olympic Way, Wembley, HA9 0DL, pursuant to the provisions of the Licensing Act 2003 1 - 200

Please note the agenda has been republished on 5 and 6 March 2024 to include a number of supplementary submissions received in advance of the meeting. These have been attached as documents 3.14 – 3.29 within the attached agenda pack.

4 Exclusion of the Press & Public

The following item is not for publication as it relates to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 3: Application for a New Premises Licence by HEB Commercial Limited for the premises known as Olympic Garden, 3 Olympic Way, Wembley, HA9 0DL (Document 3.29 – Additional police representations)

This document has been classified as exempt under Paragraph 7 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime)"



Please remember to set your mobile to silent phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.

LICENSING ACT 2003

Application for New Premises Licence

1. The Application

Name of Applicant:	HEB Commercial Limited
Name & Address of Premises:	Olympic Garden, 3 Olympic Way, Wembley, HA9 0DL
Applicants Agent:	Ewan MacGregor – TLT Solicitors

The application is for a new premises licence:

- 1 For the provision of Regulated Entertainment, and the Sale and Supply of Alcohol from 10am to 10pm Monday to Sunday and to remain open until from 10am to 10.30pm Monday to Sunday.

2. Background

None

3. Promotion of the Licensing Objectives

See page 17–20 of the application.

4. Relevant Representations

Representations are received from the Public Safety Officer, Licensing Officer, Police, Nuisance Control Team and the Football Association.

5. Interested Parties

None

6. Policy Considerations

Policy 1 – Process for Applications

Conditions on the licence, additional to those voluntarily sought/agreed by the applicant, may be considered. Conditions will focus on matters which are within the control of individual licensee and which relate to the premises or areas being used for licensable activities, the potential impact of the resulting activities in the vicinity. If situations arise where the licensing objectives may be undermined but cannot be dealt with by the use of appropriate conditions the Licensing Authority will consider whether it is appropriate for a licence to be granted or continue to operate.

7. Determination of the Application

Members can take the following steps when determining a new premises licence application:

- grant the licence;
- exclude from the scope of the licence any of the licensable activities to which the application relates;
- refuse to specify a person in the licence as the premises supervisor;
- reject the application

8. Associated Papers

- A. Application Form & Plan
- B. Public Safety Rep
- C. Licensing Rep
- D. NCT Rep
- E. Police Rep
- F. FA Rep
- E. OS Map

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We HEB Commercial Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description Olympic Garden 3 Olympic Way Brent			
Post town	London	Postcode	HA9 0JT

Telephone number at premises (if any)	N/A
Non-domestic rateable value of premises	£ NO RATEABLE VALUE

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

Please tick as

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name HEB Commercial Limited
Address 21 Fulton Road Wembley Middlesex United Kingdom HA9 0GA
Registered number (where applicable) 09413379

Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>Bars and a food offering.</p>

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | | |
|--|-------------------------------------|
| Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |

g) performances of dance (if ticking yes, fill in box G)

h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
			State any seasonal variations for performing plays (please read guidance note 5)		
Wed					
Thur					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	1000	2200			
Tue	1000	2200	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Wed	1000	2200			
Thur	1000	2200			
Fri	1000	2200			
Sat	1000	2200	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun	1000	2200			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Wed			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)			
			Indoors	<input type="checkbox"/>		
			Outdoors	<input type="checkbox"/>		
			Both	<input checked="" type="checkbox"/>		
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon	1000	2200				
Tue	1000	2200				
Wed	1000	2200				
Thur	1000	2200				
Fri	1000	2200				
Sat	1000	2200				
Sun	1000	2200				
					State any seasonal variations for the performance of live music (please read guidance note 5)	
					Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)	

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon	1000	2200						
Tue	1000	2200						
Wed	1000	2200						
Thur	1000	2200						
Fri	1000	2200						
Sat	1000	2200						
Sun	1000	2200						
						State any seasonal variations for the playing of recorded music (please read guidance note 5)		
						Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
			State any seasonal variations for the performance of dance (please read guidance note 5)		
Tue					
			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Wed					
Thur					
Fri					
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 4)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	1000	2200			
Tue	1000	2200			
Wed	1000	2200			
Thur	1000	2200			
Fri	1000	2200			
Sat	1000	2200			
Sun	1000	2200			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Stefano Puccini	
Date of birth [REDACTED]	
Address [REDACTED] [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED]	
Issuing licensing authority (if known) [REDACTED]	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Not applicable.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
	1000	2230	
Tue			
	1000	2230	
Wed			
	1000	2230	
Thur			
	1000	2230	
Fri			
	1000	2230	
Sat			
	1000	2230	
Sun			
	1000	2230	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1. The licence will run for a period of 24 months (unless otherwise extended following an application to the licensing authority) from the first day of operation
2. The licensing authority, and responsible authorities will be notified when the licence is due to become operational
3. Non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises
4. Any locks or flush latches on exit doors shall be unlocked and kept free from fastenings other than push bars whilst the public are on the premises.
5. Opaque screens, of a height of no less than 1.5m shall in place on the frontage of the premises on to Olympic Way.
6. At all times when the premise is in use, a minimum of 1 member of staff shall be designated to clean the areas and prevent the accumulation of litter.

b) The prevention of crime and disorder

CCTV

7. A digital hard drive CCTV system shall be in operation to cover internal and external areas of the premises and any area where customers have legitimate access shall be sufficiently illuminated for the purposes of CCTV
 - a. All CCTV recorded images shall have sufficient clarity/quality/definition to enable facial recognition
 - b. CCTV footage shall be kept in an unedited format for a period of 31 days; any footage subsequently produced shall be in a format so it can be played back on a standard personal computer or standard DVD player.
 - c. Any manager left in charge of the premises shall be trained in the use of any such CCTV equipment and able to produce/download/burn CCTV images upon request by an authorised officer from a Responsible Authority
 - d. CCTV shall be maintained on a regular basis and kept in good working order. CCTV maintenance records to be kept details of contractor used and work carried out to be recorded.

Incident Log

8. An incident log shall be kept at the premises, and made available on request to an authorised officer or the Police, which will record the following:
 - a. All crimes reported to the venue
 - b. All ejections of patrons
 - c. Any complaints received
 - d. Any incidents of disorder and violence

- e. All seizures of drugs or offensive weapons
- f. Any faults in the CCTV system or searching equipment or scanning equipment
- g. Any visit made by a relevant authority or emergency service.

Door supervisors

- 9. The requirement for SIA licensed door supervisors shall be on a risk assessed basis.
- 10. A copy of the door supervisors risk assessment shall be kept on the premises and made available for inspection by an authorised officer of the Police and/or the licensing authority
- 11. Where door security are employed, a register/log containing the following shall be kept and made available for inspection by an authorised officer of the Police and/or licensing authority
 - (a) names,
 - (b) badge number,
 - (c) dates & times of duty of security staff and
 - (d) any incidents that occur .
- 12. SIA supervisors shall wear clothing that can be clearly and easily identified on CCTV.
- 13. On Event days, excluding football event days, there shall be at least two member of SIA security whose sole responsibility will be to monitor and manage the outside area, from 2 hours before the start of the event taking place at Wembley stadium until 1 hour after the end of the event.
- 14. The use of additional SIA security on Wembley Stadium Football Event Days and non-football Events Days shall be subject to a risk assessment.
- 15. A copy of the risk assessment shall be kept on the premises and made available for inspection by an authorised officer of the Police and/or the licensing authority

c) Public safety

- 16. Exits shall not be obstructed and clear signage of emergency exits shall visible
- 17. The capacity of the premises shall be determined by a written risk assessment, a copy of which shall be made available to the Licensing Authority, and authorised officers of the responsible authorities, on request.
- 18. This risk assessment shall be appraised at least annually

d) The prevention of public nuisance

19. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
20. The placing of bottles into receptacles outside the premises shall not be permitted between 2200 and 1000 hours the following morning.
21. Customers shall not be permitted to take open drink containers beyond the boundary of the premises as defined on the deposited plan

e) The protection of children from harm

22. A Challenge 25 policy shall be implemented, and full and appropriate identification shall be sought from any person who appears under the age of 25. The only acceptable forms of identification shall be passport, photo driving licence, and those carrying the PASS logo.
23. A sales refusal book shall be kept at the premises, and this shall be checked each week by either the premises licence holder or the designated premises supervisor to ensure that staff are accurately recording refusals.
24. The refusal book shall be open to inspection by appropriate officers of the Responsible Authorities.
25. A sign stating "No proof of age -- No sale" shall be displayed at the point of sale.

f) Football events days

26. The following additional conditions will apply on football event days at all times unless agreed in advance in writing with the Metropolitan Police and subject to the premises conducting an appropriate risk assessment:
 - (a) The premises shall only take one set of supporters on the production of a valid ticket for the game
 - (b) The designated team will be allocated by the Metropolitan Police after a risk assessment has been conducted.
 - (c) Door security will be employed and the conditions relating to the provision of door security as outlined above will be complied with
 - (d) At least one SIA registered door supervisors shall be on duty from 4 hours before the designated kick off time (or from when the premises opens if less than 4 hours before the designated kick off time) until 30 minutes after the premises is closed for licensable activities.
 - (e) The DPS or deputy shall work in partnership with the Police and, if necessary, comply with any direction given by a senior Police or Council Officer on duty at the event.
 - (f) Moveable furniture in designated external areas shall be removed

- (g) No children under the age of 16 shall be admitted unless accompanied by an adult.
- (h) The premises shall stop the sale of alcohol to 1 hour before the advertised kick off time and shall not resume the sales of alcohol until 15 minutes after the kick off time
- (i) Queuing patrons shall not be allowed to encroach on to Olympic Way.
- (j) All barriers are the responsibility of SIA door supervisors during football event days.
- (k) Customers shall not be allowed to congregate outside the premises facing Olympic Way.
- (l) Save in exceptional circumstances, a personal licence holder, or suitably trained deputy, shall be present on the premises from at least 4 hours before the start of the Football Event (or from when the premises opens if less than 4 hours before the designated kick off time) until at least 1 hour after the Football Event
- (m) The premises will not show televised football matches on football event days at Wembley Stadium.
- (n) The premises licence holder will have a dispersal and queuing policy a copy of which will be kept on the premises and made available to the responsible authorities on request

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO

BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	19 th January 2024
Capacity	Solicitor to Applicant

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Matthew May TLT LLP One Redcliff Street			
Post town	Bristol	Postcode	BS1 6TP
Telephone number (if any)	03330061739		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) Matthew.May@TLT.com			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the

relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications

from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,

- (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
- (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service






As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

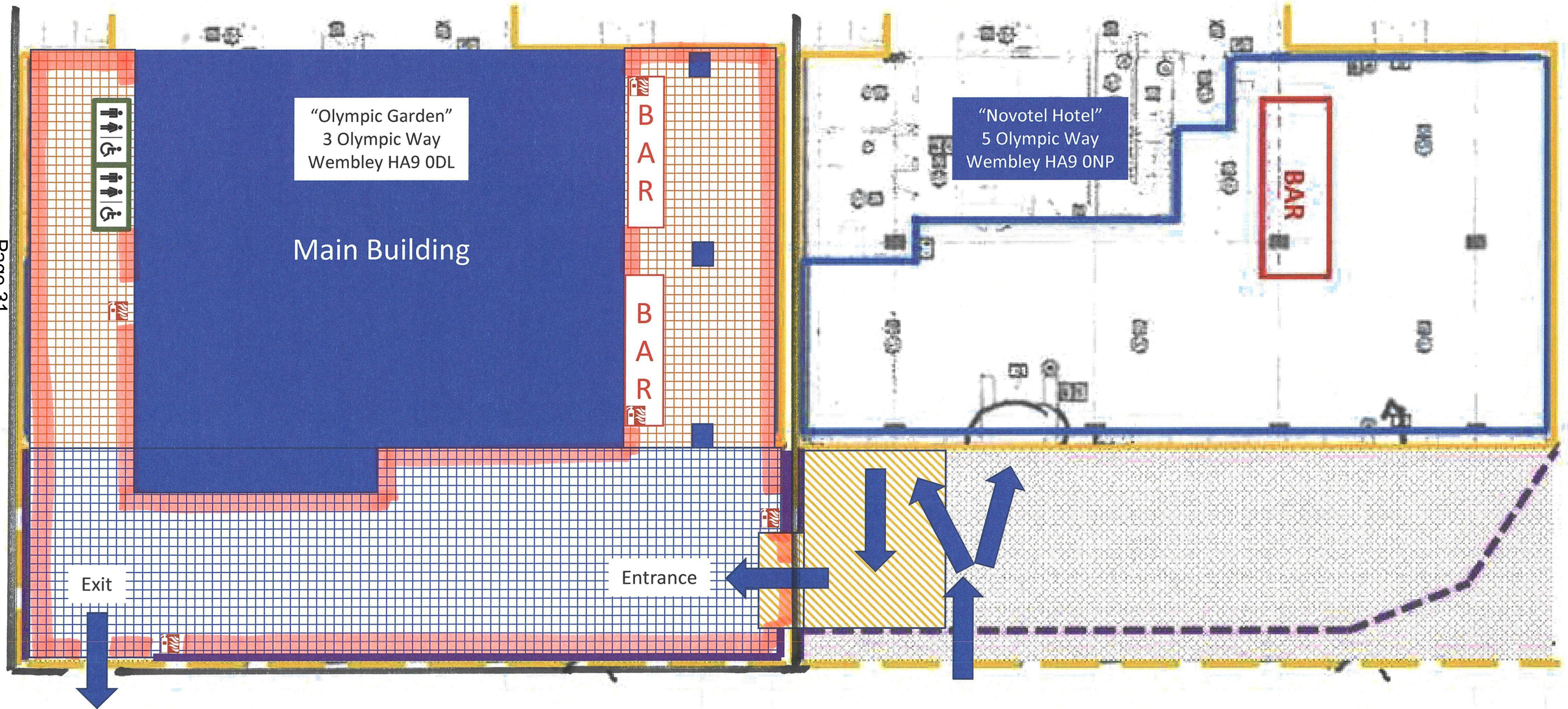
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-  Location of fire extinguishers
-  Queue area – Ticket check
-  Uncovered space
-  Covered passage way
-  Existing permanent fixed fence

 Extent of premises

 Area for provision of licensable activities

Page 31



Plan 09/01/2023

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OLYMPIC GARDEN

3 OLYMPIC WAY

BRENT

HA9 0JT

Operating Schedule

Hours of Operation

- Opening Hours
On each day of the week – from 1000 to 2230
- Provision of licensable activities
On each day of the week – from 1000 to 2200

Conditions

General

1. The licence will run for a period of 24 months (unless otherwise extended following an application to the licensing authority) from the first day of operation
2. The licensing authority, and responsible authorities will be notified when the licence is due to become operational
3. Non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises
4. Any locks or flush latches on exit doors shall be unlocked and kept free from fastenings other than push bars whilst the public are on the premises.
5. Opaque screens, of a height of no less than 1.5m shall in place on the frontage of the premises on to Olympic Way.
6. At all times when the premise is in use, a minimum of 1 member of staff shall be designated to clean the areas and prevent the accumulation of litter.

Prevention of Crime and Disorder

CCTV

7. A digital hard drive CCTV system shall be in operation to cover internal and external areas of the premises and any area where customers have legitimate access shall be sufficiently illuminated for the purposes of CCTV
 - a. All CCTV recorded images shall have sufficient clarity/quality/definition to enable facial recognition
 - b. CCTV footage shall be kept in an unedited format for a period of 31 days; any footage subsequently produced shall be in a format so it can be played back on a standard personal computer or standard DVD player.
 - c. Any manager left in charge of the premises shall be trained in the use of any such CCTV equipment and able to produce/download/burn CCTV images upon request by an authorised officer from a Responsible Authority
 - d. CCTV shall be maintained on a regular basis and kept in good working order. CCTV maintenance records to be kept details of contractor used and work carried out to be recorded.

Incident Log

8. An incident log shall be kept at the premises, and made available on request to an authorised officer or the Police, which will record the following:
 - a. All crimes reported to the venue
 - b. All ejections of patrons
 - c. Any complaints received
 - d. Any incidents of disorder and violence
 - e. All seizures of drugs or offensive weapons
 - f. Any faults in the CCTV system or searching equipment or scanning equipment
 - g. Any visit made by a relevant authority or emergency service.

Door supervisors

9. The requirement for SIA licensed door supervisors shall be on a risk assessed basis.
10. A copy of the door supervisors risk assessment shall be kept on the premises and made available for inspection by an authorised officer of the Police and/or the licensing authority

11. Where door security are employed, a register/log containing the following shall be kept and made available for inspection by an authorised officer of the Police and/or licensing authority
 - (a) names,
 - (b) badge number,
 - (c) dates & times of duty of security staff and
 - (d) any incidents that occur .
12. SIA supervisors shall wear clothing that can be clearly and easily identified on CCTV.
13. On Event days, excluding football event days, there shall be at least two member of SIA security whose sole responsibility will be to monitor and manage the outside area, from 2 hours before the start of the event taking place at Wembley stadium until 1 hour after the end of the event.
14. The use of additional SIA security on Wembley Stadium Football Event Days and non-football Events Days shall be subject to a risk assessment.
15. A copy of the risk assessment shall be kept on the premises and made available for inspection by an authorised officer of the Police and/or the licensing authority

Prevention of Public Nuisance

16. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
17. The placing of bottles into receptacles outside the premises shall not be permitted between 2200 and 1000 hours the following morning.
18. Customers shall not be permitted to take open drink containers beyond the boundary of the premises as defined on the deposited plan

Public Safety

19. Exits shall not be obstructed and clear signage of emergency exits shall visible
20. The capacity of the premises shall be determined by a written risk assessment, a copy of which shall be made available to the Licensing Authority, and authorised officers of the responsible authorities, on request.
21. This risk assessment shall be appraised at least annually

Protection of Children from Harm

22. A Challenge 25 policy shall be implemented, and full and appropriate identification shall be sought from any person who appears under the age of 25. The only acceptable forms of identification shall be passport, photo driving licence, and those carrying the PASS logo.
23. A sales refusal book shall be kept at the premises, and this shall be checked each week by either the premises licence holder or the designated premises supervisor to ensure that staff are accurately recording refusals.
24. The refusal book shall be open to inspection by appropriate officers of the Responsible Authorities.
25. A sign stating "No proof of age -- No sale" shall be displayed at the point of sale.

Football event days

26. The following additional conditions will apply on football event days at all times unless agreed in advance in writing with the Metropolitan Police and subject to the premises conducting an appropriate risk assessment:
 - (a) The premises shall only take one set of supporters on the production of a valid ticket for the game
 - (b) The designated team will be allocated by the Metropolitan Police after a risk assessment has been conducted.
 - (c) Door security will be employed and the conditions relating to the provision of door security as outlined above will be complied with
 - (d) At least one SIA registered door supervisors shall be on duty from 4 hours before the designated kick off time (or from when the premises opens if less than 4 hours before the designated kick off time) until 30 minutes after the premises is closed for licensable activities.
 - (e) The DPS or deputy shall work in partnership with the Police and, if necessary, comply with any direction given by a senior Police or Council Officer on duty at the event.
 - (f) Moveable furniture in designated external areas shall be removed

- (g) No children under the age of 16 shall be admitted unless accompanied by an adult.
- (h) The premises shall stop the sale of alcohol to 1 hour before the advertised kick off time and shall not resume the sales of alcohol until 15 minutes after the kick off time
- (i) Queuing patrons shall not be allowed to encroach on to Olympic Way.
- (j) All barriers are the responsibility of SIA door supervisors during football event days.
- ~~(k)~~ Customers shall not be allowed to congregate outside the premises facing Olympic Way.
- (l) Save in exceptional circumstances, a personal licence holder, or suitably trained deputy, shall be present on the premises from at least 4 hours before the start of the Football Event (or from when the premises opens if less than 4 hours before the designated kick off time) until at least 1 hour after the Football Event
- (m) The premises will not show televised football matches on football event days at Wembley Stadium.
- (n) The premises licence holder will have a dispersal and queuing policy a copy of which will be kept on the premises and made available to the responsible authorities on request

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From: Neville, Dean
Sent: Thursday, February 15, 2024 2:32 PM
To: Ewen Macgregor; Matthew May
Cc: Legister, Linda; Business Licence; Islam, Shamsul
Subject: RE: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Hi Ewen

Thank you for your response below and the FRA including capacity calculations.

I am happy for you to arrange a call next week to discuss however I will need the safety plans sent in advance.

In the original application you have applied for the premise to be open 7 days a week 10:00-22:00hrs, from a public safety perspective, we will require your safety plans to be separated with Wembley stadium event day and non-event day.

This should include but not limited to;

- Risk assessments
- Safety management plan
 - Medical Emergencies
 - SOPs
 - Evacuation Procedures
 - Operational plans.
 - Food Safety
 - Communication Protocols

Also documentation previously requested.

Can you please clarify on your opening times for Wembley stadium event days?

I hold the same stance as my previous email as the FRA/capacity calculations is the only new submission.

After carefully reading through your answers, and regarding the requested documentation you have stated "*these will be provided to you in due course*" without the safety plans I cannot make any further representations from a public safety perspective, therefore I will be objecting the new premise application at this time.

Kind regards,

Dean Neville
Public Safety Officer
Regulatory Services
Brent Council

From: Ewen Macgregor
Sent: Wednesday, February 14, 2024 8:10 AM
To: Neville, Dean; Matthew May
Cc: Legister, Linda; Business Licence; Islam, Shamsul
Subject: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Good morning Dean

Please see attached an email that I have just sent to Mohammed Serdouk

Attached to the email is the FRA with capacity calculations.

My client is on holiday this week – half term – but I am happy to set up a call next week with you – and any of the other RAs – to talk this through.

I have passed on your comments in relation to the provision of food to my client and will pick this up with him on his return.

Please let me know if you would like me to set up a call

Ewen Macgregor
Partner
Leisure and Retail

From: Neville, Dean
Sent: Monday, February 12, 2024 2:50 PM
To: Ewen Macgregor; Matthew May
Cc: Legister, Linda; Business Licence; Islam, Shamsul
Subject: RE: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Hello Ewen

Thank you for your response.

Re the transportation for the food, The Food business owner of Novotel will need to review their **Food Safety Management system** to reflect this new activity at 3 Olympic Way.

This will include

- Transport of food from the hotel kitchen to the new location at 3 Olympic Way- including temperature control and risk of contamination from the environment (coverings?)
- Storage of food and drink at 3 Olympic Way. (Management and temperature control of hot and cold storage)
- Training of staff
- Foods must be labelled (allergens and additives)- Please refer to foods "Prepacked for Direct Sale" (PPDS), See [Food Allergens | Brent Council](#)

Transportation of food (Health & Safety)

- Safe systems of work
- Manual handling and training records

After carefully reading through your answers, and regarding the requested documentation you have stated “*these will be provided to you in due course*” without the safety plans and capacity calculations I cannot make any further representations from a public safety perspective, therefore I will be objecting the new premise application at this time.

Kind regards,

Dean Neville
Public Safety Officer
Regulatory Services
Brent Council

From: Ewen Macgregor
Sent: Monday, February 5, 2024 8:08 AM
To: Matthew May; Neville, Dean
Cc: Legister, Linda; Business Licence
Subject: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dean

Thank you for your email.

I have now had the opportunity of taking my clients instructions.

By way of background my client owns the space, and building, that sits on 3 Olympic Way. They have full control of the site and the building, which is secure and subject to regular health and safety as well as security checks.

- **Public safety will need to see a comprehensive set of safety plans for both Wembley stadium event days and non-event days, and the management of the premises including SOPs, RAs, emergency exit plan and operational plans.**

These will be provided to you in due course

My client is willing to agree to the addition of the following on the operating schedule which will read as follows:

- *The premises shall maintain a live Safety Management Plan (“SMP”) that shall contain all the document that is required and necessary to operate a safe premises.*
- *This shall be risk assessed, reviewed and revised as is necessary, and shared with the licensing authority and responsible authorities on request.*
- *This shall include, but not limited to, policies relating to the following: -*
 - a. Site plan*
 - b. Premises licence*
 - c. Health and Safety Responsibilities*

- d. *Fire Risk Assessment*
- e. *Crowd Management*
- f. *Barriers*
- g. *Electrical Installations and Lighting*
- h. *Provision of SIA*
- i. *Food and Alcohol*
- j. *Sanitary Facilities*
- k. *Waste Management*
- l. *Sound: Noise and Vibration*
- m. *Facilities for People with disabilities*

- *The premises licence holder shall comply with the SMP.*
- *A copy of the SMP will be provided to the responsible authorities on request in advance of the Premises opening.*

- **What is your plan in mitigating the risk of broken glass falling into the public from the unused building.**

As stated above my client owns the unused building, has full access to it and makes regular Health and Safety, and security checks of the premises.

- **Detailed plans for the queuing systems and the management of queues taking into consideration the close proximity of the already in use entrance into the hotel**

This will be included in the SMP as stated above

- **Bar and food offering-**

- **Will you be serving hot food? If yes**

Yes

- **Will the hot food be transported to the sales area?**

Yes

- **Where will the transport route from / to and how will this be managed?**

Any food will be prepared in the adjacent kitchen (owned and operated by my client)

On events days food stations may be set up within the proposed licensed area with food being taken from the hotel in to the licensed area.

This can be done via a side exit from the hotel and then through a rear access point to the proposed licensed area without having to come through the site via Olympic Way

Attached is a plan showing the proposed route

The same procedure may be adopted non event days or, where possible, food (which may be limited to things like pizzas) can be prepared in the hotel and then carried by staff from the hotel into the licensed premises.

- We will require the capacity and the calculations.

My client is in the process of having a Fire Risk Assessment produced and this will be shared with you in due course

- Please elaborate on “moveable furniture in designated external areas shall be removed”

My client proposes to instal some benches – see below

These will remain in situ and, if necessary, can be secured to the ground



Moveable furniture would include, for example, deck chairs, parasols

Images of the type and style of furniture proposed are shown below



On event days these will be removed and can be securely stored in either the hotel or in the vacant building on the site.

If you require any further information, please do not hesitate to contact me.

I look forward to hearing from you.

Ewen Macgregor
Partner
Leisure and Retail

From: Matthew May
Sent: Thursday, February 1, 2024 3:30 PM
To: Neville, Dean
Cc: Legister, Linda; Business Licence; Ewen Macgregor
Subject: RE: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Good afternoon Dean

Thank you for your below email. We are currently taking instructions from our client and shall revert back with answers to your questions as soon as possible.

In the meantime, any further questions please reach out to myself or my colleague Ewen (cc'd).

Kind Regards

Matthew May
Paralegal
for TLT LLP

From: Neville, Dean
Sent: Thursday, February 1, 2024 1:55 PM
To: Matthew May
Cc: Legister, Linda; Business Licence
Subject: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dear Matthew

Please allow me to introduce myself, I am the public safety officer for Brent Council and I have been reviewing the above named premises application, I have a few question in regards to the safety plans listed below

- Public safety will need to see a comprehensive set of safety plans for both Wembley stadium event days and non-event days, and the management of the premises including SOPs, RAs, emergency exit plan and operational plans.
- What is your plan in mitigating the risk of broken glass falling into the public from the unused building.
- Detailed plans for the queuing systems and the management of queues taking into consideration the close proximity of the already in use entrance into the hotel
- Bar and food offering-
 - Will you be serving hot food? If yes
 - Will the hot food be transported to the sales area?
 - Where will the transport route from / to and how will this be managed?
- We will require the capacity and the calculations.
- Please elaborate on “moveable furniture in designated external areas shall be removed”

If you have any further questions please don't hesitate in contacting me back

Kind regards,
Dean Neville
Public Safety Officer

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Brent Civic Centre

Engineers Way
Wembley
Middlesex HA9 0FJ

email

Mohammed.serdouk@brent.gov.uk

web

uk

www.brent.gov.uk

RE: Licensing Act 2003:

Premises: Olympic Garden, 3 Olympic Way, HA9 0DL

Our Ref: 30611

14 February 2024

Dear Applicant:

Licensing Representation to the Initial Application for the Premises Licence at Olympic Garden, 3 Olympic Way, HA9 0DL

I certify that I have considered the application shown above and I wish to make a representation that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives.

- the prevention of crime and disorder.
- public safety.
- the prevention of public nuisance; and
- the protection of children from harm.

Revised Guidance issued under section 182 of the Licensing Act 2003:

- 8.47 Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed steps are appropriate promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.
- **Considering cases where licensing and planning applications are made simultaneously:**

- The operation of premises for licensable activities requires both planning and licensing authorisations. There will be overlaps as issues such as noise nuisance may be considered by both planning and licensing.

Public safety:

- As set out in Chapter 8 (8.38- 8.46), applicants should consider when making their application which steps it is appropriate to take to promote the public safety objective and demonstrate how they achieve that.
- 2.11 Counter terrorism and public safety
- Any additional licensing conditions should be appropriate and proportionate to the venue as noted in para 1.16.

Furthermore, the Licensing authority have requested information as per below:

LA: On 01/02/24: The requirement for SIA. Can you provide me with a crowd management plan for the premises?

LA: On 5/02/24: Requested planning permission and fire risk assessment.

- **Agent (TLT):** on 05/02/24: We will forward to you as crowd management plan in **Due Course**.
- **Agent (TLT)** On: 14/02/24: I appreciate that you have requested a crowd management plan and I will pick his up with my client in his return from holidays.
- **Fire risk assessment received on 14/02/24.**

Having considered all of the above and including your reply "**in due course**". Yet as to date not all requested information has been provided therefore, I am unable to propose specific licence conditions in relation to security or health care provision at appropriate premises and events applying for a licence. I am unfortunately rejecting this application as it is.

Yours faithfully

Mohammed Serdouk
Licensing Enforcement Officer
Regulatory Services
Brent Council
Mob: 07867183907
www.brent.gov.uk

From: Ewen Macgregor
Sent: Wednesday, February 14, 2024 8:05 AM
To: Serdouk, Mohammed
Cc: Esther, Chan; White, Christine; Legister, Linda; nwmailbox.licensingbrent@met.police.uk; Susana, Figueiredo; Neville, Dean; Matthew May
Subject: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Good morning Mohammed

Thank you for your email

- Fire risk assessment

Please find attached a copy of the FRA

In so far as capacities are concerned these are detailed on page 13 of the attached pdf.

This gives a maximum capacity, from an FRA perspective, of 453.

However, as a provisional guide, my client has suggested more modest working capacity figures as set out below:

- NON EVENT DAYS - 300
- EVENT DAYS NON-FOOTBALL

To be risk assessed depending on the event. Low-mid risk (as set up by the police) 350pax

High risk numbers to be dropped as per football event days

- EVENT DAYS FOOTBALL - 275

- Planning

As indicated, my client has submitted an application for planning permission.

The absence of planning permission is of course not, in and of itself, a bar to progressing with the licensing application.

- Conditions

My client has offered a comprehensive set of conditions with the application.

We have offered a further condition as set out below

- *The premises shall maintain a live Safety Management Plan ('SMP') that shall contain all the document that is required and necessary to operate a safe premises.*
- *This shall be risk assessed, reviewed and revised as is necessary, and shared with the licensing authority and responsible authorities on request.*
- *This shall include, but not limited to, policies relating to the following: -*

- a. *Site plan*

- b. *Premises licence*
- c. *Health and Safety Responsibilities*
- d. *Fire Risk Assessment*
- e. *Crowd Management*
- f. *Barriers*
- g. *Electrical Installations and Lighting*
- h. *Provision of SIA*
- i. *Food and Alcohol*
- j. *Sanitary Facilities*
- k. *Waste Management*
- l. *Sound: Noise and Vibration*
- m. *Facilities for People with disabilities*

- *The premises licence holder shall comply with the SMP.*
- *A copy of the SMP will be provided to the responsible authorities on request in advance of the Premises opening.*

My client is on holiday this week (half term) but I will be speaking to him next week.

If it would be helpful I am happy to set up a call with him and any of the other RAs who are copied in on this email so that we can discuss this application

I believe that all of the other questions that you asked to have been answered. I appreciate that you have requested a crowd management plan and I will pick his up with my client on his return.

If I can be of any further assistance, please do not hesitate to let me know.

I look forward to hearing from you.

Ewen Macgregor
Partner
Leisure and Retail

From: Serdouk, Mohammed
Sent: Tuesday, February 13, 2024 8:44 AM
To: Ewen Macgregor
Cc: Esther, Chan; White, Christine; Legister, Linda; nwmailbox.licensingbrent@met.police.uk;
Susana, Figueiredo; Neville, Dean; Matthew May
Subject: RE: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dear Mr Mac Gregor

With regard to the premise licence application of above named subject reference and my previous communication, I am still awaiting your response with the required outstanding information. Please be informed that without the requested information I cannot fully assess the application or agree conditions.

- **Can you please provide me with the outstanding information by Wednesday 14th Feb 24.**

Regards

Mohammed Serdouk
Licensing Enforcement Officer
Regulatory Services
Brent Council

From: Serdouk, Mohammed
Sent: Monday, February 5, 2024 10:29 AM
To: Ewen Macgregor
Cc: Esther, Chan; White, Christine; Legister, Linda; nwmailbox.licensingbrent@met.police.uk;
Susana, Figueiredo; Neville, Dean; Matthew May
Subject: RE: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dear Mr Mac Gregor

Thank you for your email regarding 3 Olympic Way HA9 0DL.

- You have stated that your client is submitting a planning application in order to be able to sell alcohol as opposed to the current existing planning restriction prohibiting the sale of Alcohol. I have found the current planning application reference as per below:

21/2130 | Demolition of existing building at 3 Olympic Way and erection of 3 buildings of basement, ground and 9, 22 and 25 storeys (excluding rooftop plant) to provide 172 residential units (Use Class C3), new hotel accommodation comprising 260 rooms (Use Class C1) **and retail food stores (Use Class E)**. 6-storey extension to existing hotel at 5 Olympic Way to provide 95 additional hotel rooms (Use Class C1) and amenities, extension of ground floor to create new colonnade and public realm improvements to Olympic Way. Other works associated with development include new access from North End Road, disabled car parking, cycle parking, private and communal amenity spaces, public realm works and other associated works. | Olympic House, 3 and Novotel, 5 Olympic Way, Wembley, HA9.

- Upon reviewing the legislation for **the USE OF CLASS E**: "SCHEDULE 2 PART A, Commercial, Business and Service. Class E. Commercial, Business and Service. Use, or part use, for all or any of the following purposes—
- (a) **for the display or retail sale of goods, other than hot food,** principally to visiting members of the public,

This is an extract from Schedule 2 Part A of the Town and Country Planning (Use Classes) (Amendment) (England) Regulations 2020 - Made 20 July 2020 - Laid before Parliament 21 July 2020 - Coming into force 1st September 2020.

Mr Mac Gregor, in view of your client's communication and the aforementioned planning issues, and after careful consideration of the application related to above named subject I

wish to make a holding representation that the likely effect of the grant of the application is detrimental to the Licensing objectives.

I am unable to fully assess your client's application for a new premises licence for the below reasons:

- No risk assessment provided.
- No Planning permission in place

Can you please inform your client that In order for the Licensing Authority to withdraw this holding representation, it will be necessary for your client to respond with the information in time for me to propose suitable conditions.

Regards

Mohammed Serdouk
Licensing Enforcement Officer
Regulatory Services
Brent Council

From: Ewen Macgregor
Sent: Monday, February 5, 2024 8:18 AM
To: Serdouk, Mohammed
Cc: Esther, Chan; White, Christine; Legister, Linda; nwmailbox.licensingbrent@met.police.uk;
Susana, Figueiredo; Neville, Dean; Matthew May
Subject: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Good morning Mohammed

Thank you for your emails.

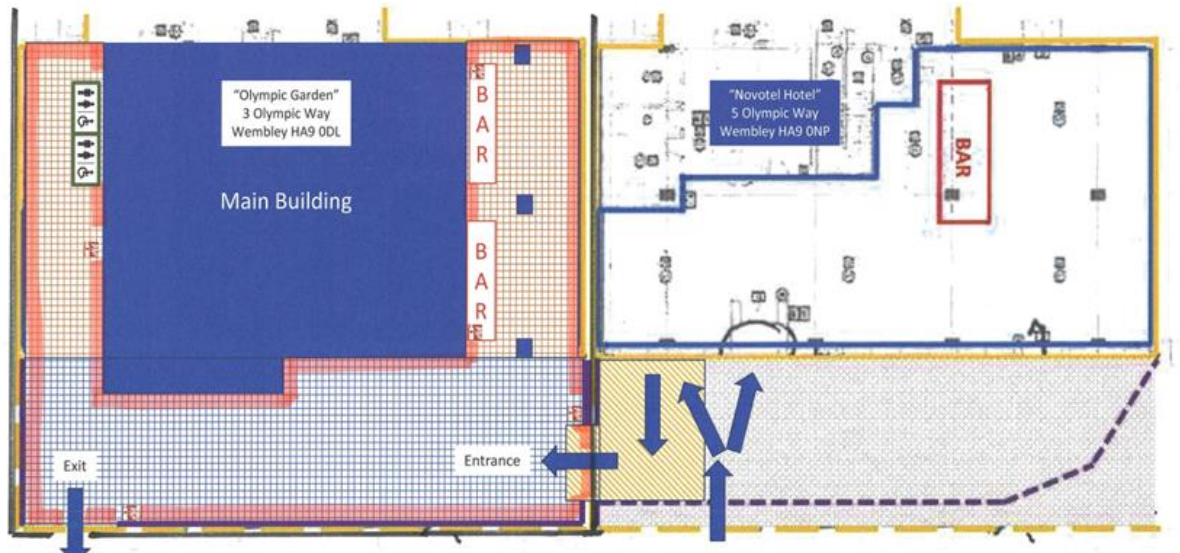
I have now had an opportunity to take my clients instructions.

By way of background my client owns the space, and building, that sits on 3 Olympic Way. They have full control of the site and the building, which is secure and subject to regular health and safety as well as security checks.

- **Planning**

In so far as planning is concerned my client is submitting a planning application which, amongst other things, will attend to the issue you have raised in one of your emails.

Dealing with the specific questions that you have asked:



1. Your client has included the Bar highlighted in red related to the Hotel Building at 5 Olympic Way. Does that mean patrons will be able to purchase Alcohol from the hotel bar and access 3 Olympic Way for consumption?

The proposed licensed area for the current application is outlined in pink – see above

The bar, highlighted red on the attached, forms no part of the current application. This bar is within the hotel which, as you know, has its own premises licence

Patrons of the hotel will NOT be able to purchase alcohol from the hotel bar and access 3 Olympic Way

2. On football event days Moveable furniture in designated external areas shall be removed. Can you please provide information as to where the movable furniture are located on non-football event days?

On football event days, any moveable furniture will be stored in the building at 3 Olympic Way (which, as stated above my client owns)

My client proposes to instal some benches – see below

These will remain in situ and, if necessary, can be secured to the ground



Moveable furniture would include, for example, deck chairs, parasols.

Images of the type and style of furniture proposed are shown below.



On event days these will be removed and can be securely stored in either the hotel or in the vacant building on the site.

3. Can you please provide me with the premises capacity number?

My client is in the process of having a Fire Risk Assessment produced and this will be shared with you in due course.

This will, amongst other things, set out the proposed capacity.

4. The requirement for SIA. Can you please provide me with a crowd management plan for the premises?

We will forward to you as crowd management plan in due course

In light of the questions raised by you, and Neville Dean (copied in to this email) my client is willing to offer the following condition to the licence:

- *The premises shall maintain a live Safety Management Plan ('SMP') that shall contain all the document that is required and necessary to operate a safe premises.*
- *This shall be risk assessed, reviewed and revised as is necessary, and shared with the licensing authority and responsible authorities on request.*
- *This shall include, but not limited to, policies relating to the following: -*

- a. *Site plan*
- b. *Premises licence*
- c. *Health and Safety Responsibilities*
- d. *Fire Risk Assessment*
- e. *Crowd Management*
- f. *Barriers*
- g. *Electrical Installations and Lighting*
- h. *Provision of SIA*
- i. *Food and Alcohol*
- j. *Sanitary Facilities*
- k. *Waste Management*
- l. *Sound: Noise and Vibration*
- m. *Facilities for People with disabilities*

- *The premises licence holder shall comply with the SMP.*
- *A copy of the SMP will be provided to the responsible authorities on request in advance of the Premises opening.*

You, and the other responsible authorities will then have oversight, and input in to the SMP.

5. Bars and a food offering. Can you please confirm if your client intend to sell Hot food or Cold food or both?

It is my clients intention to sell both hotel and cold food

A similar question has been raised by the Public Safety Officer and I have set out below my response to him for the sake of consistency.

Any food will be prepared in the adjacent kitchen (owned and operated by my client)

On events days food stations may be set up within the proposed licensed area with food being taken from the hotel into the licensed area.

This can be done via a side exit from the hotel and then through a rear access point to the proposed licensed area without having to come through the site via Olympic Way

Attached is a plan showing the proposed route

The same procedure may be adopted non-event days or, where possible, food (which may be limited to, for example, pizzas) can be prepared in the hotel and then carried by staff from the hotel into the licensed premises.

If you require any further information, please do not hesitate to contact me.

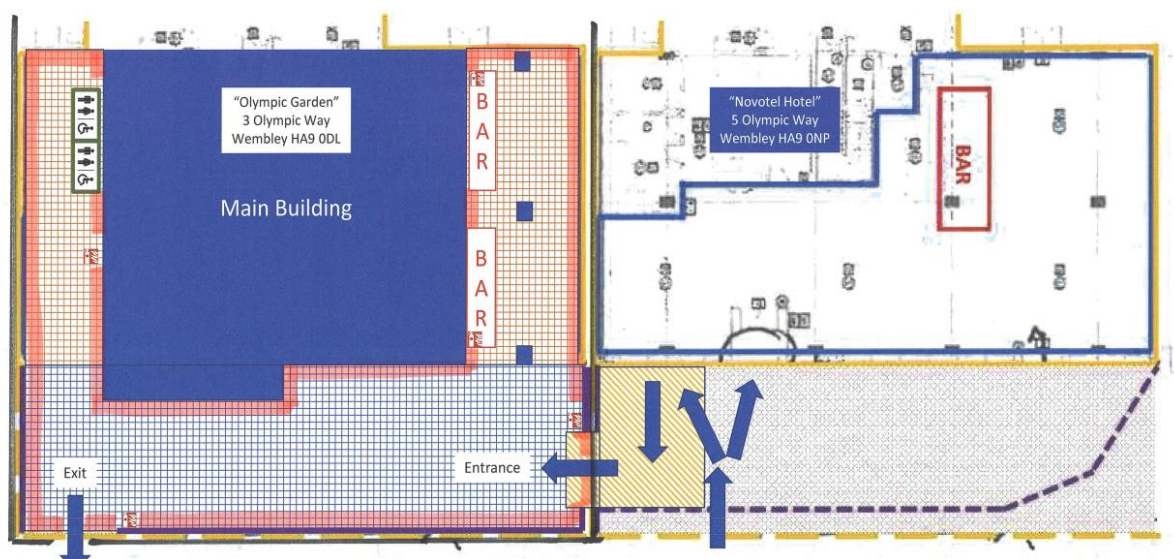
I look forward to hearing from you.

Ewen Macgregor
Partner
Leisure and Retail

From: Serdouk, Mohammed
Sent: Thursday, February 1, 2024 10:33 AM
To: Matthew May
Cc: Esther, Chan; White, Christine; Legister, Linda; nwmailbox.licensingbrent@met.police.uk; Susana, Figueiredo; Neville, Dean
Subject: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dear Sir,

In relation to above named subject premises licence application, can you please provide me the below information:



1. Your client has included the Bar highlighted in red related to the Hotel Building at 5 Olympic Way. Does that mean patrons will be able to purchase Alcohol from the hotel bar and access 3 Olympic Way for consumption?
2. On football event days Moveable furniture in designated external areas shall be removed. Can you please provide information as to where the movable furniture are located on non-football event days?
3. Can you please provide me with the premises capacity number?
4. The requirement for SIA. Can you please provide me with a crowd management plan for the premises?

5. Bars and a food offering. Can you please confirm if your client intend to sell Hot food or Cold food or both?

Looking forward to hearing from you

Regards

Mohammed Serdouk
Licensing Enforcement Officer
Regulatory Services
Brent Council

From: Martin, Wood

Sent: Friday, February 16, 2024 4:28 PM

To: Business Licence; Matthew.May@TLT.com

Cc: ENS Noise Team; Legister, Linda

Subject: FW: CONSULT: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dear Licensing Authority and, Matthew May

Nuisance Control Team as a Responsible Authority have considered the application. We are concerned that granting the application could result in public nuisance arising from the licensable activities applied for due to the proximity of residential and hotel accommodation. Please accept this communication as both a formal representation and holding email.

Kind regards

Martin Wood
Principal Nuisance Control Officer
Resident Services

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From: Phil.S.Graves@met.police.uk

Sent: Thursday, February 15, 2024 8:17 AM

To: Business Licence

Cc: Legister, Linda

Subject: Olympic Garden, 3 Olympic Way, HA9 0DL - 30611 - Police Holding Reps

Good morning Brent,

The initial pre application communication with the agent stated that this application was for match days only. The current application is for 365 days a year.

Because of this I have had to communicate with our counter terrorism and design out crime officers. Because of time restraints and a lack of all the information from the applicant my colleagues have not had the opportunity to attend the venue and make the necessary assessments. I will be in contact with Aran and Richard to get a site visit organised and to get their views / concerns over this application.

Pending this, can you treat this e-mail as my holding reps.

Thanks,

Phil

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Regulatory Services
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJBy email: business.licence@brent.gov.uk**Date:** 16 February 2024**Our ref:** 04929/48/NT/NB/JTh/29877923v3

Dear Sir/Madam,

**Application for a Premises License Reference 30611
“Olympic Garden”, 3 Olympic Way, Wembley, Brent, HA9 0DL**

This representation is submitted on behalf of our client, the Football Association (the FA), which owns and operates Wembley National Stadium (WNS). WNS is located at the southern end of Olympic Way, approximately 400 metres from the subject premises. **The FA opposes this licence application.**

Within this application, HEB Commercial Limited is seeking a premises licence under Section 17 of the Licensing Act 2003 for “Olympic Garden”, a venue to be created within external areas at 3 Olympic Way. The application relates to the supply of alcohol and licensable activities including films, live music and recorded music, between the hours of 10:00-22:00 daily.

Any proposed development and licensable activities in close proximity to WNS should be thoroughly examined to ensure there are no adverse effects which could affect the Stadium and its operations, and full compliance with the four licensing objectives. The FA and WNS have identified a number of important issues and areas of concern with this application which require careful consideration.

1. Current Lawful Planning Use of the Premises

Having regard to the site’s existing use, the operation of the premises for licensable activities requires both planning permission and licensing consents. A related application for planning permission for the ‘*Proposed temporary change of use (for a period of 3 years) of front forecourt to outdoor bar area (Use Class E) with associated temporary structures and outdoor seating*’ (LBB reference 24/0356) has very recently been submitted. This application is also within its consultation period, and its acceptability has not yet been established.

While it is not essential for a premises to have the necessary planning permission in place in advance of an application for a licence, this is normal and good practice as the lawful planning position and any restrictions can then be considered when determining the premises licence application. This application for a premises licence is therefore premature, and should be withdrawn until an application for planning permission has been positively determined.

2. Public Safety

The property is located directly off Olympic Way, which links WNS with Wembley Park Underground Station. Olympic Way is therefore a very important principal pedestrian route which is vital for the safe

movement of spectators and effective crowd management, especially on WNS event days when approximately 90,000 visitors can attend the area.

The applicant has not disclosed the maximum number of people the venue can safely accommodate and how the number of patrons in attendance will be monitored and managed, but the operation of a licenced premises adjacent to Olympic Way is a concern. Irrespective of the physical capacity of the site, consideration must be given to ensuring both the safe egress of patrons and full evacuation in the event of an emergency. If evacuation was required when Olympic Way is already crowded, evacuation times could be unacceptably compromised. A maximum capacity figure which has regard to normal event day crowds and queuing on Olympic Way should therefore be requested and attached to any licence issued.

While the FA recognises the applicant's intention to prevent queuing patrons from encroaching onto Olympic Way on football event days (Section f, para. 26 (i)), this should be extended to *all* event days at the Stadium. Details of how this will be managed and address the venue's capacity must be provided by the applicant. These measures may involve works which will require planning permission, such as the installation of a crowd-loaded fencing system (no less than 1.8m high) around the site boundary for use on event days, to ensure effective crowd management along the Olympic Way corridor on event days.

3. Prevention of Crime and Disorder, and Public Nuisance

If a licence is issued, the applicant's proposals to use SIA licenced door supervisors and the use of at least two additional SIA security staff on football event days must be required. Limited details are however provided as to how SIA security will prevent crime and disorder at the venue. The application states that "*The use of additional SIA security on Wembley Stadium Football Event Days and non-football Event Days shall be subject to a risk assessment.*" No risk assessment has been submitted with the application, and it is unclear from the information submitted what assessment criteria are being considered, so the FA cannot comment further at this time. The FA expects a proactive approach to mitigating security risks, including a detailed stewarding plan, queue management and implementing suitable search procedures. In common with other local venues, it would be appropriate to close the 'uncovered area' on the plan on event days and prevent post-match trading to reduce the risk of disorder. The FA suggests that the views of the Council's Public Safety team should be sought and regarded as an important consideration.

In summary, when considering this application which the FA opposes, the Council is asked to give due consideration to the above concerns and the national and international significance of the Stadium and its operational requirements, including in particular the need to maintain public safety and security.

WNS would welcome further dialogue about these issues with the applicant and the Council.

Please confirm receipt of this letter and contact Nick Baker or Joe Thompson should you wish to discuss.

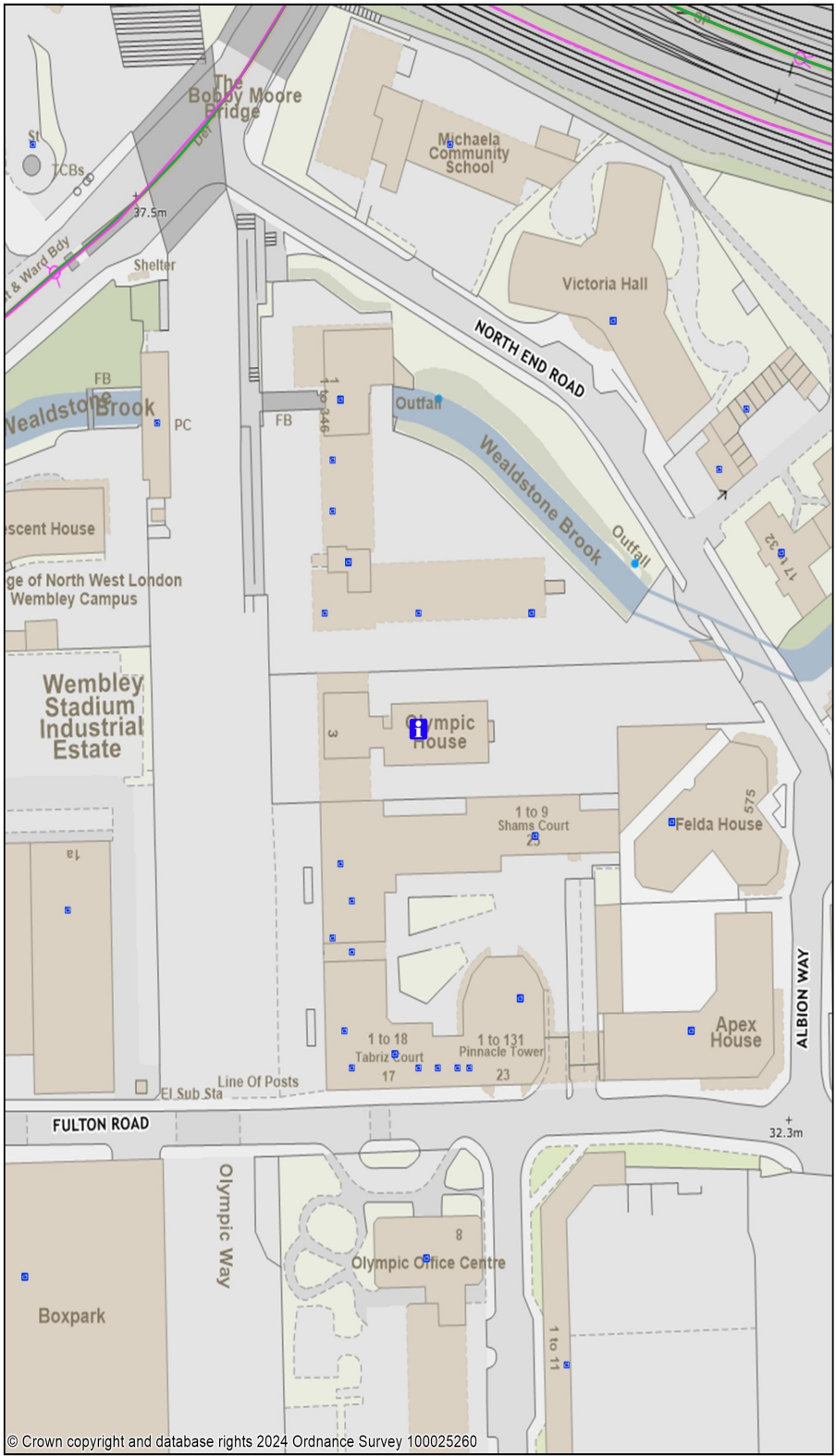
Yours faithfully,



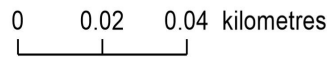
Lichfields

Copy Tom Legg, WNS

Basemap Map



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Fire Risk Assessment

3 Olympic Way

Wembley

12th February 2024

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The Regulatory Reform (Fire Safety) Order 2005 is the principal fire safety legislation within England and Wales and covers relevant persons within all premises, with a few exceptions. Premises are defined at Article 2 as are relevant persons. The legislation is applicable to the premises surveyed and this report is intended to support the Responsible Person in satisfying the requirements and prohibitions contained within Articles 8-22, including Articles 4 and 38, by carrying out an assessment of the risk from fire within the premises, as required by Article 9.

The survey is generally limited to life safety, though elements, typically considered as property protection are considered, where their deficiencies could impact upon the life safety provisions. Where obvious remediations could readily limit the spread of fire throughout the premises, these are considered, though not implicitly as a life safety issue, but as a requirement of the general duty to implement fire precautions and to limit the spread of fire throughout the premises.

The survey was limited to a visual inspection of the regulated parts of the premises without dismantling or invasive inspection, though where access could be readily gained, areas were inspected and reported upon, with reference to life safety, property protection, or the general duty to carry out fire precautions. Such observations are based on current building regulations guidance, as would be applicable to the property in its present form. Any recommended actions, however, are proposed based upon the level of risk posed by any such deficiency, as opposed to a retrospective implementation of modern-day standards.

The report methodology was to record evidence against the requirements of PAS 79-1:2020 and the report follows the template provided at Annex A of that document. To ensure that the focus of the responsible person is drawn to the action required to be implemented, the report is made up so that the reader understands the assessor's opinion and recommendations primarily and can review the audit evidence, found at the back of the report, as necessary.

This report is compiled subject to the terms and conditions appended to the report.

Document Control

Author	Title	Revision	Date
K.Brelsford M.Eng(Hons) MIFireE	3 Olympic Way FRA		12/02/24

Revision	Reason for Revision	Author	Date

Client	Report Commissioned by
Novotel Wembley	Stefano Puccini

This document is intended solely for use by the client and its relevant agents. The report is intended only for the development to which it refers and is based upon the information and documentation received by the client. Clear Fire Safety Solutions Ltd accepts no liability to any third party and does not authorise reproduction of any part of this report without prior written consent. Any third party, guided by this report, does so entirely at their own risk.

Introduction

The premises at 3 Olympic Way is proposed to be utilised as an open-air bar, operated by the Novotel, situated next door. The land at present, is the frontage to an existing building, which is understood to be scheduled for re-development. The proposed bar will occupy the front of the building, with the rear of the building being separated from the proposed bar. The building itself will be excluded from the bar area, except for one small area, which will be used for storage for the bar and will be accessed by staff only.

This report provides the written fire risk assessment, discharging the responsible person's duties relating to the safety of relevant persons but also provides the design rationale, to satisfy the objectives of the London Plan, which requires that all development proposals must achieve the highest standards of fire safety and ensure that they:

- 1) identify suitably positioned unobstructed outside space:
 - a) for fire appliances to be positioned on (Appendix C)
 - b) appropriate for use as an evacuation assembly point (Appendix B)
- 2) are designed to incorporate appropriate features which reduce the risk to life and the risk of serious injury in the event of a fire; including appropriate fire alarm systems and passive and active fire safety measures (Appendix A)
- 3) are constructed in an appropriate way to minimise the risk of fire spread (Appendix A)
- 4) provide suitable and convenient means of escape, and associated evacuation strategy for all building users (Appendix A)
- 5) develop a robust strategy for evacuation which can be periodically updated and published, and which all building users can have confidence in (Appendix A)
- 6) provide suitable access and equipment for firefighting which is appropriate for the size and use of the development. (Appendix A)

The report will further support the licensing application by demonstrating steps to promote the licensing objectives, namely public safety.

The report serves, as the premises is in the planning phase, as a pre-occupation fire risk assessment and should be reviewed upon project completion/occupation by relevant persons.

The premises will be generally open to air, with limited, temporary structures erected to house 2 x bars and W.C. facilities. Other fixed/moveable items will incorporate a pergola, bench/table seating and limited table games.

Lighting will be provided by festoon type systems, suitably designed and tested for outdoor use.

Executive Summary

A site visit was conducted on the 8th February and the report is based upon information gained during that visit, from discussions with the Responsible Person and also a document review (limited to emails and proposed site plans).

The proposed bar represents a low risk. The design for means of escape has been detailed within this report and will be managed during operation, with suitable numbers of supervisory staff.

Areas of increased risk, associated with the serving of food are obviated, as the provision of food will be catered for within the Novotel, where process and procedures are adequately managed within that demise.

The risk from fire is very low, given limited ignition sources which will be limited to small numbers of electrical appliances, connected to fuse/trip protected circuits. Fire development, in the unlikely event of ignition, will be limited to a discrete area, from which people will be able to move away, in open air. Unlike a traditional indoor area, where occupants need to move away from a fire towards a place of relative safety (such as a protected means of escape), the occupants at 3 Olympic Way will already be outdoors, in a position of relative safety, at the outbreak of fire.

It is acknowledged that Olympic Way provides the main thoroughfare between Wembley Stadium and the main transportation link at Wembley Park Station. To ensure availability at all material times, the means of escape have been designed to allow the full occupancy to assemble in a space that is under the control of the operator - Novotel.

As this report relates to a proposed premises, there are necessarily some assumptions. Any such assumptions are recorded and should be subject to confirmation by a review of this report upon initial occupation; where management systems, exact occupancies, operational procedures, and policies can be accurately captured/reviewed/reflected.

Design Summary

The design of the premises is generally detailed throughout Appendices a, b and c. In summary however, the design has been based upon setting an occupancy limited by floor space factors. The factors chosen are reasonable and concurrent within both risk assessment guidance and building regulations guidance.

Based upon floor space, a maximum occupancy of 453 is calculated, upon which basis, the exit width has been calculated, to permit an evacuation within 5 minutes, as per Government guidance¹. Travel distances are reasonable (open air) and so whilst two exits area available, only one has been calculated to accommodate the maximum occupancy, which discharges onto the operator-controlled frontage, outside the Novotel at 5 Olympic Way. The required holding space

¹ <https://www.gov.uk/government/publications/fire-safety-risk-assessment-open-air-events-and-venues>

has been calculated and the area is of sufficient size to accommodate 453 persons. The other exit is considerably larger and could be used, subject to the occupant density on Olympic Way. This is not necessary however and the main entrance/exit will always accommodate the maximum occupancy.

Were the bar to be occupied by 453 people, the exit calculations are such that the main entrance, used as an exit, can accommodate the occupancy in under 3 minutes. There is sufficient space, on the frontage of the Novotel, to accommodate the occupancy, and so evacuation, if required could be facilitated independent of the thoroughfare, Olympic Way.

It is likely that the operational procedures will limit the occupancy to considerably less than 453 and this document will be amended to reflect that finalised figure, however, the escape widths will remain as detailed within this report, accommodating a main entrance/exit measuring at least 1500 mm clear width (this is likely to be slightly wider as it is assumed that the area will be provided with two openable leaves, each at least 800 mm).

Conclusion

Overall the level of risk was considered trivial. Management systems will be developed and implemented, and a fire safety management plan, will need to be implemented to demonstrate the ongoing planning, organisation, control, monitoring and review of preventive and protective measures. It is anticipated that the implementation of Novotel corporate procedures will ensure satisfaction of that goal.

A post occupation FRA should be programmed for the first couple of weeks of operation, to ensure that the contents of this FRA, which cannot yet consider, staff training, routine maintenance, fire drills, emergency signage etc. are implemented and fire safety management systems are in place.

	might be required to establish more precisely the likelihood of harm as a basis for determining the priority for improved control measures.
Substantial	Considerable resources might have to be allocated to reduce the risk. If the building is unoccupied, it should not be occupied until the risk has been reduced. If the building is occupied, urgent action should be taken.
Intolerable	Building (or relevant area) should not be occupied until the risk is reduced.

NOTE THAT, ALTHOUGH THE PURPOSE OF THIS SECTION IS TO PLACE THE FIRE RISK IN CONTEXT, THE ABOVE APPROACH TO RISK ASSESSMENT IS SUBJECTIVE AND FOR GUIDANCE ONLY. ALL HAZARDS AND DEFICIENCIES IDENTIFIED IN THIS REPORT SHOULD BE ADDRESSED BY IMPLEMENTING ALL RECOMMENDATIONS CONTAINED IN THE FOLLOWING ACTION PLAN. THE FIRE RISK ASSESSMENT SHOULD BE REPEATED REGULARLY.

Action Plan

Item/Ref	Recommendation	Priority	Time scale
	Field intentionally blank		

Appendix A

REGULATORY REFORM (FIRE SAFETY) ORDER 2005 FIRE RISK ASSESSMENT

Responsible person (e.g. employer) or person having control of the premises:	General Manager (Stefano Puccini)
Address of premises:	3 Olympic Way
Person(s) consulted:	Stefano Puccini
Assessor:	Kevan Brelsford M.Eng CFPA-E Dip MIFireE
Report validated by:	
Date of fire risk assessment:	12 February 2024
Date of previous fire risk assessment:	N/A
Suggested date for review:	Upon occupation/completion

This report is intended to assist you in compliance with Article 9 of the Regulatory Reform (Fire Safety) Order 2005 (the 'Fire Safety Order'), which requires that a risk assessment be carried out.

12 February 2024

GENERAL INFORMATION

1 THE PREMISES

1.1	Number of floors at ground level and above:	1
	Number of floors entirely below ground level:	0
	Floors on which car parking is provided:	N/A
1.2	Approximate floor area (ground):	Approx 350 m ²
	Approximate floor area (other):	0
	Approximate floor area (total):	350 m ²
1.3	Details of construction and layout:	<p>The premises is open air, sited within the frontage to a disused office building. Some individual structures will be introduced, whilst yet to be finalised will be portacabin type toilet facilities and timber sheds, housing the two bars. The publicly accessible areas will be limited to the front and there will be a staff access point to the rear, which provides access to the hotel, from where the bar will be serviced.</p> <p>The area will be separated from the adjacent areas by fencing, and the premises is afforded two access/egress points, situated at opposite sides.</p>
1.4	Occupancy:	Bar

2. THE OCCUPANTS

2.1	Approximate maximum number of employees at any one time:	Max 10
2.2	Approximate maximum number of other occupants at any one time:	443 Maximum based upon floor space and exit capacity
2.3	Approximate total number of people present in the building at any one time:	453 ^{Note} Note – number will be amended to reflect the operational plan

Note: The fire strategy occupant figure is with every space occupied – it is improbable that all spaces will be occupied as when all bedrooms are occupied, it is likely that the remainder of the space will be sparsely populated and vice versa.

3. OCCUPANTS ESPECIALLY AT RISK FROM FIRE

3.1	Sleeping occupants:	Nil
3.2	Disabled employees:	None reported
3.3	Other disabled occupants:	Variable
3.4	Occupants in remote areas and lone workers:	N/A
3.5	Young persons employed:	None reported
3.6	Others:	N/A

4. FIRE LOSS EXPERIENCE

N/A

5. OTHER RELEVANT INFORMATION

It is understood that the license application is for a minimum 2 year duration.

5. OTHER RELEVANT INFORMATION (Previous FRA review)

There was no previous Fire Risk Assessment as the premises is yet to be developed.

6. RELEVANT FIRE SAFETY LEGISLATION

6.1 The following fire safety legislation applies to these premises:

The regulatory reform (Fire Safety) Order 2005

6.2 The above legislation is enforced by:

London Fire Brigade

6.3 Other legislation that makes significant requirements for fire precautions in these premises [other than the Building Regulations 2010 (as amended)]:

Licensing Act 2003

6.4 The other legislation referred to above is enforced by::

Brent Council

6.5 Is there an alterations notice in force?

No

Relevant information and deficiencies observed

The following section contains references to Clauses and Annexes. These references are to the source document (PAS 79-1:2020), from which the following tables have been taken (see introduction for further detail).

7-16 FIRE HAZARDS AND THEIR ELIMINATION OR CONTROL		
7.	ELECTRICAL SOURCES OF IGNITION <i>(Clause 13 and Annex B)</i>	
7.1	Are reasonable measures taken to prevent fires of electrical origin?	Yes
7.2	More specifically:	
	a) Are fixed installations periodically inspected and tested	N/A
	b) Is portable appliance testing carried out?	N/A
	c) Is there suitable control over the use of personal electrical appliances?	N/A
	d) Is there suitable limitation of trailing leads and adapters?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
	It is anticipated that the implementation of Novotel compliance monitoring will suitably address the areas above.	

8. SMOKING (Clause 13 and Annex B)		
	8.1 Are reasonable measures taken to prevent fires as a result of smoking?	Yes
	8.2 More specifically:	
	a) Is smoking prohibited in the building?	Yes
	b) Is smoking prohibited in appropriate areas?	Yes
	c) Are there suitable arrangements for those who wish to smoke?	Yes
	d) Did the smoking policy appear to be observed at time of inspection?	Yes
	Relevant information (including description of arrangements and deficiencies observed):	
	Smoking policy will be adopted and implemented by management.	

9. ARSON (Clause 13 and Annex B)		
9.1	Does basic security against arson by outsiders appear reasonable ¹⁾ ?	Yes
9.2	Is there an absence of unnecessary fire load in close proximity to the premises or available for ignition by outsiders?	Yes
	Relevant information (including description of arrangements and deficiencies observed)	
	Combustible items present within the rear yard, though this will be remote from and secured from public access.	
	1) Reasonable only in the context of this fire risk assessment. If specific advice on security (including security against arson) is required, this should be obtained from a security specialist.	

10. PORTABLE HEATERS AND HEATING AND VENTILATION INSTALLATIONS (Clause 13 and Annex B)	
Is there satisfactory control over the use of portable heaters?	N/A
Are fixed heating and ventilation installations subject to regular maintenance?	Yes
Relevant information (including description of arrangements and deficiencies observed):	
Systems will be subject to routine maintenance.	

11. COOKING (Clause 13 and Annex B)		
11.1	Are reasonable measures taken to prevent fires as a result of cooking?	Yes
11.2	More specifically, are filters cleaned or changed and ductwork cleaned regularly?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
Cooking to be undertaken within Novotel kitchens, which are subject to routine maintenance and are outside the scope of this assessment.		

12. LIGHTNING (Clause 13 and Annex B)		
12.1	Does the building have a lightning protection system? information and deficiencies observed:	N/A
Relevant information (including description of arrangements and deficiencies observed):		
Assumed to have but not witnessed during inspection.		

13. HOUSEKEEPING (Clause 13 and Annex B)		
13.1	Is the overall standard of housekeeping adequate?	N/A
13.2	More specifically	
	a) Do combustible materials appear to be separated from ignition sources?	N/A
	b) Is unnecessary accumulation or inappropriate storage of combustible materials or waste avoided?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
Unable to comment as not in operation at time of visit. Novotel management will be implemented which is existing and to a good standard.		

14. HAZARDS INTRODUCED BY OUTSIDE CONTRACTORS AND BUILDING WORKS (Clause 13 and Annex B)		
14.1	Is there satisfactory control over works carried out in the building?	N/A
	More specifically:	
	a) Where appropriate, are fire safety conditions imposed on outside contractors?	N/A
	b) Where appropriate, is a permit to work system used (e.g. for "hot work")?	N/A
	c) Are suitable precautions taken by in-house maintenance personnel who carry out works?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
Intended procurement and procedures for contractors not interrogated – such procedures will be subject to review and development in line with Novotel protocols.		
NOTE: Suitable guidance documents on control of contractors can be found in the References at the end of the report.		

15. DANGEROUS SUBSTANCES ₂₎ (Clause 13)		
15.1	Are the general fire precautions adequate to address the hazards associated with dangerous substances used or stored within the premises?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
Unlikely to be any dangerous substances, for anticipated use.		
Article 2 (RR(FS)O) defines dangerous substance as		
<ul style="list-style-type: none"> (a) a substance or preparation which meets the criteria in the approved classification and labelling guide for classification as a substance or preparation which is explosive, oxidising, extremely flammable, highly flammable or flammable, whether or not that substance or preparation is classified under the CHIP Regulations; (b) a substance or preparation which because of its physico-chemical or chemical properties and the way it is used or is present in or on premises creates a risk; and (c) any dust, whether in the form of solid particles or fibrous materials or otherwise, which can form an explosive mixture with air or an explosive atmosphere; 		
16. OTHER SIGNIFICANT FIRE HAZARDS THAT WARRANT CONSIDERATION		
16.1	Hazards:	
	None recorded	
Relevant information (including description of arrangements and deficiencies observed):		

17-24 FIRE PROTECTION MEASURES		
17.	MEANS OF ESCAPE [Clause 15c) and Annex C]	
17.1	Is the design and maintenance of the means of escape considered adequate?	Yes
17.2	More specifically:	
	a) Do staircase and exit capacities appear to be adequate for the number of occupants ₄₎ ?	Yes
	b) Are there reasonable distances of travel:	
	- where there is escape in a single direction?	Yes
	- where there are alternative means of escape	Yes
	c) Is there adequate provision of exits?	Yes
	d) Do fire exits open in the direction of escape, where necessary	Yes
	e) Are there satisfactory arrangements for escape where revolving doors or sliding doors are used as exits?	N/A
	f) Are the arrangements provided for securing exits satisfactory?	Yes
	g) Is a suitable standard of protection designed for escape routes?	Yes
	h) Are there reasonable arrangements for means of escape for disabled people?	Yes
Detailed assessment included at appendix B.		
a) In summary, the occupancy has been calculated based upon the available floor space, using floor space factors from Approved Document B: Volume 2 – Fire Safety – Buildings other than dwellings.		
Based upon a maximum anticipated occupancy of 453, exit widths have been calculated to permit a 5-minute evacuation. To achieve a 5-minute evacuation time, the minimum exit width required is 0.83 m. The minimum exit width is set to 1.5 m, allowing an exit time of 2 mins 46 secs, into an assembly area, under the management of Novotel, of more than sufficient capacity.		
The secondary exit discharges into an area where anti-vehicle barriers are sited, adjacent to Olympic Way. The restrictions on exit width, created by the position of the barriers has been assessed and more		

<p>than 1.5 m is available (4.75 m). As Olympic Way is understood to be the main route between Wembley Stadium and Wembley Park Station the escape is designed on the basis that the only available escape is via the entrance, off the Novotel apron. The means of escape on that basis are more than adequate.</p> <p>b) There is little restriction on travel distance in open air. The area would meet with the limitations of 18 m single, and 45 m multiple direction were it within a building and so the distances are considered acceptable.</p> <p>c) Evacuation will be managed, and the main exit will be opened by staff prior to evacuation.</p> <p>d) Exits will always be under management supervision as part of the operational procedure.</p> <p>h) The site will be level access or ramped, suitable for disabled access/egress.</p>		
17.3	Are the escape routes available for use and suitably maintained?	Yes
	More specifically:	
	a) Are fire-resisting doors maintained in sound condition and self-closing, where necessary?	N/A
	b) Is the fire-resisting construction protecting escape routes in sound condition ⁵⁾ ?	N/A
	c) Are all escape routes clear of obstructions?	Yes
	d) Are all fire exits easily and immediately openable?	Yes
Relevant information (including description of arrangements and deficiencies observed):		
Exit routes are in open area and do not need additional protection. Exits will be under the control of management and will be opened as necessary as per operational policy to be developed.		
<p>⁴⁾ Based on current occupancy information provided. Detailed calculations (e.g. using floor space factors to predict maximum occupancy) are not carried out.</p> <p>⁵⁾ This fire risk assessment will not necessarily identify all minor fire stopping issues that might exist within the building. If you become aware of other fire stopping issues, or are concerned about the adequacy of fire stopping, you might consider arranging for an invasive survey by a competent specialist.</p>		

18. MEASURES TO LIMIT FIRE SPREAD AND DEVELOPMENT [Clause 15(g)]		
18.1	Is it considered that there is:	
	a) compartmentation of a reasonable standard ⁶⁾ ?	N/A
	b) reasonable limitation of linings that might promote fire spread?	Yes
	As far as can reasonably be ascertained, are fire dampers provided as necessary to protect critical means of escape against passage of fire, smoke and products of combustion in the early stages of a fire ^{6), 7)} ?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
<p>Temporary structure linings will be classified in accordance with BS EN 13501-1 and as the structures are less than 30 m², should achieve a minimum of D-s3, d2 (equivalent to Class 3 when tested to BS 476-7 will also suffice).</p> <p>Externally, there is no requirement to limit the surface spread of flame, though as escape routes may pass near to areas where screening or artificial foliage decorations are present, the fire performance, to meet the requirements of ADB, should be a minimum of C-s3, d2 (equivalent to Class 1 when tested to BS 476-7 will also suffice).when classified in accordance with BS EN 13501-1.</p>		

The fencing/barriers separating the rear yard from the front bar area will be open, or if solid construction will not continue full height to the underside of the building. This will keep the area as open air and prevent excessive heat build-up, in the event of a fire involving a temporary structure.

Design guidance from the ventilation of open sided car parks² has been adopted which requires 5% of the floor area to be open, with at least half of that amount (half of 2.5% = 1.25%), distributed equally on opposing sides.

The area (beneath the existing building) where the bars will be sited is 108 m² and the toilet area is 52 m².

The front to each area will be completely open and more than satisfies the open-sided ventilation criteria.



The requirement for the 1.25% area, on opposing sides, where the barrier will be erected equates to 1.35 m² for the bar area and 0.65 m² for the toilet area.

Any solid barrier should stop short of the underside of the soffit by at least 0.5 m, which will leave ventilation of 4.43 m² (4.1% of the floor area) and 2.2 m² (4.1%) of the bar and toilet area respectively.

This leaves the area more than meeting the ventilation requirements for an open sided car park and will prevent excessive heat build up in the event of fire. For an open sided carpark meeting the criteria above, the required period of structural fire resistance is 15 minutes. The structure above the area will be provided with at least 60 minutes structural fire resistance and so a fire within a temporary structure will not impact upon the adjacent building.

⁶⁾This fire risk assessment will not necessarily identify all minor fire stopping issues that might exist within the building. If you become aware of other fire stopping issues, or are concerned about the adequacy of fire stopping, you may wish to consider arranging for an invasive survey by a competent specialist. ⁷⁾A full investigation of the design of heating, ventilation and air conditioning systems is outside the scope of this fire risk assessment.

19. EMERGENCY ESCAPE LIGHTING [Clause 15e]		
19.1	Has a reasonable standard of emergency escape lighting system been provided ⁸⁾ ?	Yes
Relevant information (including description of arrangements and deficiencies observed):		
Sufficient lighting will be available from adjacent areas and the lighting brought into the area is unlikely to be compromised by fire. Sufficient illumination will be available from Olympic Way to facilitate egress.		
⁸⁾ Based on visual inspection, but no test of illuminance levels or verification of full compliance with relevant British Standards carried out.		

² ADB V2:2019, Section 11.2, p. 89

20. FIRE SAFETY SIGNS AND NOTICES <i>[Clause 15d]</i>		
20.1	Is there a reasonable standard of fire safety signs and notices?	Yes
Relevant information (including description of arrangements and deficiencies observed):		
Signs will be of limited use as the layout and distribution of exits is relatively straightforward. Illuminated exit signs should be positioned above the main entrance exit to ensure that people make their way, under supervision of staff, to the required exit. Whilst the opposing exit will be signed, if this is not in use due to the operational planning, staff will be positioned to direct occupants to the main entrance/exit. Experience in fire evacuations is such that it is recognised that the majority of people who are unfamiliar with a premises will endeavour to leave the same way as they entered.		
See appendix B for signage positions.		

21. MEANS OF GIVING WARNING IN CASE OF FIRE <i>[Clause 15b]</i>		
21.1	Is a reasonable fire detection and fire alarm system provided ⁹⁾ ?	Yes
21.2	Is there remote transmission of alarm signals?	No
21.3	Is a zone plan displayed?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
Detection and alarm system controlled by panel located behind reception area. System installed, to an L1 standard. Commissioning certification should be provided on hand over		
21.4	Relevant information on false alarm experience (if known):	N/A
Individual temporary structures will be occupied and so the outbreak of fire will be immediately obvious to those in the vicinity.		
A system will be developed as part of the management plan/operational procedure to both raise the alarm and to organise an evacuation. This may be accomplished with the use of voice amplifiers. Temporary structures could be fitted with rotary bells, so that staff can raise the alarm, upon exiting any such structure.		
The exact system employed will be captured and recorded within the post-occupation risk assessment.		
⁹⁾ Based on visual inspection, but no audibility tests or verification of full compliance with relevant British Standard carried out.		

22. MANUAL FIRE EXTINGUISHING APPLIANCES <i>[Clause 15f]</i>		
22.1	Is there reasonable provision of manual fire extinguishing appliances?	Yes
22.2	What type(s) of appliances are provided?	
	Portable fire extinguishers:	Yes
	Hose reels:	N/A
	Fire blankets:	N/A
22.3	Are all fire extinguishing appliances readily accessible?	Yes
Relevant information (including description of arrangements and deficiencies observed):		
Fire extinguishers will be placed strategically and will also be sited within the temporary structures. Additional extinguishers will, if necessary, be available from within the Novotel see appended plan.		

23. RELEVANT AUTOMATIC FIRE EXTINGUISHING SYSTEMS ¹⁰⁾ [Clause 15h]]		
23.1	Type of fixed system:	NA
Relevant information (including description of arrangements and deficiencies observed):		
10) Relevant to life safety and this risk assessment (as opposed to property protection).		

24. OTHER RELEVANT FIXED SYSTEMS AND EQUIPMENT ¹¹⁾ [Clause 15i]]		
24.1	Type of fixed system:	N/A
Relevant information and deficiencies observed:		
24.2	Is there suitable provision of firefighters' switch(es) for high voltage luminous tube signs, etc.?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
24.3	Are there appropriately sited facilities for electrical isolation of any photovoltaic (PV) cells, with appropriate signage, to assist the fire and rescue service?	N/A
Relevant information (including description of arrangements and deficiencies observed):		

25-28 MANAGEMENT OF FIRE SAFETY		
25.	PROCEDURES AND ARRANGEMENTS (Clause 16)	
25.1	Safety assistance:	
	The competent person(s) appointed under Article 18 of the Fire Safety Order to assist the responsible person in undertaking the preventive and protective measures (i.e. relevant general fire precautions) is:	
	N/A	
25.2	Fire safety at the premises is managed by ¹²⁾ :	
	General Manager	
25.3	Is there a suitable record of the fire safety arrangements?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
	Fire safety management plan will form part of the operational plan procedures.	
25.4	Are procedures in the event of fire appropriate and properly documented, where appropriate ¹³⁾ ?	N/A
	More specifically:	
	a) Are there adequate procedures for investigating fire alarm signals?	N/A
	b) Are there suitable arrangements for summoning the fire and rescue service?	N/A
	c) Are there suitable arrangements to meet the fire and rescue service on arrival and provide relevant information, including that relating to hazards to firefighters?	N/A
	d) Are there suitable arrangements for ensuring that the premises have been evacuated?	N/A

	e) Is there a suitable fire assembly point(s)?	N/A
	f) Are there adequate procedures for evacuation of any disabled people who are likely to be present?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
	Hotel not in operation at time of visit – a positive answer is anticipated to all of the above as RBH protocols will be implemented.	
25.5	Are there persons nominated to use fire extinguishing appliances?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
25.6	If the premises are in multiple occupation, are there adequate arrangements for cooperation between duty holders to ensure coordination of their fire safety arrangements?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
25.7	Are there persons nominated to assist with evacuation, including evacuation of disabled people?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
25.8	Is there appropriate liaison with fire and rescue service (i.e. by fire and rescue service crews visiting for familiarization visits?)	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
25.9	Are routine in-house inspections of fire precautions undertaken (e.g. in the course of health and safety inspections)?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
	Bar not in operation at time of visit – a positive answer is anticipated to all of the above as the operational plan is developed, reviewed and enacted, in line with best practice arrangements contained within the management systems for the adjacent Novotel.	
<p>¹²⁾ This is not intended to represent a legal interpretation of responsibility, but merely reflects the managerial arrangement in place at the time of this risk assessment.</p> <p>¹³⁾ Based on brief review of procedures at the time of this fire risk assessment. In-depth review of documentation is outside the scope of this fire risk assessment, unless otherwise stated.</p>		
26. TRAINING AND DRILLS [Clause 16h]		
26.1	Are all staff given adequate fire safety instruction and training?	N/A
	More specifically:	
	a) Are they trained on induction?	N/A
	b) Are they given periodic refresher training?	N/A
	c) Are they given additional training to cover any specific roles and responsibilities?	N/A
	d) Is the content of training provided considered adequate ¹⁴⁾ ?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
	d) the actions to be taken in fire were considered inappropriate. Guests were provided with a door hanger, to indicate that assistance would be needed to evacuate and staff were trained to sweep the building, to look for any such signs.	

26.2	Are fire drills carried out at appropriate intervals?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
	Recorded in fire log book	
26.3	When the employees of another employer work in the premises, is appropriate information on fire risks and fire safety measures provided?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
	Bar not in operation at time of visit – a positive answer is anticipated to all of the above as the operational plan is developed, reviewed and enacted, in line with best practice arrangements, contained within the management systems for the adjacent Novotel.	
	¹⁴⁾ Based on brief consideration of the scope of such training. In-depth evaluation is outside the scope of this fire risk assessment.	

27. TESTING AND MAINTENANCE [Clause 16j]		
	27.1 Is there adequate maintenance of the premises?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
27.2	Is weekly testing and periodic servicing of the fire detection and fire alarm system undertaken?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
27.3	Are monthly and annual testing routines in place for the emergency escape lighting?	N/A
	No Relevant information (including description of arrangements and deficiencies observed):	
27.4	Is annual maintenance of fire extinguishing appliances undertaken?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
27.5	Is periodic inspection of external escape staircases and gangways undertaken?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
27.6	Are six-monthly inspection and annual testing of rising mains undertaken?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
27.7	Are weekly and monthly testing, six-monthly inspection, and annual inspection and testing undertaken of lift(s) provided for use by firefighters or evacuation of disabled people (evacuation lifts)?	N/A
	Relevant information (including description of arrangements and deficiencies observed):	
27.8	Are weekly testing and periodic inspection of sprinkler installations undertaken?	N/A

Relevant information (including description of arrangements and deficiencies observed):		
27.9	Are routine checks of final exit doors and/or security fastenings undertaken?	No
Relevant information (including description of arrangements and deficiencies observed):		
27.10	Are annual inspection and testing of the lightning protection system undertaken?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
27.11	Other relevant inspections or tests:	
Relevant information (including description of arrangements and deficiencies observed):		
Bar not in operation at time of visit – a positive answer is anticipated to all of the above as the operational plan is developed, reviewed and enacted, in line with best practice arrangements, contained within the management systems for the adjacent Novotel.		
28. RECORDS [Clause 16k]		
28.1	Are there appropriate records of:	
	a) Fire drills?	N/A
	b) Fire training?	N/A
	c) Fire alarm tests?	N/A
	d) False alarms?	N/A
	e) Emergency escape lighting tests?	N/A
	f) Maintenance and testing of other fire protection systems and equipment?	N/A
Relevant information (including description of arrangements and deficiencies observed):		
Bar not in operation at time of visit – a positive answer is anticipated to all of the above as the operational plan is developed, reviewed and enacted, in line with best practice arrangements, contained within the management systems for the adjacent Novotel.		

	might be required to establish more precisely the likelihood of harm as a basis for determining the priority for improved control measures.
Substantial	Considerable resources might have to be allocated to reduce the risk. If the building is unoccupied, it should not be occupied until the risk has been reduced. If the building is occupied, urgent action should be taken.
Intolerable	Building (or relevant area) should not be occupied until the risk is reduced.

NOTE THAT, ALTHOUGH THE PURPOSE OF THIS SECTION IS TO PLACE THE FIRE RISK IN CONTEXT, THE ABOVE APPROACH TO RISK ASSESSMENT IS SUBJECTIVE AND FOR GUIDANCE ONLY. ALL HAZARDS AND DEFICIENCIES IDENTIFIED IN THIS REPORT SHOULD BE ADDRESSED BY IMPLEMENTING ALL RECOMMENDATIONS CONTAINED IN THE FOLLOWING ACTION PLAN. THE FIRE RISK ASSESSMENT SHOULD BE REPEATED REGULARLY.

Appendix B – Means of Escape

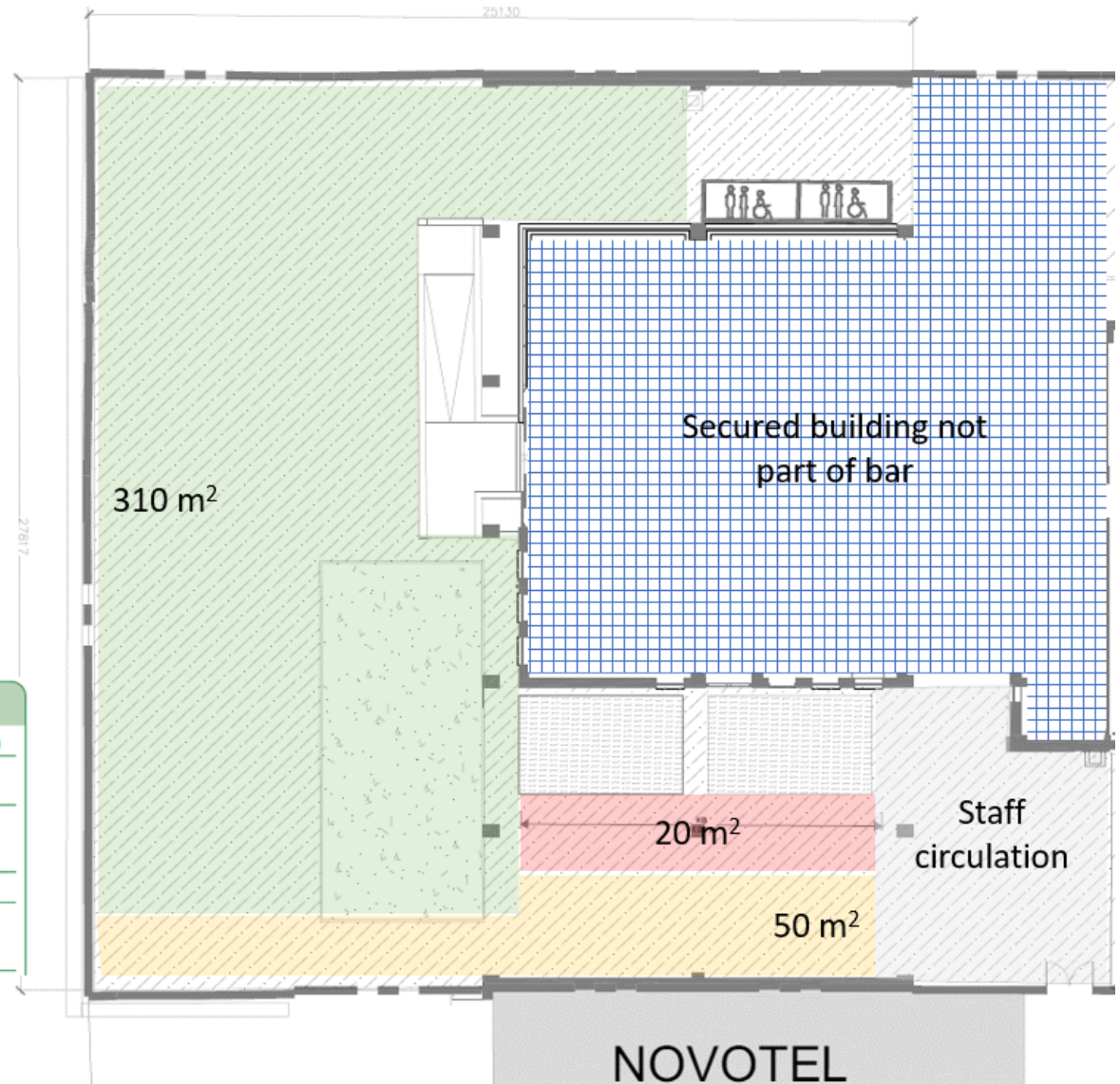
Occupancy assessment – floor space

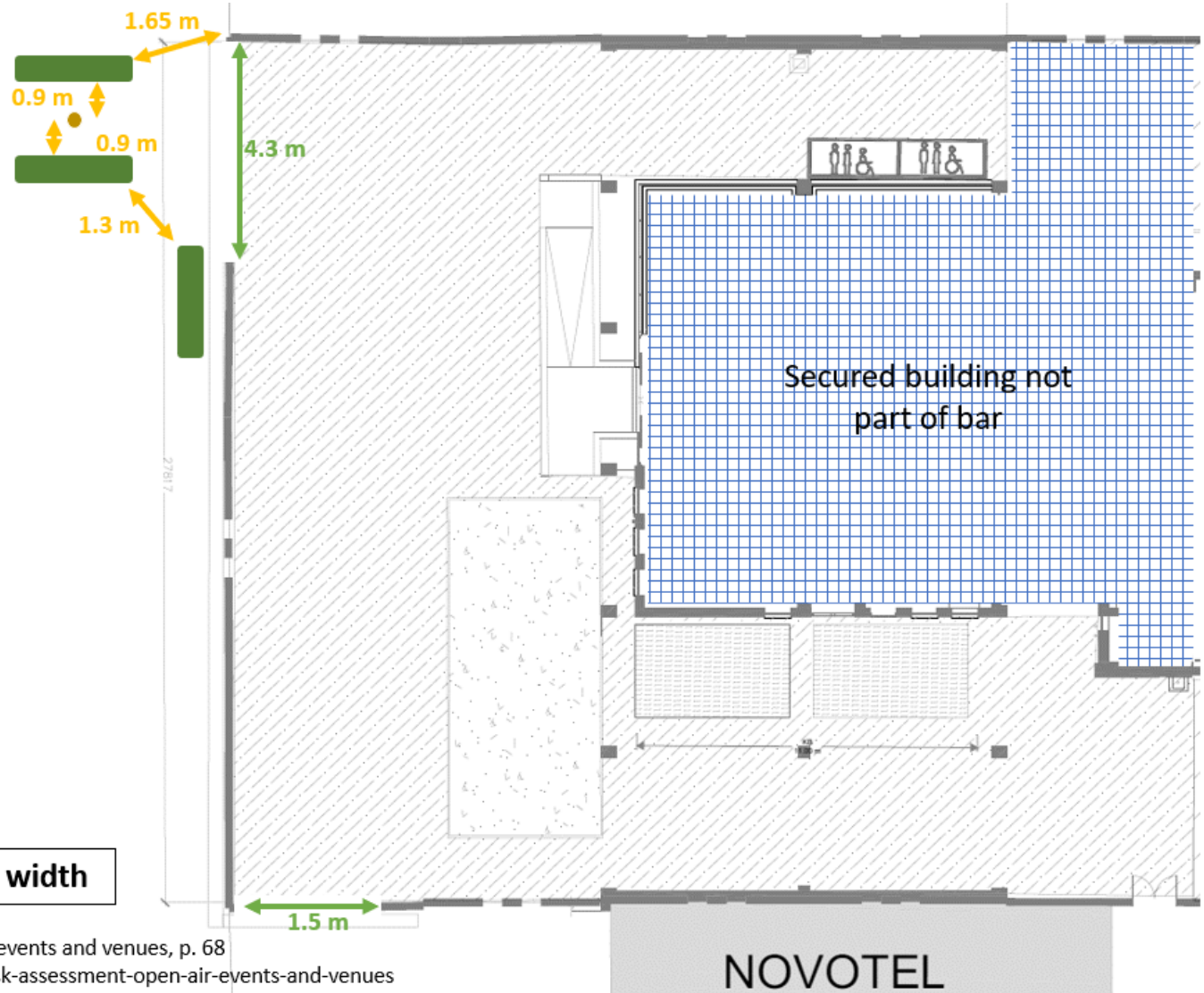
Area (m ²)	Occupant density (m ² /person)	Occupants
310	1 (general bar with seating)	310
50	0.7 (queuing area for bar)	71
20	0.3 (within 2m of bar serving)	66
n/a	3 staff per bar	6
Total (theoretical max based on floor space)		453

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Table D1 Floor space factors⁽¹⁾

Type of accommodation ⁽²⁾⁽³⁾	Floor space factor (m ² /person)
1. Standing spectator areas, bar areas (within 2m of serving point), similar refreshment areas	0.3
2. Amusement arcade, assembly hall (including a general purpose place of assembly), bingo hall, club, crush hall, dance floor or hall, venue for pop concerts and similar events and bar areas without fixed seating	0.5
3. Concourse or queuing area ⁽⁴⁾	0.7
4. Committee room, common room, conference room, dining room, licensed betting office (public area), lounge or bar (other than in (1) above), meeting room, reading room, restaurant, staff room or waiting room ⁽⁵⁾	1.0





$$\text{Total exit width} = \frac{\text{number of people}}{\text{flow rate} \times \text{escape time}}$$

$$\text{Total exit width} = \frac{453}{109 \times 5}$$

$$\text{Total exit width} = 0.83$$

For an occupancy of 453 to exit in a time frame of 5 minutes, the total exit width required is 0.83m.

Exit at 1.5m onto Novotel apron would permit 453 occupants an exit time of 2 minutes 46 seconds

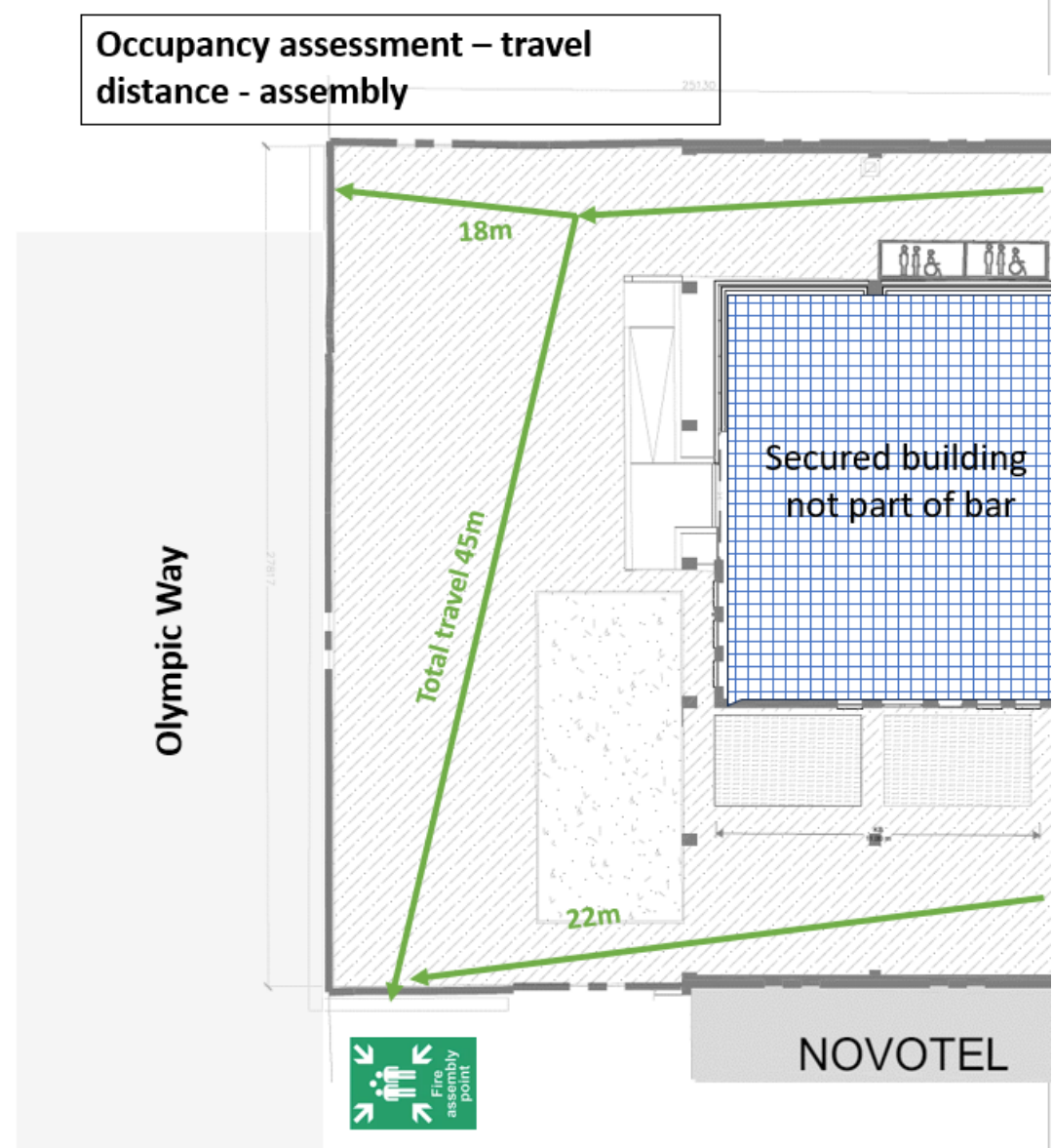
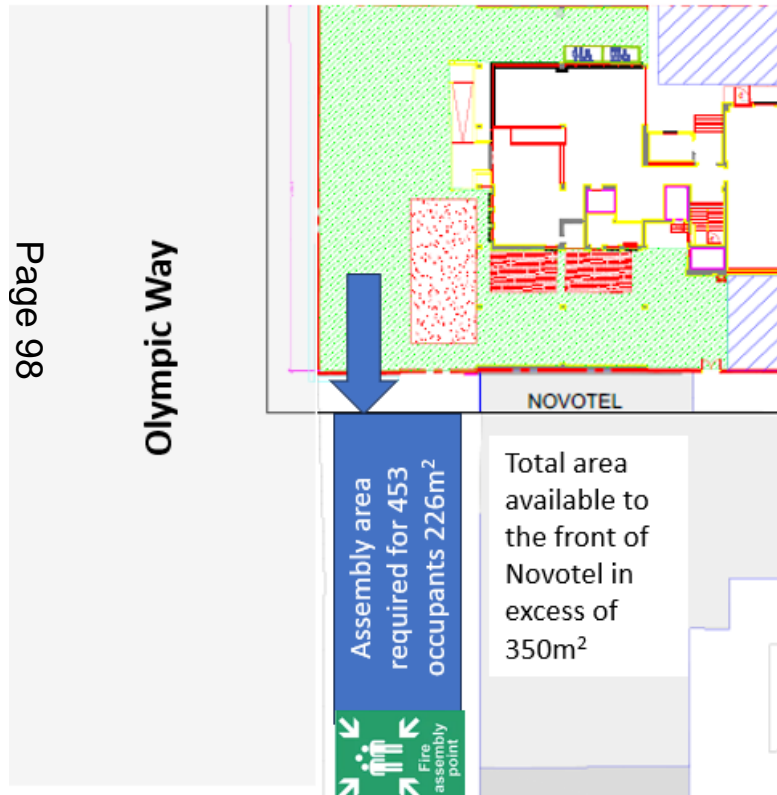
Occupancy assessment – Required exit width

Reference – HM Govt Fire Risk Assessment Guide: Open air events and venues, p. 68
<https://www.gov.uk/government/publications/fire-safety-risk-assessment-open-air-events-and-venues>

Travel distances within structures is limited to less than 6m in any area.





Outdoor travel distances are not relevant; however, the distances would meet the requirements of an enclosed bar and are therefore more than adequate.

The distances are also acceptable to permit the main entrance to be used, as a single exit to ensure that evacuation is always possible via the Novotel apron which has sufficient holding capacity for all the bar occupants.



Signage, alarm and extinguisher points

Legend

-  Illuminated exit signage
-  Line of visibility for exit signs
-  Fire alarm sounder
-  Extinguisher point



Appendix C - Fire Service Access

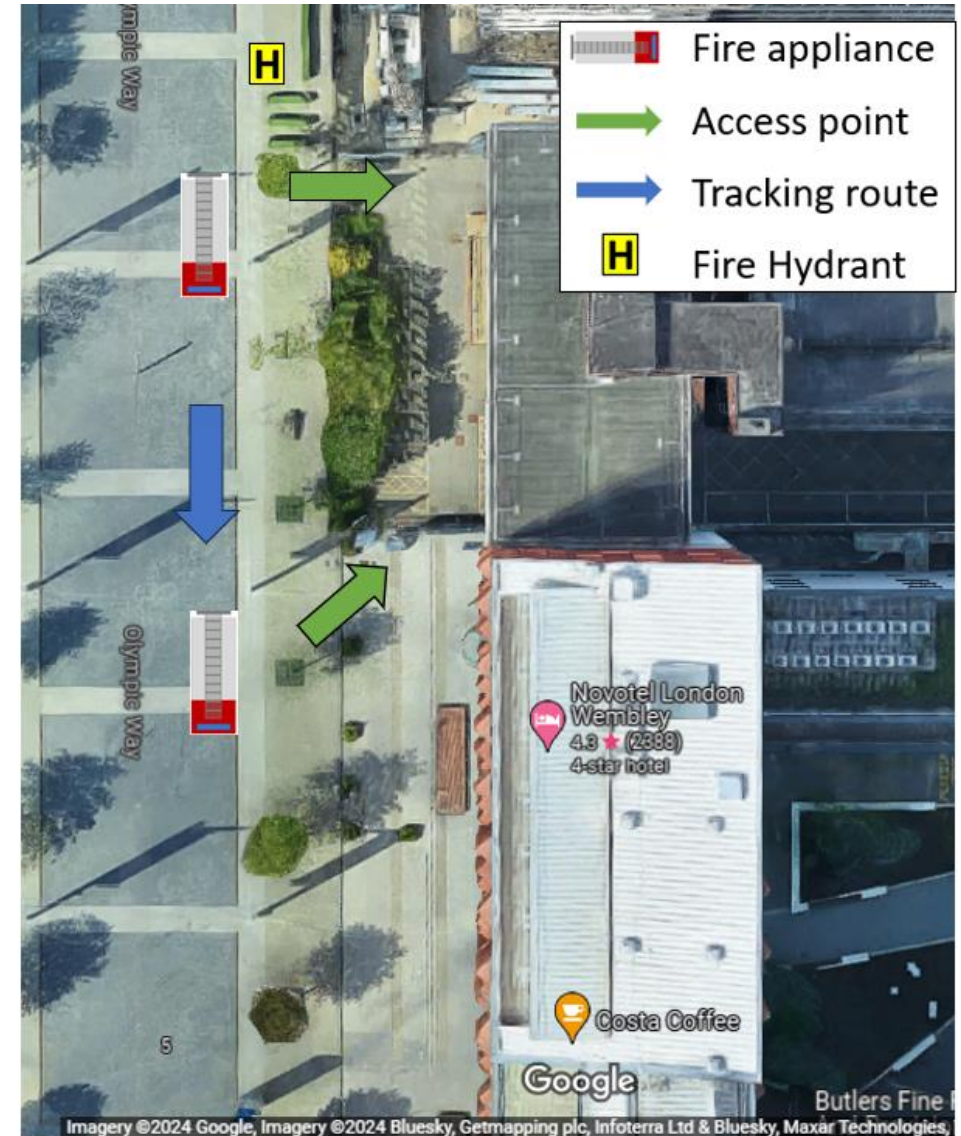
Fire service access requirements

The premises has an aggregate floor area of less than 2000 m² and so requires access to either 15% of the perimeter, or to position from where all parts of the premises can be reached within 45 m, on a route suitable for laying hose. A fire appliance can be driven up to the front of the premises, to one of two access points, from where all parts of the footprint can be reached within 45 m.

It is assumed that the public road network and car park is a minimum of 3.7 m wide, with a load bearing capacity of at least 12.5 tonnes. The distance required for an appliance to reverse is less than 20 m.

Water is available via the public network of fire hydrants, with the closest hydrant, within 90 m.

The access and facilities for the fire service meet the recommendations within ADB V2.



Terms and Conditions

Fire risk assessments, technical notes, fire strategy, design notes or other documents are in accordance with the full Terms and Conditions provided with our quotation.

Fire risk assessments, technical notes, fire strategy, design notes or other documents are made without prejudice to any requirements made by Local Authority, Building Control or by the local Fire Authority.

Fire safety commissions involving the evaluation of risk are a dynamic and evolving process. The guidance or advice that we have prepared is based on the appearance of the premises/building, number of employees, internal layout and any further relevant information provided.

Fire risk assessments, technical notes, fire strategy, design notes or other documents are prepared pursuant to our Fire Engineer's knowledge of the premises or project as disclosed to him/her by the occupier/client and following an inspection or review of associated documentation.

The working of equipment not specifically checked by him/her is outside our knowledge and control. No assessment is made of any of the equipment provided for fire safety.

Fire risk assessments, technical notes, fire strategy, design notes or other documents only identify those areas of risk apparent at the dates recorded in relation to the risks relating to fire. If there is a change in the structure of the premises/building, number of employees, layout or any other aspect that could impact upon fire safety the Responsible Person/Client should ensure that no revision to the guidance or advice is required.

Technical notes, fire strategy, design notes or other documents, are prepared to satisfy the legislative requirements listed within the specific report. Any such note is likely to be change in circumstances, which should prompt a review of the premises fire risk assessment, or an initial, pre-occupation risk assessment, and any such note should form part of that fire risk assessment

Relating to fire risk assessments, we have assessed the risk of fire to ensure legislative compliance and safety of relevant persons and have provided you with our findings. Ownership and implementation of the assessment is vital. We accept no responsibility for loss, damage or other liability arising from a fire, loss or injury due to the failure to observe the safety observance and practices identified in our report.

The Responsible Person will always remain responsible for the outcome of the fire risk assessment or its review. We highlight that we recommend a periodic fire risk assessment review regardless of any changes in the structure, nature of business and employees. Clear Fire Safety Solutions Ltd. accepts no liability where the recommended review date in the fire risk assessment has been exceeded.

The submission of fire risk assessments, technical notes, fire strategy, design notes or other documents constitutes neither a warranty of future results by Clear Fire Safety Solutions Ltd. nor an assurance against risk. The fire risk assessments, technical notes or other documents represent only the best judgement of the consultant involved in its preparation, and is based, in part, on information provided by others. No liability whatsoever is accepted for the accuracy of such information.

Relating to fire risk assessments, our recommendations are outlined in an action plan summary. This sets out the measures that it is considered necessary for you to take to satisfy the requirements of the Regulatory Reform (Fire Safety) Order 2005 {as amended by the Fire Safety

Act 2021} and to protect people from fire. It is particularly important that you study this section, and, if any recommendation in the report is unclear, you should seek clarification.

You are advised that this fire risk assessment forms only the foundation for management of fire safety in your premises and compliance with the Regulatory Reform (Fire Safety) Order 2005 {as amended}. It is imperative you act on its recommendations and record what you have done. This will demonstrate to the enforcing authority your commitment to fire safety and to fulfilling your legal obligations.

The Regulatory Reform (Fire Safety) Order 2005 requires that you keep your risk assessment under review. A date for routine review is given within the report, but you should review the fire risk assessment sooner should there be any reason to suspect it is no longer valid, if a significant change takes place or if a fire occurs.

The Regulatory Reform (Fire Safety) Order 2005 requires that you give effect to 'arrangements for the effective planning, organization, control, monitoring and review of the preventive and protective measures'. These are the measures that have been identified by the risk assessment as the general fire precautions you need to take to comply with the Regulatory Reform (Fire Safety) Order 2005. You must record these arrangements.

This fire risk assessment is not the record of the fire safety arrangements to which the Regulatory Reform (Fire Safety) Order 2005 refers, much of the information contained in any reports will coincide with the information in that record. We have based our assessment on the situation we were able to observe while at the premises and on information provided to us, either verbally or in writing. No verification of full compliance with relevant British Standards was carried out. Our surveys do not involve destructive exposure, and it is not always possible to see in all rooms and areas, nor inspect less readily accessible areas such as above ceilings or voids. It is therefore necessary to rely on a degree of sampling and also reasonable assumptions and judgement.

Although reference may be made to relevant British Standards, Codes of Practice and Guides the fire risk assessments, technical notes, fire strategy, design notes or other documents will not, nor are they intended to, ensure compliance with any of the documents referred to in the reports. However, deviations from generally accepted codes, standards and universally recognised good fire safety practice may be highlighted in the fire risk assessments, technical notes, fire strategy, design notes or other documents.

All rights are reserved. No parts of the fire risk assessments, technical notes or other documents may be reproduced, stored in a retrieval system, or transmitted in any form or by any means (electronic, mechanical, photocopying, recording or otherwise) without the permission of the copyright owner.

Other terms and conditions may be included as part of a contract Clear Fire Safety Solutions Ltd. and the client, with the agreement of both parties. The existence of any such agreements should be recorded.

Alcohol & Entertainment Licensing Sub Committee

Thursday 7 March 2024

Supplementary submissions received in advance of hearing

New Premises Licence by HEB Commercial Limited for the premises known as Olympic Garden, 3 Olympic Way, Wembley, HA9 0DL.

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From: Martin, Wood

Sent: Friday, February 23, 2024 2:15 PM

To: Business Licence; Ewen Macgregor; Matthew.May@TLT.com

Cc: ENS Noise Team ;Legister, Linda

Subject: RE: CONSULT: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dear Licensing Authority, Ewen MacGregor, and Matthew May

NCT had telephone discussion with Ewen MacGregor earlier this afternoon, wherein we explained our concern that public nuisance will arise should the application be granted.

NCT are adding this correspondence to our representation. Image 2 (below) shows the proximity of the multi-storey Fridman House, HA9 0PP, to Olympic Garden, 3 Olympic Way. Above ground-floor, Fridman House comprises residential units. We are concerned that alcohol-fuelled rowdy and raucous customer behaviour – particularly though not exclusively on football event days – will result in public nuisance being experienced by occupiers of residential units at west and southern elevations to Fridman House. It is noted the capacity of the proposed beer garden is in excess of 450 patrons. It is our contention that an operating schedule condition capable of adequately limiting noise from large numbers of alcohol-fuelled rowdy and raucous revellers would be difficult to draft and near-impossible to reasonably enforce.

Therefore, should this consultation be considered at Alcohol & Licensing Sub-Committee in its present form, NCT would recommend refusal of the application.



Kind regards

Martin Wood
Principal Nuisance Control Officer
Resident Services

From: Martin, Wood
Sent: Wednesday, February 21, 2024 11:23 AM
To: Business Licence; Matthew.May@TLT.com
Cc: ENS Noise Team; Legister, Linda
Subject: RE: CONSULT: New Premises - Olympic Garden, 3 Olympic Way, HA9 0DL - 30611

Dear Licensing Authority and, Matthew May

NCT are adding the following images to our representation.



Image 1 (above) demonstrates the proximity of the proposed beer garden to the neighbouring hotel.

Image 1 (below) demonstrates the proximity of the proposed beer garden to the neighbouring residential accommodation.



Kind regards

Martin Wood
Principal Nuisance Control Officer
Resident Services

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**METROPOLITAN
POLICE**

Working together for a safer London

TERRITORIAL POLICING

Olympic Garden
3, Olympic Way
Wembley
Middlesex
HA9 0DL

NW BCU Licensing Department - Brent

South Harrow Police Station
74, Northolt Road
Harrow
HA2 0DN

Tel: 07500 087 115

Email: Phil.S.Graves@met.police.uk

Web: www.met.police.uk

Your Ref: 30611

Date: Thursday 22nd of February 2024

Our ref: 01QK/063/23/3122NW

Police representations to the application for a new premises Licence for 'Olympic Garden, 3 Olympic Way, Wembley HA9 0DL'

Police certify that we have considered the application shown above and wish to make representations that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

Officer: Phil Graves
Licensing Constable 3122NW

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under Section 17 of the Licensing act 2003. The Police representations are concerned with all four of the licensing objectives.

- The prevention of crime and disorder;
 - Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

The Application

This is a new application that wishes to have films, music and the sale of alcohol from 10.00 hrs in the morning to 22.00 hrs in the evening seven days a week.

The venue, as stated is 3 Olympic Way, Wembley next to the Novotel which is 5 Olympic Way. The site applied for is currently disused land which is part of a derelict building. The application is requesting to turn this unused land into a licensable area. Some of the area proposed is under the existing structure of 3 Olympic Way, with the remainder of the space situated in the open air out the front. The area would in effect be a permanent outside licensable area similar to that of a 'pub garden'.

Pictures submitted show that the applicant wishes to erect fencing around the perimeter to segregate the licensable area with Olympic Way. There would also be a queuing system out the front of 5 Olympic Way.

I have taken three photos of the proposed area below with the above mentioned area circled in red:





Police Objections / Issues

There are numerous issues that the police have with this application.

1. The entire borough of Brent is covered by a PSPO (Public Space Protection Order) part of which prohibits the consumption of alcohol in public spaces. Although this area would technically be a licensable / private area its location which would only be separated by a temporary barrier sits in the heart of Olympic Way. It is the opinion of the police that the nature and design of this application would not be supporting the PSPO but encouraging street drinking.

Wembley Park itself has its own PSPO to help combat the issues that arise on both match days and the remainder of the year. Both links are below...

<https://www.brent.gov.uk/nuisance-crime-and-community-safety/public-spaces-protection-orders#pspos>

<https://www.brent.gov.uk/nuisance-crime-and-community-safety/public-spaces-protection-orders/pspo-large-map#wembleypospo>

2. Wembley Stadium has a maximum capacity of 90,000 people. Olympic Way is the main route between the stadium and the public transport systems. Between 60 and 80 percent of the fans attending the stadium use Olympic Way to enter and leave this venue.

This would mean that tens of thousands of fans passing 3 Olympic Way, twice in one day. Unfortunately Wembley has had mass disorder on event days at the stadium before, like that during the Euro 2020 finals. Licensed venues in the Wembley footprint have robust conditions to try and stop a repeat of this performance.

Having tens of thousands of rival football fans passing each other along Olympic Way has the potential to re-create these scenes of mass disorder. When football matches are played at the Stadium the fans are split on a game to game basis with one set on the East and the

other on the West side. Having fans sat out the front of 3 Olympic Way would undo all of the work put in by the police, council and the other licensed venues.

No other venue in the Wembley footprint has outdoor area with rival fans passing each other. Having such a venue would require a permanent police presence. The nature of having an 'open aired' venue such as this drastically increases the risk of having items thrown between the street and the 'beer garden'. This would mean an added increase on riot trained police at this venue, especially on high profile games or when rival teams meet. This increase in police numbers would be putting an even extra demand of the tax payer to fund this new venue.

The Baroness Casey report details these riots and just how close the mass scenes of carnage came to the loss of life.

<https://www.skysports.com/football/news/19692/12485109/euro-2020-fa-review-on-wembley-final-disorder-finds-series-of-crowd-near-misses-which-could-have-led-to-fatalities>

I have consulted a Superintendent Gerry Parker in charge of the public order events at the stadium who shares my concerns over the extra physical and financial burden that would be placed upon the police if this license was granted.

3. Public Nuisance – Olympic Way is a densely populated area with hundreds if not thousands of residents in flats and hotels literally overlooking and nearby this site. Adding a 'beer garden' is only going to generate noise which will no doubt lead to a rise in noise complaints and disgruntled residents. As stated above there are no other venues within the footprint that have a temporary 'beer garden' themed venue which I fear will add to complaints of noise and ASB calls to the police and local authority.
4. Public Safety – Having an open aired public house surrounded by so many flats possess a great risk to public safety. As stated above the venue above is derelict. You can see from the photo below that there is at least one missing and one boarded up window. This poorly maintained building could well cause harm to customers drinking below. The structure is six stories high which could have bricks and glass falling from this height onto customers drinking below, which could well cause a fatality. I don't believe the site is safe to have the public below with the state of the existing building.



5. Congestion – The current plan for match days is to have patrons queuing out the front of Novotel. This runs the risk of queuing fans congregating out the front of the Novotel while they wait to gain access, which would create another ‘flash point’ where disorder would more than likely occur between rival fans on the footprints busiest point. Again this would put a greater demand on police resources to police this area.
6. Security / Terrorism - I understand from the proposed conditions set by the licensing agent that this application is only intended for two years. It appears that this is a temporary application as 3 Olympic Way has submitted planning permission to develop the existing derelict building into a twenty-eight floor hotel / residential building. This would mean the current derelict building being left in its current unkempt state for two years.

Having such a large empty building above a public licensed covered and uncovered venue possess yet further risks. Improvised Explosive Device’s (IED’s) or other type devices could easily be placed in this vacant building posing threats of life to those nearby. This building would have to be searched by specially trained persons on a daily basis to ensure the site is safe

7. To date I don’t believe that a capacity risk assessment has been produced.
8. Planning permission to use the site for the sale of alcohol has only been submitted in February this year

Summary

Police have many concerns over the safety, public nuisance, crime and disorder that this venue would more than likely generate on any normal calendar date and even greater fears on match days at the Stadium.

The match day events at the Stadium are by far the greatest risk with this application. The sheer number of opposing football fans passing each other on their way into and worse, when leaving the Stadium possess a huge risk to the football fans, residents and the police officers present. The open aired venue with a temporary fence is nowhere near suitable to deter drunken and aggressive football fans seeking retribution upon each other.

The derelict building also possess a great health and safety risk with missing and damaged windows.

The application itself appears to be a temporary application prior to the development of the site into a much larger hotel and residential building. I don’t believe that all the necessary points raised above haven been thought through properly and pose a risk in many areas. This appears to be a short term plan aimed at optimising financial gain over safety and policing concerns.

For the reasons stated above police oppose the application in full as it is our belief that the crime and disorder, public safety and public nuisance licensing objectives will all be drastically undermined if the license was granted.

Yours Sincerely,

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Philip.Graves@met.police.uk



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TERRITORIAL POLICING

Olympic Garden
3, Olympic Way
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HA9 0DL

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Yours Sincerely,

PC Phil Graves 3122NW
NW BCU - Brent Licensing
Philip.Graves@met.police.uk

WITNESS STATEMENT

Criminal Procedure Rules, r 16. 2; Criminal Justice Act 1967, s. 9; Magistrates’ Courts Act 1980, s.5B

URN

Statement of: Paul Jennings

Age if under 18: Over 18 (if over 18 insert 'over 18') Occupation: Police Officer

This statement (consisting of 2 page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false, or do not believe to be true.

Witness Signature: Paul Jennings PC43000 Date: 01/03/2024

I am the Dedicated Football Officer for Wembley Stadium and Central London, working in the Central Football Unit of MO6 (Public Order and Resources Command) of the Metropolitan Police Service. I have been working regularly within Football Intelligence deployments since 2004 and have been working full time as a Dedicated Football Officer since 2010. I have been the Dedicated Football Officer for Wembley Stadium since November 2021. From when Wembley Stadium officially reopened in May 2007, I have been deployed at the majority of football fixtures there, in an intelligence, Operational Football Officer or Dedicated Football Officer role.

For many years I have found the policing of Wembley Stadium to be a frustrating role due to the high levels of intoxication and the resulting elevated levels of antisocial behaviour that is a direct result of the alcohol consumption amongst a significant number of supporters. The correlation between levels of intoxication and patterns of behaviour including antisocial behaviour and pockets of disorder are clear to see.

The mixing of groups of opposing supporters or when the paths of rival fans cross, is often the catalyst to spontaneous disorder occurring. This is why we consider it to be prudent for supporters not to mix in or outside of licensed premises around Wembley Stadium. It is also the reason for requesting a geographic split of the licensed premises taking different groups of fans.

Much of the good partnership working between the police, the FA and Brent council around licensing and the enforcement of the PSPO could be undone by having supporters drinking in clear view and hearing of opposing fans.

The mixing of supporters around the wider footprint of the event and an increased crossover of supporters could require an uplift in resources. This not only puts greater demands on the

Witness Signature: Paul Jennings PC43000

Signature Witnessed by Signature:

Continuation of Statement of: Paul Jennings
already stretched policing resources and policing operation but inevitably results in the
officers being taken away from front line policing in communities around London.

Up to 60 per cent of supporters arriving at Wembley Stadium arrive via Wembley Park
Station often then using, alongside other fans, Olympic Way to walk to the stadium. Having
fans drinking outside, near to this busy route, potentially within sight and hearing of opposing
fans would create a potential public order problem and given certain groups of fans, could
become the seat of disorder. Before the current enforcement regime around the Public
Space Protection Order, fans would habitually gather and drink in areas along Olympic Way.
These groups would often sing and goad opposing fans as they walked down Olympic Way.
This regularly deteriorated into drinks being thrown and often led to fighting between
opposing supporters.

Having regularly worked football matches over the past twenty years, not only across the
length and breadth of the UK but across Europe I have regularly witnesses disorder ensuing
as rival groups pass a licensed premises where a group of fans are gathered.

Without a significant physical build involved to reduce sightlines and with sound proofing, it is
hard to see how an outside drinking adjacent to Olympic Way would not lead to failure to
comply with the licencing objectives of a premises.

Paul Jennings PC43000

Witness Signature: *Paul Jennings PC43000*

Signature Witnessed by Signature:

From: Neville, Dean
Sent: Monday, March 4, 2024 3:56 PM
To: Business Licence
Cc: Islam, Shamsul
Subject: FW: OLYMPIC GARDEN

Hi Linda

Can I please add the below comments to the hearing on Thursday

Ewen has made an commitment for a pre-opening list of works to be completed and in regards to public safety and are as follows

- Crowd loaded and anti-climb external barriers.
- Search of the unoccupied building.
- Barriers to be covered so public cannot see through them.
- Main building to have the external made safe due to broken windows currently in place **Photo 1**.
- Main standing area flooring to be a flat level surface. **Photos 2&3**.

They have not submitted operational plans in regards to

- Crowd management plan
- Staffing plans
- Public safety has requested safety plans showing the different plans for both Wembley stadium event days and non-event days, and the management of the premises including RAs, emergency exit plan and operational plans.

Photos can be found [here](#)

Kind regards,

Dean Neville
Public Safety Officer
Regulatory Services

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Olympic Garden

3 Olympic Way

Application for New Premises Licence

Outline Submissions on behalf of the Applicant

1. The Application

The application is for a time limited licence (up to 2 years) for premises located at 3 Olympic Way.

The proposed opening hours and hours for the provision of licensable activities are modest, and set out below:

- Opening Hours
On each day of the week – from 1000 to 2230
- Provision of licensable activities
On each day of the week – from 1000 to 2200

2. The Applicant

The Applicant is HEB Commercial Limited (**HEB**).

HEB hold the premises licence for the Novotel 5 Olympic Way. These premises opened in 2014 and there have been no regulatory issues at these premises since they opened.

HEB is the owner of the business at the Novotel and has engaged Accor to manage and operate the hotel.

The hotel is operated in line with all of the Accor operating and staff training policies. These will adapted and adopted for the Olympic Garden as appropriate.

It is worthy of note that the Accor Security policy states the following:

“The Security Policy is reviewed and updated as and when necessary, through advice and liaison with the Crowded Places Business Information Exchange (CP BIE) and associated sub groups. CP BIE is co-sponsored by the Metropolitan Police Counter Terrorism Unit, Centre for the Protection of National Infra-Structure and National Counter Terrorism Security Office. Accor is committed to be play a significant and constituent part of CPIE.”

All staff receive training commensurate with their duties and these will be extended to include the application premises.

The hotel most recently hosted Liverpool FC in advance of their appearance at the Carabao Cup Final on the 25 February 2024.

In attendance at the hearing in support of the application will be:

- Stefano Puccini
 - Novotel Wembley Hotel Manager (from opening) 2104 – 2019
 - Novotel Wembley Hotel Manager – August 2023 to date
- Richard Short - Vice President Health and Security, Northern Europe Accor Hotel Services
 - Chartered Environmental Health Practitioner with 35 years experience in Local Government and Industry. Previous roles include Heading up the Licensing Department in a Local Authority
 - Key experience in matters of safety, security and risk management
 - Worked with Accor hotels for 16 years with all hotels in the portfolio from budget to luxury including advising on security for The Savoy hotel and Raffles London
 - Founding member of the Crowded Places Information Exchange with Counter Terrorism Policing and recently appointed Hotel Industry Lead on that group Accor lead coordinator for Crisis Management across Northern, Central & Eastern Europe and Central Asia

3. The Application Premises

The application premises are adjacent to the Novotel, Olympic Way and previously housed HMRC.

Whilst the long-term intention is to convert the former HMRC offices into a hotel in the short term they have made the current application for a licence for the area that sits to the front of the building. This is fenced in by a permanent fence of 2m high

HEB has full, and unincumbered access to the site (and the building that sits on the site), and can, should officers from the responsible authority wish to gain access, provide this access. This is private land and is set back from Olympic Way.

The operation of the premises would not impinge on the 18m clearance down Wembley Way.

The area that is the subject of the application is currently used on event days by independently operated burger/fast food vans and merchandise vendors. These operations will cease in the event that the licence is granted when the premises open.

4. Pre-Application consultation and the submission of the application

The hotel manager, Stefano Puccini, first raised the possibility of applying for a licence at this site with Simon Feeney Head of Neighbourhood Management from the London Borough of Brent in about September 2023 whilst discussing the use of the Novotel 8th floor terrace for the placement of CCTV to oversee and assist with policing of Olympic Way between Wembley Park Station and Fulton Road, an initiative that the Novotel was more than happy to support.

The feedback at that time was positive and it was suggested to him that he meet with the licensing officer and Susana Figueredo.

An initial meeting with Esther Chan and Susana Figueredo was held on the 9th October 2023.

Following this meeting, Mr Puccini engaged TLT to set up a further pre application meeting.

The officers were emailed on the 13 November and attached to that email were:

- Presenter
- Draft Operating Schedule

It was clear from the draft OS that the intention of the application was to provide licensable activities on each day of the week and not just event days (either football or non football) A site visit was arranged for, and took place on, Friday 17 November to which the police were invited, but were unable to attend.

Further dialogue was entered in to following this meeting and the application was submitted on the 19th January 2024.

5. The Operating Schedule ('OS')

The OS recognises the fact that the premises are located on Olympic Way, has taken in to account operating schedules for premises located near to/close by the Stadium and makes provision for the differing types of events that take place at Wembley stadium as follows:

- Non event days
- Event days – non football
- Football event days

The OS has been significantly developed, and strengthened since the submission of the application. The revised OS has taken account of the observations made to the applicant during the course of the statutory consultation period and following engagement with those parties who have made representations to the application.

It has been made clear to the applicant that the key risk relates to the egress of spectators from the stadium on football event days. This is specifically attended to in the proposed operating schedule.

In summary

- The licence will run for a period of 24 months
- Opaque screens, of a height of no less than 1.5m shall in place on the frontage of the premises on to Olympic Way.
- The operation of the licence will be subject to the maintenance of a Safety Management Plan which will be shared with the responsible authorities and the Wembley National Stadium
- It is a condition of the licence that the licence holder complies with the SMP
- The premises licence holder will become a member of, and at the request of WNS, be a participant in, the Zone Ex Coordination Group (included at the suggestion of WNS)
- On football event days:
 - The premises will cease selling alcohol 1 hour before the advertised start of the match
 - The premises will close no later than the advertised half time of the match
 - The premises will then not re-open until the start of permitted hours the following day
- Save for event days including football event days when there shall be minimum of 1 member of door security for every 50 customers. the requirement for SIA licensed door supervisors shall be on a risk assessed basis. (amended at the suggestion of WNS)
- The maximum capacity of the premises shall be limited as follows:
 - NON EVENT DAYS - 350
 - EVENT DAYS - NON-FOOTBALL

To be risk assessed depending on the event.

Low-mid risk (to be determined in consultation with the Police) 350

High risk(to be determined in consultation with the police) 275

- EVENT DAYS FOOTBALL - 275

These figures are well within the FRA capacity assessment.

Football event day conditions

The OS contains a number of conditions relating to the provision of licensable activities on Football Event Days in line with other licensed premises in the locality.

The proposed football event day conditions go beyond those which are attached to other licences in proximity of the stadium.

This amendment to the football event day conditions has been as a direct response to a comment from the police, the Responsible Authorities from the Council and WNS who indicated that their primary concern in so far as this application is concerned was in relation to egress of fans from the stadium on football event days.

6. Representations

Representations have been received from

- Police
- EHO
- Licensing Authority
- Licensing Enforcement Authority
- Wembley Stadium

The applicant has sought to engage with each of the above representors following receipt of their representations and, in the event that the application is granted, will continue to engage with all responsible authorities, and the stadium, not least with the on going development of the SMP in mind.

Meetings have been held with Police, Licensing Authority, Licensing Enforcement Authority and WNS, following which the OS has been further refined and amended to accommodate the points raised by these parties

We have also held discussions with the EHO.

Whilst the primary concern of those who have made representations to the application are in connection with football event days, the Applicant responds as follows:

- Planning

A number of the representations cite the fact that planning is not in place.

The Applicant is respectful of the Council licensing policy insofar as planning is concerned,

The Sub Committee will be aware that planning and licensing are separate regimes, and that the absence of planning is not, in and of itself a reason to refuse an application.

- PSPO

The application relates to private land and is not the subject of a PSPO

It is a condition of the licence that Customers shall not be permitted to take open drink containers beyond the boundary of the premises.

In discussions that the applicant has had with WNS given the existence of the PSPO they indicated that they welcomed the introduction of locations where supporters could enjoy a pre match drink and something to eat in a controlled environment.

- Football event days

The conditions offered on football event days are more stringent than those which attach to other licensed premises in the locality. The key conditions are outlined above and the totality of the football event day conditions can be found in the OS.

- Noise

The closest neighbours to the premises are the residents of the hotel. The applicant operates and manages the hotel. Operating an overly noisy or disorderly premises would be counter-productive to the applicants first and foremost.

No local residents have opposed the application.

- Public Safety

The premises are owned by the applicant, who has unencumbered access to the premises. Whilst not a matter for the licensing committee (this will be covered by Health and Safety legislation), the applicants as landowners have a statutory obligation to ensure that the building which sits above the proposed premises will be made safe and secure in advance of any licence granted being operated.

The applicants' responsibilities in relation to the safety of the building (and the premises) are specifically dealt with in the Health and Safety at Work etc Act. Notwithstanding this, the applicants have made it a requirement of the SMP condition that it includes a pre-opening schedule of works.

Should any of the responsible authorities wish to come and inspect the site (or indeed the building that sits above the proposed premises) in advance of the licence being brought in to use then this can be arranged by the applicants.

- Egress and congestion

An FRA has been commissioned and is produced with these submissions.

In the event of the need to make an emergency evacuation of the premises, those customers from the Olympic Garden would egress on to the area to the front of the Novotel. This area is set back from Olympic Way and is 12m deep.

This does not conflict with the emergency evacuation procedures for the Novotel Hotel as customers of hotel make their emergency egress to an area towards the rear of the hotel

The premises and emergency egress does not impact on the 18m clearance across Olympic Way

- Security/Terrorism

Comment is made by the police that the building on the site presents a risk in so far as IEDs are concerned and that "this building would have to be searched by specially trained persons on a daily basis to ensure the site is safe".

Since the premises at 3 Olympic Way were acquired by the applicant in 2018 the owners have not been approached by the Police Counter Terrorism Unit nor any other officer to carry out a sweep of the building or to discuss any pressing need for counter -terrorism measures to be introduced.

As stated above, the applicants "Security Policy is reviewed and updated as and when necessary, through advice and liaison with the Crowded Places Business Information Exchange (CP BIE) and associated sub groups. CP BIE is co-sponsored by the Metropolitan Police Counter Terrorism Unit, Centre for the Protection of National Infra-Structure and National Counter Terrorism Security Office. Accor is committed to be play a significant and constituent part of CPIE."

The applicant has significant experience of liaising and engaging with counter terrorism officers in relation to other premises that they operate across the capital.

Should the police/counter terrorism officers wish to carry out site inspections then access to the site can be arranged through the applicant.

- Capacity

A fire risk assessment has been provided to all parties who have made reps to the application and the proposed working capacities, as set out in the OS, are well within those suggested by the FRA.

- Door security

A draft risk assessment and SOP has been provided with these submissions. These will be developed with the support of the responsible authorities and WNS in advance of the premises opening.

The number of door supervisors on event days (both football and non-football) will be a ratio of 1:50, a figure suggested to the applicant by WNS and one which they were happy to adopt. This ratio was very much in line with what the applicant had anticipated employing on event days.

A condition to this effect is incorporated in the operating schedule.

OLYMPIC GARDEN

3 OLYMPIC WAY

BRENT

HA9 0JT

Operating Schedule

Hours of Operation

- Opening Hours
On each day of the week – from 1000 to 2230
- Provision of licensable activities
On each day of the week – from 1000 to 2200

Conditions

General

1. The licence will run for a period of 24 months (unless otherwise extended following an application to the licensing authority) from the first day of operation.
2. The licensing authority, Wembley National Stadium (**WNS**) and responsible authorities will be notified when the licence is due to become operational.
3. Non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
4. Any locks or flush latches on exit doors shall be unlocked and kept free from fastenings other than push bars whilst the public are on the premises.
5. Opaque screens, of a height of no less than 1.5m shall in place on the frontage of the premises on to Olympic Way.
6. At all times when the premise is in use, a minimum of 1 member of staff shall be designated to clean the areas and prevent the accumulation of litter.

7. The premises shall maintain a live Safety Management Plan ('SMP') that shall contain all the document that is required and necessary to operate a safe premises.
8. The SMP shall be risk assessed, reviewed and revised as is necessary, and shared with the licensing authority, WNS and the responsible authorities on request.
9. The SMP shall include, but not limited to, policies relating to the following: -
 - a. Site plan
 - b. Premises licence
 - c. Pre premises opening schedule of works
 - d. Health and Safety Responsibilities
 - e. Fire Risk Assessment
 - f. Crowd Management
 - g. Evacuation Plan
 - h. Barriers
 - i. Electrical Installations and Lighting
 - j. Provision of SIA
 - k. Food and Alcohol
 - l. Sanitary Facilities
 - m. Waste Management
 - n. Sound: Noise and Vibration
 - o. Facilities for People with disabilities
10. The premises licence holder shall comply with the SMP.
11. A copy of the SMP will be provided to the licensing authority, responsible authorities and WNS on request in advance of the Premises opening.
12. The premises licence holder will become a member of, and at the request of WNS, be a participant in, the Zone Ex Coordination Group

Prevention of Crime and Disorder

CCTV

13. A digital hard drive CCTV system shall be in operation to cover internal and external areas of the premises and any area where customers have legitimate access shall be sufficiently illuminated for the purposes of CCTV

- a. All CCTV recorded images shall have sufficient clarity/quality/definition to enable facial recognition
- b. CCTV footage shall be kept in an unedited format for a period of 31 days; any footage subsequently produced shall be in a format so it can be played back on a standard personal computer or standard DVD player.
- c. Any manager left in charge of the premises shall be trained in the use of any such CCTV equipment and able to produce/download/burn CCTV images upon request by an authorised officer from a Responsible Authority
- d. CCTV shall be maintained on a regular basis and kept in good working order. CCTV maintenance records to be kept details of contractor used and work carried out to be recorded.

Incident Log

- 14.** An incident log shall be kept at the premises, and made available on request to an authorised officer or the Police, which will record the following:
 - a. All crimes reported to the venue
 - b. All ejections of patrons
 - c. Any complaints received
 - d. Any incidents of disorder and violence
 - e. All seizures of drugs or offensive weapons
 - f. Any faults in the CCTV system or searching equipment or scanning equipment
 - g. Any visit made by a relevant authority or emergency service.

Door supervisors

- 15.** Save for event days including football event days when there shall be minimum of 1 member of door security for every 50 customers. the requirement for SIA licensed door supervisors shall be on a risk assessed basis.
- 16.** A copy of the door supervisors risk assessment shall be kept on the premises and made available for inspection by an authorised officer of the Police and/or the licensing authority
- 17.** Where door security are employed, a register/log containing the following shall be kept and made available for inspection by an authorised officer of the Police and/or licensing authority
 - (a) names,

- (b) badge number,
- (c) dates & times of duty of security staff and
- (d) any incidents that occur .

18. SIA supervisors shall wear clothing that can be clearly and easily identified on CCTV.
19. On Event days, excluding football event days, there shall be at least two member of SIA security whose sole responsibility will be to monitor and manage the outside area, from 2 hours before the start of the event taking place at Wembley stadium until 1 hour after the end of the event.
20. A copy of the risk assessment shall be kept on the premises and made available for inspection by an authorised officer of the Police and/or the licensing authority

Prevention of Public Nuisance

21. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
22. The placing of bottles into receptacles outside the premises shall not be permitted between 2200 and 1000 hours the following morning.
23. Customers shall not be permitted to take open drink containers beyond the boundary of the premises as defined on the deposited plan

Public Safety

24. Exits shall not be obstructed and clear signage of emergency exits shall visible
25. The premises will have a written fire risk assessment, a copy of which shall be made available to the Licensing Authority, WNS, and authorised officers of the responsible authorities, on request.
26. The maximum capacity of the premises shall be limited as follows:
 - NON EVENT DAYS - 350
 - EVENT DAYS - NON-FOOTBALLTo be risk assessed depending on the event.
Low-mid risk (to be determined in consultation with the Police) 350
High risk(to be determined in consultation with the police) 275

- EVENT DAYS FOOTBALL - 275

27. This risk assessment shall be appraised at least annually

28. Adequate and appropriate first aid equipment and materials will be kept on site, regularly checked and kept in an easily accessible place for staff.

Protection of Children from Harm

29. A Challenge 25 policy shall be implemented, and full and appropriate identification shall be sought from any person who appears under the age of 25. The only acceptable forms of identification shall be passport, photo driving licence, and those carrying the PASS logo.

30. Challenge 25 and proxy sale signage to be displayed at each point of sale

31. A sales refusal book shall be kept at the premises, and this shall be checked each week by either the premises licence holder or the designated premises supervisor to ensure that staff are accurately recording refusals.

32. The refusal book shall be open to inspection by appropriate officers of the Responsible Authorities.

33. A sign stating "No proof of age -- No sale" shall be displayed at the point of sale.

Football event days

34. The following additional conditions will apply on football event days at all times unless agreed in advance in writing with the Metropolitan Police and subject to the premises conducting an appropriate risk assessment:

(a) A "Football Event Day" means any day when there is a major event at Wembley Stadium involving UK based domestic association football teams where the expected attendance is over 51,000 people.

(b) The premises shall only take one set of supporters on the production of a valid ticket for the game

(c) The designated team will be allocated by the Metropolitan Police after a risk assessment has been conducted.

- (d) Door security will be employed and the conditions relating to the provision of door security as outlined above will be complied with
- (e) At least one SIA registered door supervisors shall be on duty from 4 hours before the designated kick off time (or from when the premises opens if less than 4 hours before the designated kick off time) until 30 minutes after the premises is closed for licensable activities.
- (f) The DPS or deputy shall work in partnership with the Police and, if necessary, comply with any direction given by a senior Police or Council Officer on duty at the event.
- (g) Moveable furniture in premises shall be removed
- (h) No children under the age of 16 shall be admitted unless accompanied by an adult.
- (i) The premises shall stop the sale of alcohol to 1 hour before the advertised kick off time
- (j) The premises will close no later than the advertised start of half time and will not re-open until the start of permitted hours on the following day
- (k) Queuing patrons shall not be allowed to encroach on to Olympic Way.
- (l) All barriers are the responsibility of SIA door supervisors during football event days.
- ~~(m)~~ Customers shall not be allowed to congregate outside the premises facing Olympic Way.
- (n) Save in exceptional circumstances, a personal licence holder, or suitably trained deputy, shall be present on the premises from at least 4 hours before the start of the Football Event (or from when the premises opens if less than 4 hours before the designated kick off time) until at least 1 hour after the Football Event
- (o) The premises will not show televised football matches on football event days at Wembley Stadium.
- (p) The premises licence holder will have a dispersal and queuing policy a copy of which will be kept on the premises and made available to the responsible authorities on request
- (q) No football club colours (for example flags, shirts, banners) to be displayed on the external fencing of the premises on football match days

New

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All Documents



Health and Safety Record Templates

Name	Modified	Modified By	+ Add column
04. Work Equipment Registration Log.doc	September 8, 2022	WOODS Philip - IBI...	
Arrangement A.doc	February 12, 2020	Richard SHORT	
Arrangement AA - Employment of Young Persons.doc	February 12, 2020	Richard SHORT	
Arrangement B - Training.doc	February 12, 2020	Richard SHORT	
Arrangement BB - New, Expectant and Nursing Mothers.doc	February 12, 2020	Richard SHORT	
Arrangement C - Fire Prevention and Control.doc	February 12, 2020	Richard SHORT	
Arrangement CC - Workplace Violence.doc	February 12, 2020	Richard SHORT	
Arrangement D - Dangerous Machinery and Work Equipment.doc	February 12, 2020	Richard SHORT	
Arrangement DD - Confined Spaces.doc	February 15	IBIS London Earls C...	
Arrangement E - Electrical Safety.doc	February 12, 2020	Richard SHORT	
Arrangement EE - Lone Workers.doc	February 12, 2020	Richard SHORT	
Arrangement F - Cleaning Chemicals and Hazardous Substances.doc	February 12, 2020	WOODS Philip - IBI...	
Arrangement FF - Night Workers.doc	February 12, 2020	Richard SHORT	
Arrangement G - Gas and Oil Safety.doc	February 12, 2020	Richard SHORT	
Arrangement GG - Advisory Services.doc	February 12, 2020	IBIS London Earls C...	
Arrangement GG - Advisory Services.docx	September 25, 2023	Leonie EPPY	
Arrangement H - Catering Safety.doc	February 12, 2020	Richard SHORT	
Arrangement HH - Asbestos Management.doc	February 12, 2020	Richard SHORT	

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Health and Safety Record Templates

Name	Modified	Modified By	+ Add column
Arrangement H - Control of Noise in the Workplace.doc	February 12, 2020	Richard SHORT	
Arrangement J - Slips, Trips and Falls.doc	February 12, 2020	IBIS London Earls C...	
Arrangement K - Windows and Glazing.doc	February 12, 2020	Richard SHORT	
Arrangement L - Working at Height.doc	February 12, 2020	Richard SHORT	
Arrangement M - Lifts and Lifting equipment 0211.doc	February 12, 2020	Richard SHORT	
Arrangement M - Lifts and Lifting equipment.doc	February 12, 2020	Richard SHORT	
Arrangement O - Water Hygiene and Legionella Control.doc	February 12, 2020	Richard SHORT	
Arrangement P - first aid.doc	February 12, 2020	Richard SHORT	
Arrangement Q - Accident Reporting V2.doc	February 12, 2020	Richard SHORT	
Arrangement R - Manual Handling.doc	February 12, 2020	IBIS London Earls C...	
Arrangement S - Personal Protective Equipment.doc	February 12, 2020	Richard SHORT	
Arrangement T - Office Safety and DSE.doc	February 12, 2020	Richard SHORT	
Arrangement U - Company Vehicles.doc	February 12, 2020	Richard SHORT	
Arrangement V - Management of Health and Safety and Hazard Spotting.doc	February 12, 2020	Richard SHORT	
Arrangement W - Leisure Areas.doc	February 12, 2020	Richard SHORT	
Arrangement X - Pressure Vessels and Pressure Systems.doc	February 12, 2020	Richard SHORT	
Arrangement Y - Staff Security.doc	February 12, 2020	Richard SHORT	
Arrangement Z - Hotel Health and Safety Committee.doc	February 12, 2020	PENROSE Dean - I...	



Accor Hotel Services UK and Ireland

SECURITY POLICY STATEMENT

Accor Hotelservices UK Ltd (Accor) firmly believes in the importance of providing a healthy, safe and secure environment for its guests, visitors and staff. The company wholly accepts its duties and responsibilities to employees and guests and the need to provide and maintain safe and secure conditions and practices. This security policy has been produced to ensure company activities are carried out with minimal risk to the security of Accor hotels and its stakeholders. All staff will be expected to observe and implement relevant practices in the course of their activities.

Accor also considers that its management and employees have an individual responsibility for ensuring strict adherence to all company direction and instructions concerning security. All staff are obliged to co-operate with management in maintaining high standards of security. Accordingly, each hotel management team will facilitate implementation.

The Security Policy is reviewed and updated as and when necessary through advice and liaison with the Crowded Places Business Information Exchange (CP BIE) and associated sub groups. CP BIE is co-sponsored by the Metropolitan Police Counter Terrorism Unit, Centre for the Protection of National Infra-Structure and National Counter Terrorism Security Office. Accor is committed to be play a significant and constituent part of CPIE.

A handwritten signature in blue ink, appearing to read 'Aiden McAuley', with a horizontal line underneath.

Aiden McAuley
Chief Operating Officer Operations (Managed Hotels)
Accor Hotelservices
Northern Europe

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Barriers, Evacuation, Crowd Management, Queuing & Allocation of SIA

DEPARTMENT: Olympic Garden

DATE OF ASSESSMENT: 22.02.2024

ASSESSORS: Stefano Puccini

<i>What is the task or job?</i>	What are the hazards?	Who might be harmed and how?	What are the existing control measures at site level?	Hazard	Risk At Site Level	Risk Factor At Site Level	What further action is necessary?
				(a)	(b)	(axb)	
<p>Crowd Management and Queuing</p> <p align="center">Page 149</p>	<p>Over crowding of the queuing area</p> <p>Over flow of the queue to Olympic Way</p> <p>Fights breaking out between different group of supporters / patrons (football events)</p> <p>Overcrowding of the venue</p> <p>Under 16s entering the venue on football event days.</p>	<p>Hotel guests</p> <p>Patrons of the venue</p> <p>Members of the public</p> <p>SIA</p> <p>Members of staff.</p> <p>Trampling, verbal and physical assault, trips and falls</p>	<p>Hotel police barriers to be put up every event (as it happens already) on the perimeter of the property.</p> <p>There is no need for police barriers inside the venue as it is secured by permanent fixed fences around the whole perimeter.</p> <p>Queuing space into the venue and bars, to be managed with belt/rope barriers to be able to manage larger / smaller crowds effectively (make the queue longer/shorter)</p> <p>Door count should be consistently monitored and updated to ensure that the venue does not go over capacity and lead to unsafe situations. SIA to control the number of people going into the venue using tally counters. When venue at capacity, operate a 2 out 1 in policy</p>	3	2	6	<p>Regular trainings for all SIA and members of staff</p> <p>Regular reviews of the risk assessment after all events to make sure no improvements are needed</p> <p>Allocated members of staff to keep the area clean and tidy</p>

Barriers, Evacuation, Crowd Management, Queuing & Allocation of SIA

DEPARTMENT: Olympic Garden

DATE OF ASSESSMENT: 22.02.2024

ASSESSORS: Stefano Puccini

<i>What is the task or job?</i>	What are the hazards?	Who might be harmed and how?	What are the existing control measures at site level?	Hazard	Risk At Site Level	Risk Factor At Site Level	What further action is necessary?
				(a)	(b)	(axb)	
Allocation of SIA Page 151	<p>Creating unsafe environment but being understaffed.</p> <p>Not being able to manage crowd</p> <p>Not being able to carry ticket checks appropriately</p> <p>Not being able to manage incidents.</p>	<p>Hotel guests</p> <p>Members of the public</p> <p>SIA</p> <p>Members of staff.</p> <p>Trampling, verbal and physical assault, trips and falls</p>	<p>Understand the attendance of the events at the stadium via the stadium briefs.</p> <p>Understand the type / demographics of the crowd attending the events</p> <p>Liaise with the police and counter terrorism units to understand specific threats around specific events</p> <p>Type of event ie; Club football Boxing National team football Rugby NFL Wrestling Concerts Arena events Non event</p>	3	1	3	<p>Minimum 1 SIA at entrance and 1 SIA at exit if the venue is on operation.</p> <p>Football events where crowd segregation is necessary have a minimum of 3 SIA at the entrance to allow the quick entry of patrons and avoid overcrowding of the queue</p> <p>Have a minimum of 1 SIA patrolling the venue on all stadium event days</p> <p>On event days SIA requires the Novotel to have 2 x SIA by the barriers entrance to the forecourt</p> <p>Regular reviews of the risk assessment after all events to make sure no improvements are needed</p>

STANDARDS AND OPERATION PROCEDURES

OLYMPIC GARDEN – 3 OLYMPIC WAY

To make the environment safer & secure also looking at the event popularity and expected attendees/spectators we have categorise the events into 3 different categories where we have assessed the situation based on the footfall and have standard operating process on the places to have better control.

Event Category

- A. Daily operation/Low footfall Event** (Daily bar operation includes event in arena, corporate seminars in stadium, Festivals & Bank holidays): expected less than 10k crowd throughout the occasion. Considered as Low business and low risk events.
- B. Event days operation/ Moderate footfall event/concerts (Non-Football):** Events in Wembley stadium, Concerts, Rugby, NFL, and all other non-football).
- C. Event Day operation on Football Matches at Wembley:** Expected attendees more than 40k/sold out. Club and National teams. To be extended to Boxing matches. Take direction from local police and event organisers.

Security staff allocation is done as per the event category and SOP for safety & security

General Rule for Crowd management

Entrance

Event Category A & B.

- ❖ When venue is open, a minimum of 1 x SIA door supervisor will be in place.
- ❖ Additional SIA would be added in line with individual events and conditions. A risk assessment will be carried out on all instances.
- ❖ Queuing to be done to the left of the main entrance of the Novotel, avoiding to block access in or out of the hotel.
- ❖ Entrance and queuing path to be clearly marked by stanchions
- ❖ Each of the customer will have to use the designated entrance which is one way and monitored by the security staff.
- ❖ Entrance route is free from skid and looking at the weather conditions safety measure will take place
- ❖ If queuing space is full, to avoid over queue spilling onto Olympic Way, guest can either access the Novotel (depending on hotel bar availability), or asked to keep walking and come back.
- ❖ Intoxicated/drunk customers, or those deemed to be displaying aggressive or unruly behaviour are not allowed to enter the venue

Event Category C.

In addition to the above the following will also apply on Category C events;

- ❖ A minimum of 1 x additional SIA door supervisor will be added
- ❖ No customers allowed without stadium ticket/pass which is checked by the security staff before giving them access to the venue. Only one or particular team supporters/fans are allowed to the venue which would be dictated by the police, licensing and event organisers.

Exit Door

- ❖ Exit door is one way and only used for exit.
- ❖ Exit door is monitored by the security staff and no customers allowed to enter in the premises in any circumstances from exit door.
- ❖ No customer is allowed to carry their drinks outside of the venue.
- ❖ Exit door is always clear from any obstacles and fully functioned in case of emergency.
- ❖ On event category C a minimum of 1 x additional SIA door supervisor will be added at the exit.

Floor Management

- ❖ A clear area for queuing will be marked with stanchions
- ❖ Food counter have separate queue for customer's convenient and to avoid long waiting time.
- ❖ Minimum 1 security staff is patrolling the venue during heavy footfall.
- ❖ No movable furniture kept on the football match days in open areas.
- ❖ Dedicated standing areas for customers, away from the bar counters and queuing.
- ❖ Challenge 25 will be displayed at both the bar counters also bar service team can challenge the customers to check their eligibility to ensure the legal age of alcohol consumption is strictly followed.
- ❖ Intoxicated/drunk customers are not allowed to purchase any drinks and bar staff can denied to sell the drinks.
- ❖ Anyone deemed to be behaving in an disrespectful, aggressive or unsafe manner to the staff or other guests will be reported to security and ejected from the venue.
- ❖ Any denial for alcoholic beverage is maintained in refusal book with venue's supervisor remark.
- ❖ Toilets are maintained time to time by the venue housekeeping team to ensure its cleanliness and hygiene.
- ❖ Wet floor and hazards warning are displayed by the appropriate signages.
- ❖ Drinking water to be made available
- ❖ Floor service staff is designated as per the areas/sections to keep the venue clean and maintain hygiene.
- ❖ To keep the service and flow customer friendly all food & drinks are served from designated counters.
- ❖ Strictly no glassware used to serve non- alcoholic and alcoholic beverages.
- ❖ Biodegradable/disposable glasses, cutleries and plates are used to serve food & drinks at the venue.
- ❖ Bins with clear sacks will be made available throughout the venue
- ❖ As per the fire risk assessments, extinguishers are fixed and checked by the venue supervisor.
- ❖ Non- football event days, high pod tables/ benches provided to customers for resting their drinks. Strictly on football matches all the movable sitting arrangements removed and kept at safe place with no access from the public.

Barriers

- ❖ Barriers/ fences are placed a day before the event to secure the hotel front space and entrance of the Olympic Garden.
- ❖ Olympic garden has separate entrance from the Novotel front periphery.
- ❖ No barriers kept at exit door.
- ❖ Width of the path is min 1.5 metre and have enough space to move in case of emergency evacuation.

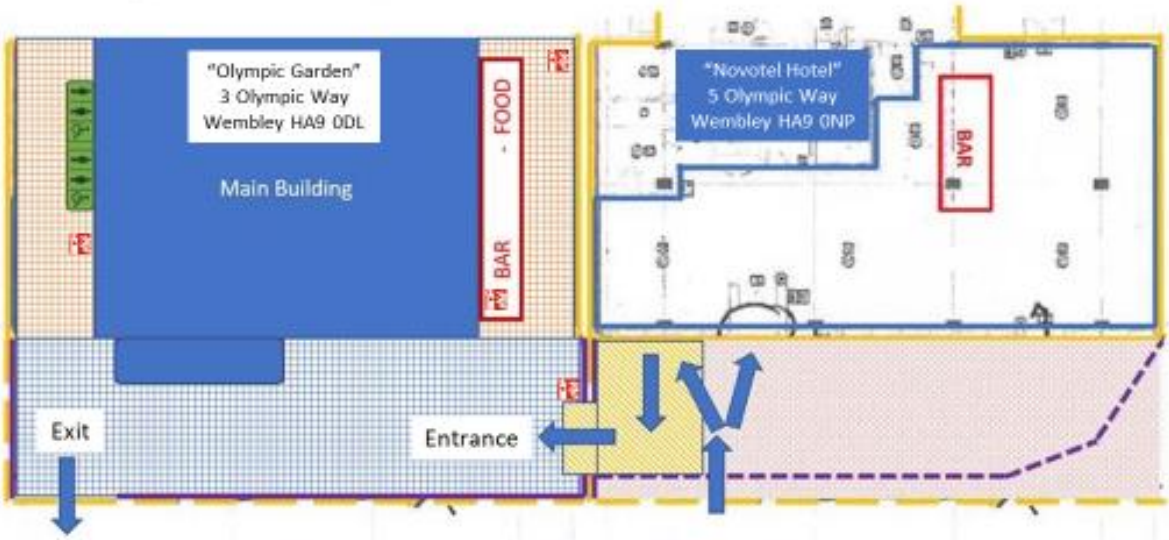
DRAFT

Course	Status	Frequency	Format delivery	Level				Provider	Web link
				TM	HoD	AGM	GM		
Personal License - Alcohol Licence	Statutory	Once	Classroom			X	X	Local External provider	N/A
Licensing and Social Responsibility	Statutory	Every Year	E-Learning	X	X	X	X	The Hub (Percipio)	https://accorhub.percipio.com/
Evac Chair	Mandatory	Every Year	Classroom	X	X	X			N/A
Fire & Safety - Level II / (Night Fire safety)	Statutory	Every 3 / 6 months	E-Learning	X	X	X	X	The Hub (Percipio)	https://accorhub.percipio.com/
Fire Warden	Statutory	Annual	Classroom	Those responsible for overseeing fire safety					N/A
Fire Drill	Statutory	Every 6 months	Classroom	X	X	X	X		N/A
COSHH	Mandatory	Every 6 months	Classroom	X ¹	X	X		Johnson Diversey	N/A
Management of Food Safety	Mandatory	Every 5 years	Classroom		X	X	X	Ines	https://ines-accor.com/
Food Safety - Level II	Statutory	Every 3 years	E-Learning	X ²	X	X	X	The Hub (Percipio)	https://accorhub.percipio.com/
Knife Equipment	Statutory	Once	Classroom	X ²	X ²	X ²			N/A
Introduction to Allergens - Food allergies	Statutory	Every Year	E-Learning	X	X	X	X	The Hub (Percipio)	https://accorhub.percipio.com/
First Aid	Mandatory	Every 3 years	Classroom	X	X	X	X	Local External provider	N/A
Health & Safety Coordinator	Mandatory	Every 5 years	Classroom	Those responsible for overseeing Health Safety				Ines	https://ines-accor.com/
Management of Health & Safety	Mandatory	Once	Classroom		X	X	X	Ines	https://ines-accor.com/
PCI-DSS	Mandatory	Once	E-Learning	X ³	X	X	X	PCI-DSS platform	http://hcp.vigitrust.com/moodle/
Health & Safety - Level II	Statutory	Every 3 years	E-Learning	X	X	X	X	The Hub (Percipio)	https://accorhub.percipio.com/
ALL	Mandatory	Once	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
Employment Law	Mandatory	Every 3 years	Classroom		X	X	X	Ines	https://ines-accor.com/
Diversity & Inclusion	Mandatory	Once	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
Global Anti-bribery & Corruption	Mandatory	Every 3 years	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
Gender-Based Violence	Mandatory	Once	E-Learning				X	Ines	https://ines-accor.com/
Brand Training	Mandatory	Once	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
Performance Evaluation	Mandatory	Once	E-Learning		X	X	X	Ines	https://ines-accor.com/

School for Change (Module: UPSKILL ON NATURE)	Mandatory	Once	E-Learning				X	EdApp	https://web.edapp.com/#home
ACT - Counter Terrorism and Security	Mandatory	Once	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
Intitrust E-learning *** New 2024 ***	Mandatory	Every 3 years	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
ALERT	Recommended	Once	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
Personal Data Protection	Mandatory	Every 3 years	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
WATCH - Child protection E-Learning	Mandatory	Once	E-Learning	X	X	X	X	Ines	https://ines-accor.com/
Conflict Management	Staturory	Annual	Classroom	X	X	X	X	Ines	https://ines-accor.com/
National Pool Plant Foundation Certificate	Mandatory*	Once	Classroom	X	X	X	X	STA Excel	https://www.sta.co.uk/qualifications/responder-staper/
Pool Responder	Mandatory*	Every 2 years	Classroom	Those nominated as responder				STA Excel	https://www.sta.co.uk/qualifications/responder-staper/
National Pool Plant Operator Certificate	Mandatory*	Once	Classroom	X	X	X	X	STA Excel	https://www.sta.co.uk/qualifications/responder-staper/

Legend
TM TEAM MEMBERS
HOD = HEAD OF DEPARTMENT
AGM = ASSISTANT MANAGER
GM = GENERAL MANAGER
X ¹ = to any talent in contact with chemicals
X ² = to any talent in contact with Food & Beverage
X ³ = to any talent in contact with credit cards
Mandatory* = hotels with swimmingpool only

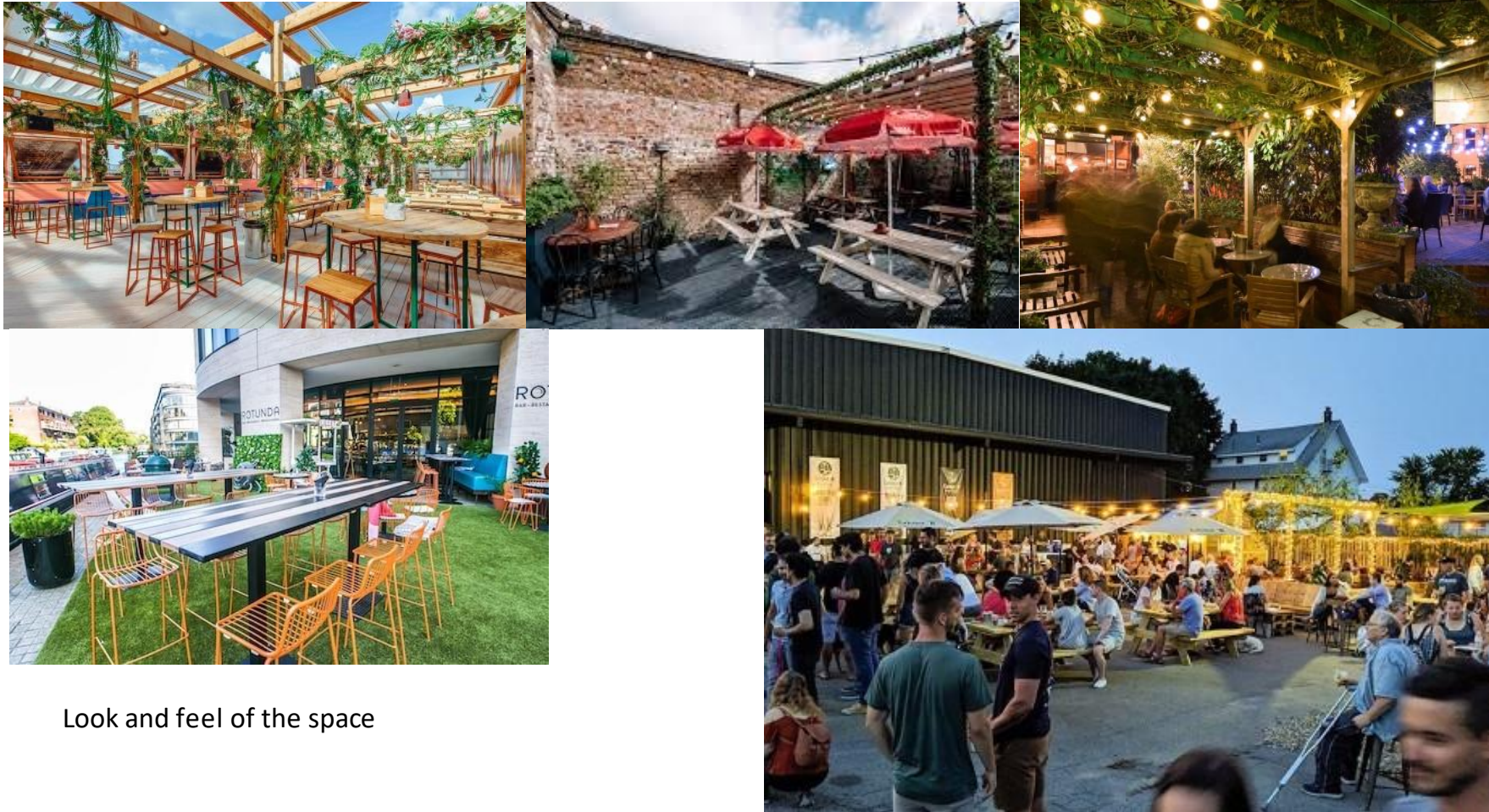
- Queue area – Ticket check
- Uncovered space
- Covered passage way
- Existing permanent fixed fence



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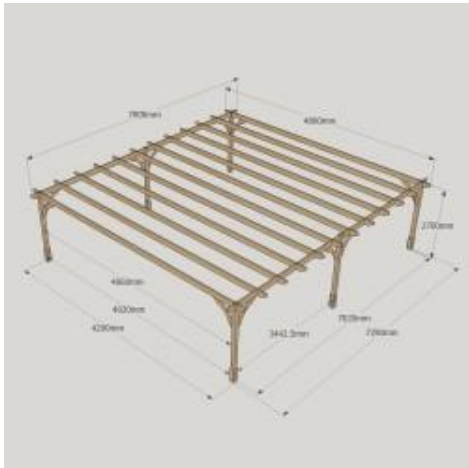


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Look and feel of the space

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Mix furniture of non-movable & removable

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Proposed "life-wall" to cover the entire existing fence to opaque the view from Outside.

Temporary shed-type bar would be erected to house the mobile bars inside to have no access from the public, and easy to lock away when not in use.

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Olympic Garden

BY NOVOTEL

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From: Maldoom, Edwin
Sent: Tuesday, March 5, 2024 8:44 AM
To: Ewen Macgregor
Cc: Legister, Linda
Subject: RE: OLYMPIC GARDEN

Good morning Ewen,

Thank you for your email and providing an updated OS, I am sorry that it has taken me a few days to get back to you.

Consequently, I am letting you know that I am withdrawing the Licensing Authority's (acting in the function of a responsible authority) representation made against the premises licence application.

Many thanks,

Edwin Maldoom
Licensing Enforcement Officer
Regulatory Services

From: Ewen Macgregor
Sent: Monday, March 4, 2024 8:57 PM
To: Neville, Dean; Serdouk, Mohammed; Maldoom, Edwin; [Brendon.McInness](#); [Phil.S.Graves](#)
Subject: OLYMPIC GARDEN

Good evening all

Following up my email from Friday and our call that day

I did ask when we spoke whether you were able to confirm if you were intending to maintain your reps to the application given the updated operating schedule.

If you could let me know the position that would be appreciated

I look forward to hearing from you/

Ewen Macgregor
Partner

From: Ewen Macgregor
Sent: Friday, March 1, 2024 4:01 PM
To: Neville, Dean; Serdouk, Mohammed; Maldoom, Edwin; [Brendon.McInness](#); [Phil.S.Graves](#); Susana Figueiredo
Subject: OLYMPIC GARDEN
Importance: High

Afternoon all

Thanks for your time earlier today

Please find attached a further revised operating schedule following our discussions today.

Changes as follows:

9 (g) Evacuation Plan

30. Challenge 25 and proxy sale signage to be displayed at each point of sale

34 (j) The premises will close no later than the advertised start of half time and will not re-open until the start of permitted hours on the following day

34 (q) No football club colours (for example flags, shirts, banners) to be displayed on the external fencing of the premises on football match days

Also attached:

- Draft Barriers/Crowd/SIA/Evacuation risk assessment
- Draft SOPs

These will of course be developed/finessed should the application be granted, shared with you as part of the SMP conditions and a final copy made available to you all as part of the licence conditions. The SMP will be subject to ongoing review and updated and adapted as necessary.

In so far as the pre opening schedule of works this does of course form part of the SMP but at the present time includes the following

- Broken windows to be replaced with plywood.
- Ground floor entrance at the front of the building to be sealed off including railing and ramp access.
- Windows at ground floor level to be protected (potentially with plywood)
- Fence to be checked and ensure it is crowd loaded.
- Removed tree stumps
- Remove pebbles.
- Build ramp access from Novotel front court to the venue
- Installation of lockable door between the hotel front court and the venue.
- Build plywood walls at the end of the under pass on both sides
- Drainage / water supply for temporary toilets / alternatively use portable toilets
- Painting of the pillars.
- Installation of suitable lighting
- Installation of synthetic foliage around the fence to obscure the visibility in and out of the venue
- Make a staff entrance from the back of the hotel smoking area into the venue.
- Lockable storage inside Olympic House building so that alcohol can be safely/securely kept overnight.
- Additional CCTV installation at key points.

As Richard Short mentioned on the call earlier⁵ there are wider Health and Safety at Work Act obligations upon my client, which fall beyond the remit of the licensing Committee which my client will be obliged to abide by.

In light of the significant revisions to the operating schedule which I believe attends to your concerns, and in particular the closing of the premises on football event days at the advertised half time, and not re-opening until the start of permitted hours the following day, I hope that you now feel in a position to withdraw your representation.

If there is anything further that you require from me, please do not hesitate to give me a call.

I look forward to hearing from you.

Ewen Macgregor
Partner

Noise Impact Assessment

March 2024



Ref: 24-12774
NIA Rev A

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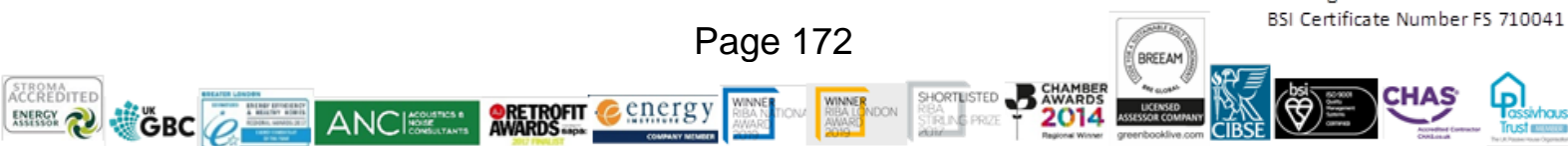
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Quality Standards Control

The signatories below verify that this document has been prepared in accordance with our quality control requirements. These procedures do not affect the content and views expressed by the originator.

This document must only be treated as a draft unless it has been signed by the originators and approved by a director.

<i>Revision</i>	-	<i>Rev A</i>
Date	05.03.2024	05.03.2024
Prepared by	D. Yates MIOA	D. Yates MIOA
Checked by	S. Holthe	-
Authorised by	D. Yates MIOA	D. Yates MIOA

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The methodology adopted and the sources of information used by SC in providing its services are outlined in this report. The work described in this report was undertaken in **February and March 2024** and is based on the conditions encountered and the information available during the said period of time. The scope of this report and the services are accordingly factually limited by these circumstances.

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Forecast cost estimates do not include such costs associated with any negotiations, appeals or other non-technical actions associated with the agreement on measures to meet the requirements of the authorities, nor are potential business loss and interruption costs considered that may be incurred as part of any technical measures.

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1. Executive Summary

This report has been prepared to assess the noise impact of the proposed development at **Olympic House, 3 Olympic Way, Wembley Park, Wembley HA9 0JT**.

The proposals are for a temporary change of use for a period of 3 years in respect of a proposed open bar area, with opening hours 1000 hrs to 2230 hrs Monday to Sunday. The capacity of the bar area is proposed to be up to 350 people, however that level of custom would only ever be expected on the busiest event days at Wembley Stadium. On typical days the occupancy is expected to be no more than 50-100 people. On event days occupancy between approximately 300-350 people, or lower, would be expected depending on operational limits set by the police for particular events.

The site is in a predominantly commercial area on the mainly pedestrianised Olympic Way, which leads from Wembley Park train station to Wembley Stadium. The former office building immediately to the north of the site at 1 Olympic Way is currently being partially renovated to residential apartments. 1 Olympic Way is therefore the nearest noise sensitive receptor, at approximately 10m from the site boundary of 3 Olympic Way and approximately 25m from the main covered congregation area of the proposed bar area.

The results of the noise measurement study and previous noise measurements of similar activity noise have been utilised to determine the noise impact on the nearest noise sensitive receptors.

It has been identified that the use of the proposed bar area should not cause any adverse impacts on the health or quality of life of existing local residents on typical days.

On days of major events at Wembley Stadium, raised noise levels are expected, however, due to the context of the area with such events being infrequent, of a relatively short duration and an expected part of the local noise climate, significant adverse impacts would not be expected.

It can therefore be concluded that the proposed development would achieve the aims of the NPPF, London Plan, Local Planning Policy and the PPG-Noise in that it will avoid noise from giving rise to significant adverse impacts on the health or quality of life of local residents.

2. Introduction

This report has been prepared to assess the impact of activity noise from a proposed open bar area at ground floor level at **Olympic House, 3 Olympic Way, Wembley Park, Wembley HA9 0JT**.

A temporary change of use for a period of 3 years is being applied for in respect of the proposed bar area, with opening hours 1000 hrs to 2230 hrs Monday to Sunday. The capacity of the bar area is proposed to be up to 350 people, however that level of custom would only ever be expected on the busiest event days at Wembley Stadium. On typical days the occupancy is expected to be no more than 50-100 people. On event days occupancy between approximately 300-350 people, or lower, would be expected depending on operational limits set by the police for particular events.

The site is in a predominantly commercial area on the mainly pedestrianised Olympic Way, which leads from Wembley Park train station to Wembley Stadium. The former office building immediately to the north of the site at 1 Olympic Way is currently being partially renovated to residential apartments.

The report assesses, through on-site noise measurements and environmental noise modelling, the impact of the proposed roof terrace on the surrounding noise sensitive receptors.

A glossary of acoustic terminology is provided in **Appendix 1**.

The nearest sensitive receptors to the bar area are to the north at 1 Olympic Way, at approximately 10m from the site boundary of 3 Olympic Way and approximately 25m from the main covered congregation area of the proposed bar area. The location of the site and closest receptor are provided in context at **Figure 2.1**, as a closer view at **Figure 2.2** and an initial plan of the proposed bar area is provided in **Figure 2.3**.

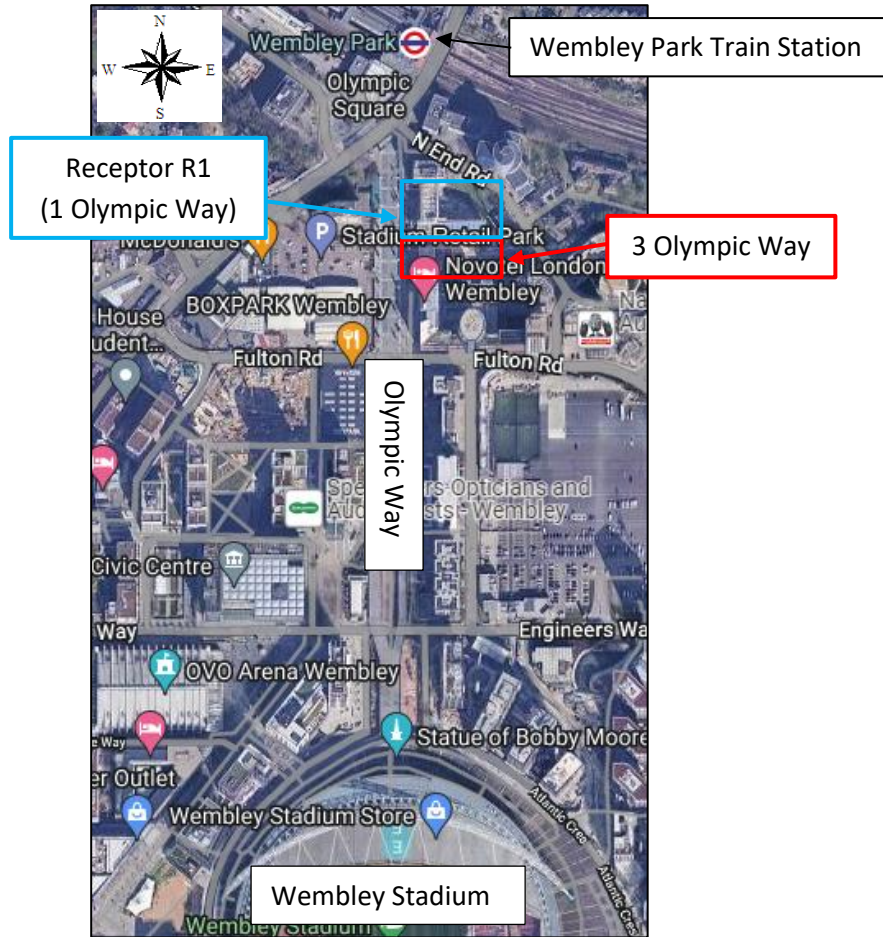


Figure 2.1: Site Location

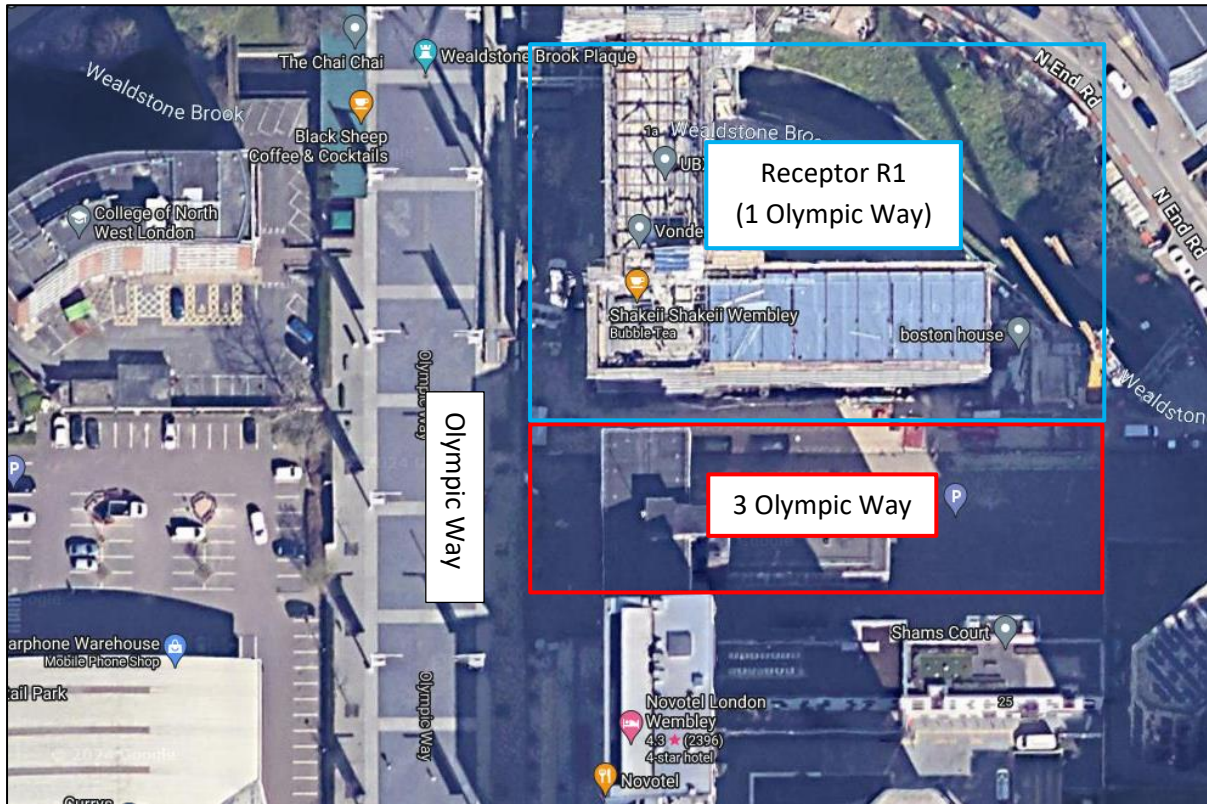


Figure 2.2: Detailed View of Site Location

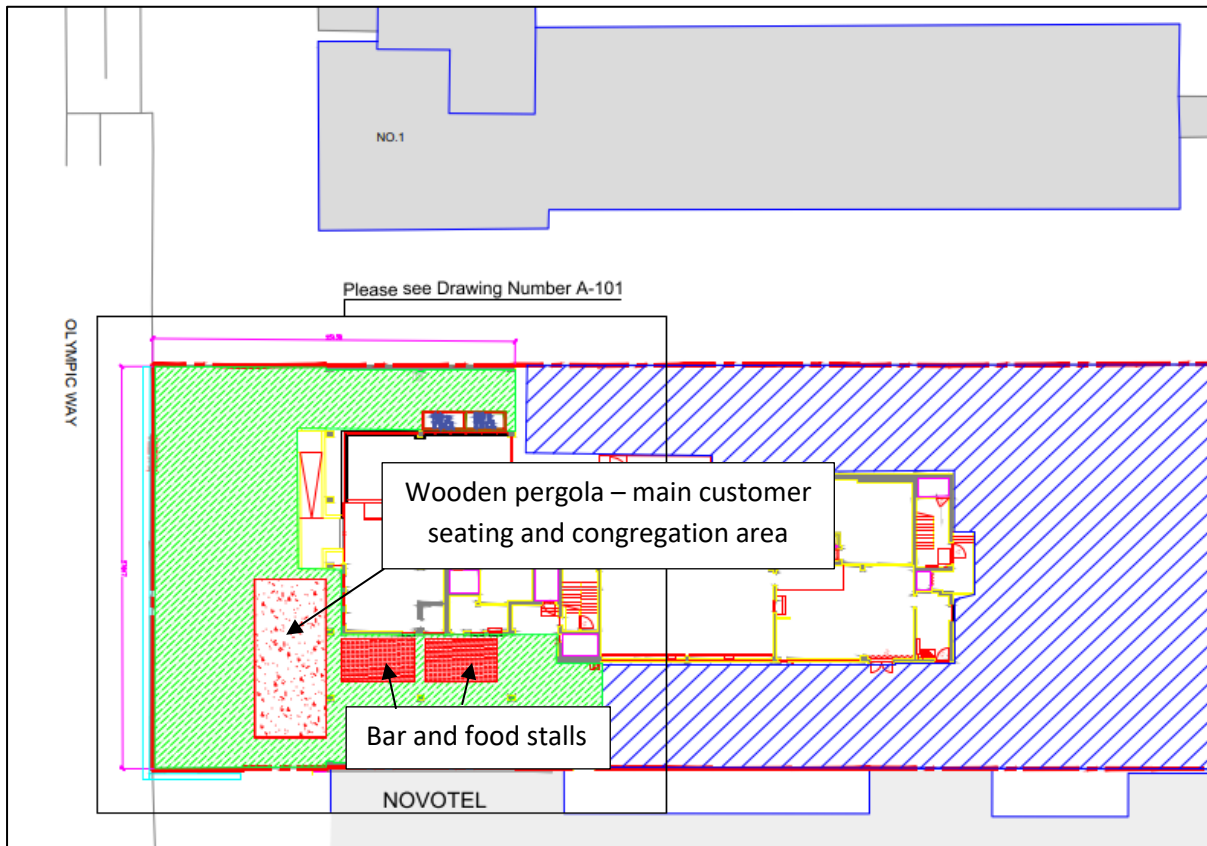


Figure 2.3: Proposed Bar Layout Plan

3. Planning Policy

3.1 National Planning Policy Framework

The National Planning Policy Framework (NPPF) was released in March 2012 and last updated in December 2023. The purpose of the planning system is to contribute to the achievement of sustainable development and to encourage good design. There are three dimensions to sustainable development: economic, social and environmental.

Central to the NPPF, paragraph 10 states: ‘*At the heart of the National Planning Policy Framework is a **presumption in favour of [permitting] sustainable development***’. This is expanded upon in paragraph 11, where it is stated:

‘...For **decision-taking** this means:

- *approving development proposals that accord with an up-to-date development plan without delay; or*
- *where there are no relevant development plan policies, or the policies which are most important for determining the application are out-of-date, granting permission unless:

 - *the application of policies in this Framework that protect areas or assets of particular importance provides a clear reason for refusing the development proposed; or*
 - *any adverse impacts of doing so would significantly and demonstrably outweigh the benefits, when assessed against the policies in this Framework taken as a whole**

Paragraph 174 states ‘*Planning policies and decisions should contribute to and enhance the natural and local environment by... preventing new and existing development from contributing to or being put at unacceptable risk from, or being adversely affected by, unacceptable levels of... noise pollution...*’.

Paragraph 185 states: ‘*Planning policies and decisions should also ensure that new development is appropriate for its location taking into account the likely effects (including cumulative effects) of pollution on health, living conditions and the natural environment, as well as the potential sensitivity of the site or the wider area to impacts that could arise from the development. In doing so they should:*

- *mitigate and reduce to a minimum potential adverse impacts resulting from noise from new development – and avoid noise giving rise to significant adverse impacts on health and the quality of life (see Explanatory Note to the Noise Policy Statement for England (DEFRA)).*
- *identify and protect tranquil areas which have remained relatively undisturbed by noise and are prized for their recreational and amenity value for this reason; and*
- *limit the impact of light pollution from artificial light on local amenity, intrinsically dark landscapes and nature conservation.*

3.2 Noise Policy Statement for England

The Noise Policy Statement for England (NPSE) aims to ‘*through the effective management and control of environmental, neighbour and neighbourhood noise within the context of Government policy on sustainable development:*

- *avoid significant adverse impacts on health and quality of life;*
- *mitigate and minimise adverse impacts on health and quality of life; and*
- *where possible, contribute to the improvement of health and quality of life*’.

3.3 The London Plan

The London Plan (published March 2021) contains overarching policy for all developments in the Greater London area.

Policies D13 and D14 relate to noise and state:

“Policy D13 Agent of Change

A The Agent of Change principle places the responsibility for mitigating impacts from existing noise and other nuisance-generating activities or uses on the proposed new noise-sensitive development. Boroughs should ensure that Development Plans and planning decisions reflect the Agent of Change principle and take account of existing noise and other nuisance-generating uses in a sensitive manner when new development is proposed nearby.

B Development should be designed to ensure that established noise and other nuisance-generating uses remain viable and can continue or grow without unreasonable restrictions being placed on them.

C New noise and other nuisance-generating development proposed close to residential and other noise-sensitive uses should put in place measures to mitigate and manage any noise impacts for neighbouring residents and businesses.

D Development proposals should manage noise and other potential nuisances by:

- 1) ensuring good design mitigates and minimises existing and potential nuisances generated by existing uses and activities located in the area*
- 2) exploring mitigation measures early in the design stage, with necessary and appropriate provisions including ongoing and future management of mitigation measures secured through planning obligations*
- 3) separating new noise-sensitive development where possible from existing noise-generating businesses and uses through distance, screening, internal layout, sound-proofing, insulation and other acoustic design measures.*

E Boroughs should not normally permit development proposals that have not clearly demonstrated how noise and other nuisances will be mitigated and managed.”

“Policy D14 Noise

A In order to reduce, manage and mitigate noise to improve health and quality of life, residential and other non-aviation development proposals should manage noise by:

- 1) avoiding significant adverse noise impacts on health and quality of life*
- 2) reflecting the Agent of Change principle as set out in Policy D13 Agent of Change*
- 3) mitigating and minimising the existing and potential adverse impacts of noise on, from, within, as a result of, or in the vicinity of new development without placing unreasonable restrictions on existing noise-generating uses*
- 4) improving and enhancing the acoustic environment and promoting appropriate soundscapes (including Quiet Areas and spaces of relative tranquillity)*



5) separating new noise-sensitive development from major noise sources (such as road, rail, air transport and some types of industrial use) through the use of distance, screening, layout, orientation, uses and materials – in preference to sole reliance on sound insulation

6) where it is not possible to achieve separation of noise-sensitive development and noise sources without undue impact on other sustainable development objectives, then any potential adverse effects should be controlled and mitigated through applying good acoustic design principles

7) promoting new technologies and improved practices to reduce noise at source, and on the transmission path from source to receiver.

Boroughs, and others with relevant responsibilities, should identify and nominate new Quiet Areas and protect existing Quiet Areas in line with the procedure in Defra’s Noise Action Plan for Agglomerations.”

3.4 Local Planning Policy

The site is located within the administrative boundary of the London Borough of Brent.

Brent Local Plan 2019-2041 (adopted February 2022) contains the following relevant policy:

“POLICY DMP1 DEVELOPMENT MANAGEMENT GENERAL POLICY

Subject to other policies within the development plan, development will be acceptable provided it is:

- a) of a location, use, concentration, siting, layout, scale, type, density, materials, detailing and design that provides high levels of internal and external amenity and complements the locality;
- b) satisfactory in terms of means of access for all, parking, manoeuvring, servicing and does not have an adverse impact on the movement network;
- c) provided with the necessary physical and social infrastructure;
- d) conserving and where possible enhancing the significance of heritage assets and their settings;
- e) maintaining or where possible enhancing sites of ecological importance;
- f) safe, secure and reduces the potential for crime;
- g) not unacceptably increasing, and where possible reducing, exposure to flood risk, noise, dust, contamination, smells, waste, light, other forms of pollution and general disturbance or detrimentally impacting on air or water quality;
- h) retaining existing blue and green infrastructure including water ways, open space, high amenity trees and landscape features and providing appropriate additions or enhancements where possible; and
- i) resulting in no loss of, and where possible enhancing, community facilities or other land/buildings for which there is an identified need.”

4. Guidance Documents

4.1 Planning Practice Guidance for Noise

The Planning Practice Guidance for Noise (PPG-Noise) was published in March 2014 and last updated in July 2019. The PPG provides advice on how to determine the noise impact on development:

‘Plan-making and decision making need to take account of the acoustic environment and in doing so consider:

- *whether or not a significant adverse effect is occurring or likely to occur;*
- *whether or not an adverse effect is occurring or likely to occur; and*
- *whether or not a good standard of amenity can be achieved.*

In line with the Explanatory Note of the Noise Policy Statement for England, this would include identifying whether the overall effect of the noise exposure (including the impact during the construction phase wherever applicable) is, or would be, above or below the significant observed adverse effect level and the lowest observed adverse effect level for the given situation. As noise is a complex technical issue, it may be appropriate to seek experienced specialist assistance when applying this policy.’

The document goes on to provide a definition for the levels of noise exposure at which an effect may occur:

‘Significant observed adverse effect level: *this is the level of noise exposure above which significant adverse effects on health and quality of life occur.*

Lowest observed adverse effect level: *this is the level of noise exposure above which adverse effects on health and quality of life can be detected.*

No observed effect level: *this is the level of noise exposure below which no effect at all on health and quality of life can be detected.’*

It is important to understand that as the PPG-Noise does not provide any advice with respect to specific noise levels/ limits for different sources of noise, it is appropriate to consider other sources of advice and guidance documents when considering whether new developments would be sensitive to the prevailing acoustic environment.

4.2 Assessment Criteria for Noise from External Areas

There are no specific noise criteria that particularly relate to the impact of activity noise from the use of outdoor bar areas on noise sensitive receptors. BS 8233:2014 *“Guidance on sound insulation and noise reduction for buildings”* and the World Health Organization *“Guidelines for Community Noise”* both contain relevant noise criteria and set out guideline noise limits that would normally be considered acceptable for a range of noise sources. BS 8233 states that these noise levels relate to *“sources without a specific character”*. Whilst not strictly applicable to this sort of activity noise, which could be described as having a *“specific character”*, the criteria can assist in providing an indication as to the acceptability of noise from this specific source.

Noise predictions can be made of the likely anticipated noise levels arising from the activities at the closest residential receptors and these can be compared to guideline noise levels, in order to determine the acceptability of the proposals. Accordingly, the proposed acceptability criteria for this development are outlined in **Table 4.1** below.

Data Source	Criterion	Location	Ambient Noise Level $L_{Aeq,T}$
			Daytime (0700 hrs – 2300 hrs)
WHO	To prevent annoyance in external amenity areas	Outside dwellings	50
BS 8233	To ensure a reasonable resting condition inside living rooms	Internal	35

Table 4.1: Summary of Noise Criteria: BS 8233 & WHO

It is also important to understand the extent to which noise from the proposed activity areas would potentially intrude over and above the existing ambient noise levels. Therefore, a comparison of typical activity noise with existing ambient noise levels has also been made.

5. Baseline Noise Levels

In order to determine the baseline noise levels in the vicinity of the proposals, measurements have been carried out in order to characterise the existing noise climate over a five day period.

Noise at the site consisted entirely of distant road traffic. During periods of high activity on days of activity at Wembley Stadium, noise from crowds walking on Olympic Way is likely to be the dominant noise source at site.

The noise measurements utilised a Norsonic 140 Type 1 Precision Sound Level Meter with a current certificate of calibration, the full list of equipment is detailed in **Appendix 3**. Before and after the measurement period the equipment was calibrated in order to ensure that the equipment had remained within reasonable calibration limits (+/- 0.5 dB). Noise Measurements were carried out in consecutive 5 minutes periods with a 1 second resolution.

Measurements were carried out between 1300 hrs on Friday 23rd February 2024 and 1200 hrs on Tuesday 27th February 2024.

During the noise measurement survey the temperature was up to 10°C during daytime and dropped to a low of -2°C at night. There was generally a very low (<1 m/s) south-westerly wind during the noise measurement survey. From midday on Sunday 25th February until the late evening of Monday 26th February there was very high (> 5m/s) north-easterly winds and therefore the time period from Sunday at 1200 hrs and all of the Monday has been discounted from the assessment period.

Additionally, there was a highly attended football match at Wembley Stadium on the afternoon of Sunday 25th February 2024 which significantly affected noise levels between approximately 1100 hrs and 2100 hrs. Much of this time period has already been removed from the analysis due to weather conditions and the additional hour (1100 hrs – 1200 hrs) has also been removed from the analysis of typical days to ensure that this did not unduly affect the assessment.

Noise measurements were carried out at Measurement Position 1 (MP1) in a free field location, at a height of approximately 1.5m above roof height of the existing Olympic House. The position is considered representative of the noise climate at the adjacent residential receptors to the north.

The noise monitoring position is shown in **Figure 5.1**.



Figure 5.1: Noise Monitoring Location

Table 5.1 below displays a summary of the measured noise levels for the proposed opening hours (1000 hrs – 2230 hrs) for those days of good data. As an indication of existing noise levels during the busiest times on event days at Wembley Stadium, the time period 1100 hrs – 1500 hrs has been taken on the Sunday of measurements (25th February 2024) as representative, which happened to be the EFL Cup Final football match for 2024. It is noted that some of this data is potentially weather affected due to high winds, however due to the high noise levels from the crowd the effects of weather during this time are likely to be limited. Detailed measurement results are presented in **Appendix 4**.

Measurement Position	Period (hours)	L _{Aeq,T} (dB)
MP1	Opening Hours outside of events (1000-2230)	59
	Opening Hours during events (1100-1500 on Sunday 25 th February 2024)	66

Table 5.1: Summary of Free Field Semi-Permanent Noise Levels

Note: The average noise levels stated are logarithmic for L_{Aeq}.

6. Activity Noise Levels

The noise levels from the use of the bar area at the nearest noise sensitive receptors have been predicted using standard acoustic formulae.

To represent the noise levels in the rear seating area, Syntegra have utilised sound power data for a human voice speaking at normal vocal effort, taken from ANSI 3.5, giving 68 dB A-weighted sound power for each person talking. We have assumed that the bar area behaves as an area source at 1m elevation above the ground. We have also assumed that one in three customers will be talking with raised voices at any one time.

On typical days, a worst-case 100 people has been assumed, located within the main seating/congregation area under the wooden pergola approximately 25m from the nearest noise sensitive receptor (1 Olympic Way).

On event days, a worst-case 350 people has been assumed, likely to be located within the full outdoor area in front of 3 Olympic Way, located between approximately 10m and 40m from the nearest noise sensitive receptor (1 Olympic Way).

A -5 dB screening correction has been taken to account for the partial shielding likely to be provided by the existing building at 3 Olympic Way.

The predicted noise levels at the nearest noise sensitive receptor are presented in **Table 6.1**.

	Receptor – 1 Olympic Way
Typical Day	
Sound Power Level of 1 speaker (L _{WA} dB)	68
Correction for additional speakers (33 total) (dB)	+15
Distance to Nearest Habitable Room Window (approx.)	25m
Distance Correction (plane source) (dB)	-21
Screening Correction (dB)	-5
Predicted Noise Level at Receptor (L_{Aeq} dB)	57
Busiest Event Day	
Sound Power Level of 1 speaker (L _{WA} dB)	68
Correction for additional speakers (117 total) (dB)	+21
Distance to Nearest Habitable Room Window (approx.)	15m ¹
Distance Correction (plane source) (dB)	-6
Screening Correction (dB)	-5
Predicted Noise Level at Receptor (L_{Aeq} dB)	78

Table 6.1: Predicted Activity Noise Levels

Note: (1) Source to receptor distance taken to be a reasonable distance inside the boundary due to the spread of people and unlikelihood of significant numbers of people congregating on the boundary itself.

7. Noise Impact Assessment

In order to determine the noise impact and the acceptability of the noise from the use of the bar area, a comparison has been carried out against the noise criteria identified in **Section 4.2**. **Table 7.1** provides a summary of the assessment against the existing ambient noise level and against the BS 8233 and World Health Organization Guidelines criteria (refer to **Section 4.2**).

Assessment Scenario	Predicted External Noise Level at Receptor L_{Aeq} (dB)	Existing Ambient Noise Level L_{Aeq} (dB) ¹	Comparison against Existing Ambient Noise Level (dB)	Predicted Internal Noise Level at Receptor L_{Aeq} (dB)
Typical Day	57	59	-2	29
Busiest Event Day	78	66	+12	50

Table 7.1: Comparison of Noise Levels at 1 Olympic Way

Notes: (1) Internal noise levels have been predicted with closed windows providing a minimum 28 dB reduction (as would be expected from typical double glazed windows). This approach has been taken as the existing ambient noise levels would also not achieve the internal noise level criteria with windows open.

(2) The assessment of internal noise levels considers the predicted noise from the activities only, and not the existing ambient noise level.

It can be identified from **Table 7.1** that the activity noise levels associated with the use of the proposed bar area would be just below the existing ambient noise levels during the daytime. As the bar area is not expected to be open beyond 2230 hrs, this is unlikely to interfere with sleep. Additionally, the calculations assume worst-case occupancy and it is likely, especially later in the evening, that occupancy would be reduced on most days. Internal noise levels, assuming windows closed, would remain a good margin below the BS 8233 criteria, which, whilst not strictly applicable to activity noise, provides a reasonable indication as to the acceptability of the noise levels. **Accordingly, adverse impacts on the health or quality of life of existing local residents on typical days are unlikely.**

Table 7.1 also identifies that the activity noise levels on the busiest event days are likely to significantly increase the existing ambient noise level at the nearest noise sensitive receptor. However, it is noted that this would not occur over a long period of time, primarily in the build up to events as people congregate on Olympic Way. This would also not be new people coming to the area on event days, however it is noted that this would congregate some people in an area closer to the nearest noise sensitive receptor. Major events at Wembley Stadium attracting such a number of people are also relatively infrequent occurrences happening on a handful of occasions throughout the year. Finally, Syntegra note that such a noise climate should be expected by residents along Olympic Way during these infrequent event days and therefore such an increase in noise levels above typical days would not be unexpected.

On balance, given the existing noise climate in the area on event days, the relatively worst-case assumptions made, the relatively short time period the worst-case noise levels are likely to be experienced and the infrequency of these events; these predicted raised noise levels are not expected to result in any significant adverse impacts to the health and quality of life of nearby residential receptors on event days.

8. Conclusion

This report has been prepared to assess the noise impact of the proposed development at **Olympic House, 3 Olympic Way, Wembley Park, Wembley HA9 0JT.**

The proposals are for a temporary change of use for a period of 3 years in respect of a proposed open bar area, with opening hours 1000 hrs to 2230 hrs Monday to Sunday. The capacity of the bar area is proposed to be up to 350 people, however that level of custom would only ever be expected on the busiest event days at Wembley Stadium. On typical days the occupancy is expected to be no more than 50-100 people. On event days occupancy between approximately 300-350 people, or lower, would be expected depending on operational limits set by the police for particular events.

The results of the noise measurement study and previous noise measurements of similar activity noise have been utilised to determine the noise impact on the nearest noise sensitive receptors.

It has been identified that the use of the proposed bar area should not cause any adverse impacts on the health or quality of life of existing local residents on typical days.

On days of major events at Wembley Stadium, raised noise levels are expected, however, due to the context of the area with such events being infrequent, of a relatively short duration and an expected part of the local noise climate, significant adverse impacts would not be expected.

It can therefore be concluded that the proposed development would achieve the aims of the NPPF, London Plan, Local Planning Policy and the PPG-Noise in that it will avoid noise from giving rise to significant adverse impacts on the health or quality of life of local residents.



9. Appendix 1: Glossary of Acoustic Terminology

Term	Description
'A'-Weighting	<i>This is the main way of adjusting measured sound pressure levels to take into account human hearing, and our uneven frequency response.</i>
Decibel (dB)	<i>This is a tenth (deci) of a bel. The decibel can be a measure of the magnitude of sound, changes in sound level and a measure of sound insulation. Decibels are not an absolute unit of measurement but are an expression of ratio between two quantities expressed in logarithmic form.</i>
$L_{Aeq,T}$	<i>The equivalent steady sound level in dB containing the same acoustic energy as the actual fluctuating sound level over the given period, T. T may be as short as 1 second when used to describe a single event, or as long as 24 hours when used to describe the noise climate at a specified location. $L_{Aeq,T}$ can be measured directly with an integrating sound level meter.</i>
L_{A10}	<i>The 'A'-weighted sound pressure level of the residual noise in decibels exceeded for 10 per cent of a given time and is the L_{A10T}. The L_{A10} is used to describe the levels of road traffic noise at a particular location.</i>
L_{A50}	<i>The 'A'-weighted sound pressure level of the residual noise in decibels exceeded for 50 per cent of a given time and is the L_{A50T}.</i>
L_{A90}	<i>The 'A'-weighted sound pressure level of the residual noise in decibels exceeded for 90 per cent of a given time and is the L_{A90T}. The L_{A90} is used to describe the background noise levels at a particular location.</i>
L_{Amax}	<i>The 'A'-weighted maximum sound pressure level measured over a measurement period.</i>

10. Appendix 2: Professional Statement

David Yates

David Yates is a full member of the Institute of Acoustics (MIOA) and has approximately 15 years’ experience in acoustic consultancy. David has particular expertise in environmental noise providing acoustic consultancy for residential and mixed use planning applications, plant noise and vibration, construction noise and the design of acoustic, noise and vibration control. David is also experienced in providing sound insulation testing and design advice. David is familiar with the application of all relevant standards associated with his work, including but not limited to, BS 4142, BS 8233, BS 7445, BS 6472, BS 5228, BS 140 series, BS 16283 series and BS 717 series. David manages the acoustic department and is responsible for maintaining Syntegra’s ANC membership.

11. Appendix 3: List of Equipment

Equipment Type	Manufacturer	Serial Number	Calibration Certification Number	Date of Last Calibration Check
Nor-140 Type 1 Sound Level Meter	Norsonic	1406389	TCRT23/1839	November 2023
Nor-1225 Microphone	Norsonic	225519	TCRT23/1839	November 2023
Nor-1209 Preamplifier	Norsonic	20598	TCRT23/1839	November 2023
Nor-1251 Sound Calibrator	Norsonic	35115	TCRT23/1833	November 2023

12. Appendix 4: Detailed Noise Measurement Results

Measured Noise levels – MP1 – 23.02.2024

Time	L _{Aeq,T} (dB)	L _{AF(max)} (dB)	L _{A10} (dB)	L _{A90} (dB)
1300-1400	59	80	59	57
1400-1500	58	80	59	57
1500-1600	59	83	59	57
1600-1700	59	83	60	57
1700-1800	60	77	60	58
1800-1900	58	73	58	58
1900-2000	58	78	58	57
2000-2100	57	73	58	57
2100-2200	57	76	57	57
2200-2300	57	77	57	56
2300-0000	56	76	57	56
1300-2300	58	78	59	57
2300-0000	56	76	57	56

Measured Noise levels – MP1 – 24.02.2024

Time	L _{Aeq,T} (dB)	L _{AF(max)} (dB)	L _{A10} (dB)	L _{A90} (dB)
0000-0100	55	76	56	54
0100-0200	55	75	55	53
0200-0300	53	79	55	52
0300-0400	53	76	56	51
0400-0500	52	65	52	51
0500-0600	52	75	53	51
0600-0700	53	68	53	51
0700-0800	55	78	56	54
0800-0900	56	76	56	55
0900-1000	57	70	58	57
1000-1100	61	87	64	57
1100-1200	61	85	65	58
1200-1300	58	75	59	58
1300-1400	58	80	58	57
1400-1500	58	84	58	57
1500-1600	58	83	59	57
1600-1700	59	75	58	57
1700-1800	58	84	59	57
1800-1900	59	82	61	57
1900-2000	58	80	60	57
2000-2100	58	77	60	57
2100-2200	57	72	58	56
2200-2300	57	78	58	56
2300-0000	59	74	60	55
0700-2300	58	79	59	57
2300-0700	55	73	55	52

Measured Noise levels – MP1 – 25.02.2024

Time	L _{Aeq,T} (dB)	L _{AF(max)} (dB)	L _{A10} (dB)	L _{A90} (dB)
0000-0100	57	88	59	54
0100-0200	56	74	58	53
0200-0300	53	69	54	52
0300-0400	52	67	52	52
0400-0500	52	67	53	51
0500-0600	51	65	51	51
0600-0700	52	73	53	52
0700-0800	54	78	54	54
0800-0900	57	76	59	55
0900-1000	59	79	63	56
1000-1100	58	78	60	56
1100-1200	60	73	62	62
1200-1300	63	76	64	63
1300-1400	64	82	65	65
1400-1500	70	84	73	67
1500-1600	68	80	71	58
1600-1700	59	73	60	58
1700-1800	59	84	59	58
1800-1900	63	91	66	63
1900-2000	67	82	69	59
2000-2100	60	76	61	59
2100-2200	60	79	61	58
2200-2300	59	75	61	57
2300-0000	59	73	61	55
0700-2300	64	79	63	59
2300-0700	55	72	55	52

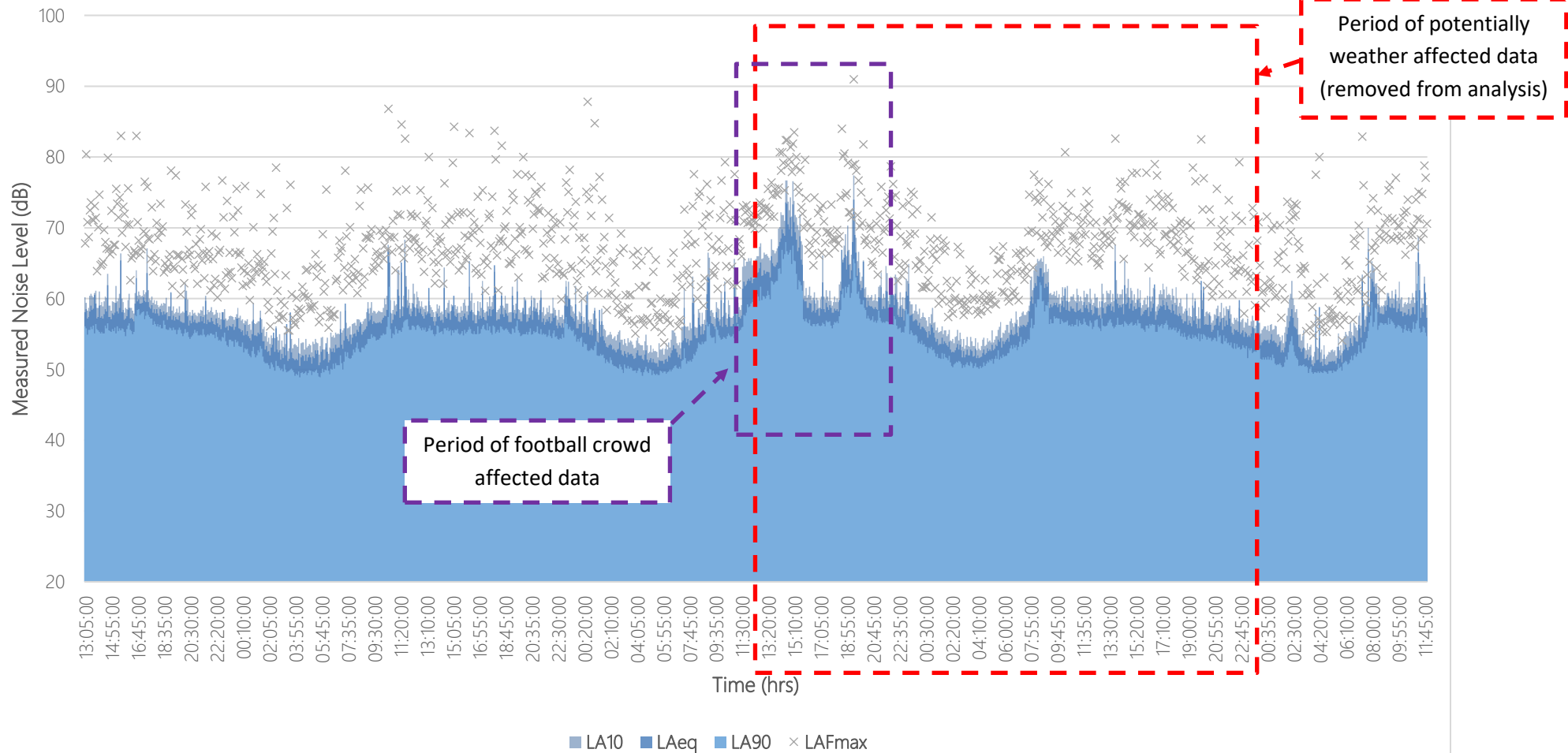
Measured Noise levels – MP1 – 26.02.2024

Time	L _{Aeq,T} (dB)	L _{AF(max)} (dB)	L _{A10} (dB)	L _{A90} (dB)
0000-0100	56	72	56	54
0100-0200	54	68	55	52
0200-0300	53	66	54	52
0300-0400	52	63	53	52
0400-0500	52	67	53	53
0500-0600	53	67	54	54
0600-0700	55	75	56	55
0700-0800	57	78	58	60
0800-0900	63	76	64	59
0900-1000	60	81	62	58
1000-1100	59	75	60	58
1100-1200	59	73	59	58
1200-1300	60	83	60	58
1300-1400	59	77	60	59
1400-1500	59	78	60	58
1500-1600	59	79	60	58
1600-1700	59	74	59	58
1700-1800	58	71	58	57
1800-1900	58	83	60	56
1900-2000	58	77	61	56
2000-2100	57	76	57	56
2100-2200	56	79	57	55
2200-2300	55	73	56	55
2300-0000	54	72	55	54
0700-2300	59	77	60	57
2300-0700	54	69	54	53

Measured Noise levels – MP1 – 27.02.2024

Time	L _{Aeq,T} (dB)	L _{AF(max)} (dB)	L _{A10} (dB)	L _{A90} (dB)
0000-0100	54	72	55	54
0100-0200	53	74	54	52
0200-0300	56	73	57	53
0300-0400	52	78	53	51
0400-0500	54	80	58	51
0500-0600	51	61	52	51
0600-0700	54	70	54	53
0700-0800	60	87	63	55
0800-0900	60	72	62	58
0900-1000	59	77	60	58
1000-1100	58	74	59	58
1100-1200	61	79	62	57
0700-1200	60	78	61	57
0000-0700	54	73	55	52

MP1 Measured Noise Levels from 1305 hrs on 23/02/2024 to 1155 hrs on 27/02/2024



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